

1. **General Instructions for Online Booking**

- a. Registered customers can access by providing the user name and password. New users need to do the customer registration by clicking “**Signup**” and completing the customer registration form.
- b. After successful registration, customer can proceed for online booking of sand.

2. **Online Booking Instructions.**

a. **Selection Screen**

- a.i. Enter your user id & Password (case sensitive)
- a.ii. Select the district from drop down and select the sale requested from Reach or Stock depot location
- a.iii. Select the Reach or Stock depot.
- a.iv. Check the sand price and transport cost.

b. **Payment Screen**

- a.i. Select the Qty from drop down menu
- a.ii. Select the Purpose from drop down menu
- a.iii. Select the delivery address : “Yes” if the delivery address is same as registered customer address else click “No”. Enter all the details like district, mandal, village etc and mandatory fields of the delivery point.
- c. It will display the preferred vehicle (tractor/mini lorry/lorry)
- d. Click on PAY AMOUNT and you will proceed for online payment.
- e. On successful payment the receipt will be generated with all details.
- f. The booking details will be transferred to the respective reach.
- g. Sand will be delivered to the customer delivery point.
- h. After placement of the order you can track the order using Track button also.