



Agricultural and Processed Food Products Export Development Authority (APEDA)

(Ministry of Commerce and Industry, Govt. of India)

**Pack House Online Registration/Renewal User
Manual**

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Registration/Renewal**

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Introduction to Pack House Online Registration/Renewal

APEDA has taken a progressive step towards Paperless processing and allows the applicants to submit their application for Registration/Renewal of their Pack houses Online. There is no need to submit any physical documents and it is a hassle free system which allows to track the status of applications anytime.

Applicant need to register on the system to create their login credentials. After successful login, they can submit an application for New Registration/Renewal of existing certificates online. Procedure of application filing is provided in the User Manual.

Some of the salient features of this system are:


- 100% Online filing and processing of applications
- Integrated payment gateway to transfer the fees online
- Alerts at each step of processing allow the applicant to know as soon as any deficiency is reported in the application submitted
- Applicants can submit additional information that has been sought by APEDA online
- Certificates are generated with Digital Signatures so applicants can download the validated soft copy from their login. No need to collect the copy of the certificates physically.

To access online pack house registration/renewal system, applicant has to access APEDA website and click on "Unit Registration" tab under "Member Access" section.



The screenshot displays the APEDA website interface. At the top, there is a header with the APEDA logo and name in Hindi and English: 'कृषि और प्रसंस्कृत खाद्य उत्पाद निर्यात विकास प्राधिकरण' and 'Agricultural & Processed Food Products Export Development Authority'. Below the header is a navigation menu with links: 'Corporate Info', 'General Info', 'APEDA Products', 'Trade Promotion Schemes', 'Trade Information', 'Quality', 'Statistics', 'Exporters', and 'Agn Exchange Portal'. The main content area features a 'FLORICULTURE' section with an image of a greenhouse and text about India's agro-climatic zones. To the right, the 'MEMBER ACCESS' section contains buttons for 'Register as Member', 'Exporter's Login', 'Unit Registration', 'Trade Leads', and 'Public Grievances'. At the bottom, there is a 'WELCOME TO AGRICULTURAL & PROCESSED FOOD PRODUCTS EXPORT DEVELOPMENT AUTHORITY' banner and a paragraph about the authority's establishment in 1985. A 'MORE >>' link is visible at the bottom right of the banner.

Signup/ Login Page:



APEDA
Agricultural & Processed Food Products
Export Development Authority
Ministry of Commerce & Industry, Government of India

i-Track System
18/2/2016 05:23:13 PM

Welcome to the Online Pack house/ Peanut Units/ Meat Plants Registration System! [New User Signup](#) | [Login](#)

APEDA has taken another progressive step towards Paperless processing and allows the applicants to submit their application for Registration/Renewal of their Pack houses/Peanut Units/Meat Plants Online. There is no need to submit any physical documents and it is a hassle free system which allows to track the status of applications anytime.

Applicant need to register on the system to create their login credentials. After successful login, they can submit an application for New Registration/Renewal of existing certificates online. Procedure of application filing is provided in the User Manual.

Some of the salient features of this system are:

1. 100% Online filing and processing of applications
2. Integrated payment gateway to transfer the fees online
3. Alerts at each step of processing allows the applicant to know as soon as any deficiency is reported in the application submitted
4. Applicants can submit additional information that has been sought by APEDA online
5. Certificates are generated with Digital Signatures so applicants can download the validated soft copy from their login. No need to collect the copy of the certificates physically.

New User Signup

Registration Type:


Name:

Email-Id:

Mobile No.: (+91)-

Password:

Confirm Password:



Enter the letters as they are shown in the image above

If already Signedup ? [Verify OTP](#)

The online pack house registration/renewal system can be access with the login details of exporter provided at the time of APEDA registration. In case of new applicant, signup is required. For signup Click on "New User Signup", then following details are required.

1. Registration Type : Pack House
2. Name of an applicant
3. Email Id
4. Mobile Number
5. Password
6. Confirm password

After submission of basic details and user has to verify the Mobile number & E-mail ID.

Verify Email Id and Mobile No.



Online Registration System

8/2/2016 04:09:21 PM

Welcome to online registration system New User Signup | Login

VISION One-stop platform for Packhouses/Peanut & Peanut Products Processing units/Meat Processing Plants to get registered with APEDA

PROCESSES The Pack houses/Peanut & Peanut Products Processing units/Meat Processing Plants have to submit their application online. Once the complete application is submitted, an application reference number will be generated. The Pack houses/Peanut & Peanut Products Processing units/Meat Processing Plants can track the status of their application with the help of application reference number. The registration certificate will be issued by the competent authority after the scrutiny of online application and physical verification.

Verify OTP

Login with Email/MobileNo. : [Resend OTP](#)

Email OTP : ✓

Mobile OTP : ✓

Please Enter Email and Mobile Verification code sent on your signup Email and MobileNo respectively.

To verify Email ID and Mobile Number, applicant has to enter the OTP (One Time Password) received on email and mobile number.

After entering OTP, Click on submit button for verification. After successful verification, system will automatically login the applicant on application page.

Application form (1) for Registration/Renewal

APEDA Agricultural & Processed Food Products Export Development Authority, Ministry of Commerce & Industry, Government of India

Online Registration System

logged in as anurag 8/2/2016 04:14:03 PM

Home Registration Change Password Logout

Online Registration for Packhouse (Form-1)

Name and address of the applicant(owner) along with complete contact details

Name of the Owner*
Address*
City*
State*
Pin Code
Telephone
Fax
Email*
Mobile No.*
 I/We certified that do not have the APEDA RCMC certificate.

Address of the packhouse with name of Packhouse Manager and his contact details(This address shall be treated as correspondence address)

Is it own/leased premises? give details of the lease Leased Own

Packhouse Name*
Packhouse Address*
City*
State*
Pin Code
Packhouse Manager Name*
Email*
Telephone/ Mobile No.*

Registration Type New Registration Renewal

Declaration towards confirmation DECLARATION

Registration: By default Registration Type "New Registration" is selected.

Renewal: In Case of renewal user need to check Registration Type as "Renewal" then following information is required to input and rest of information will be same including payment and pack house profile.

Registration Type New Registration Renewal

Previous APEDA pack house recognition Certificate details

Certificate No.*

Issued date*

Valid Upto*

Product*

(a) I/We declare that I/we possess authority and right to process/store fresh horticulture produce in the above premises and to effect any structural and/or other modifications required conforming to the instructions issued from time to time.

(b) Pack house facility. I/We understand that non-compliance at any stage will entail cancellation of the recognition certificate issued to me in accordance with clause 6 of the scheme.

(c) I/we, anurag, undertake to always maintain the pack house as per the standards prescribed in this document, to abide by any instructions that may be issued by APEDA from time to time and to get above mentioned pack house inspected whenever called upon to do so by APEDA.

(d) I/we, anurag, hereby, declare that to the best of my knowledge and belief, the above information is complete and correct and that no fact has been concealed. I/We also agree to abide by the condition laid down in this behalf.

(e) I/we do hereby declare that there is no child labour engaged in our Packhouse to work for our Packhouse.

(f) I/We declare that my/our pack house has been lease for the period (from* 08/02/2015 to* 15/02/2017) Mr/Ms. anurag .

Payment Mode Offline

Details of the Bank Draft towards Payment of Fee (Offline payment)

DD No.* 457476

Date of Issue* 08/02/2015

Drawn on (Bank)* Allahabad Bank

Branch Name* green park

Amount(Rs.)* 17175.00/- (Rs.15000.00 + Applicable service tax)

List of documents to be uploaded with Form-II (Only .pdf or .jpg files upto 2 MB are allowed to upload)

Sl. No.	Required Documents
1	Scanned original copy of manufacturing license for DIC/Horticulture/Agriculture Dept.
2	Scanned original copy of Lease deed, if applicable.
3	Scanned original copy of Layout drawing of the pack house duly authenticated by chartered engineer
4	Scanned original copy of pollution control certificate
5	Scanned original copy of frequency of water testing (attach test report).
6	Scanned original copy of the NIPPO Approval certificate (in case of Mango)

[For assistance, email to us] Best viewed in IE 6.0 or above

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After Login an exporter/applicant has to fill up all the details given on Form-I along with online payment. After that the application profile entry process starts for rest of the application.

The pack house profile application forms are divided into alphabet series like A, B, C till upload provision.

The step by step explanation of each screen is given below:

In 2nd form, applicant has to enter pack house information like product scope, region for export and total handling capacity as shown in image given below

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Export Development Authority
Ministry of Commerce & Industry, Government of India

Online Registration System

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A. PACKHOUSE GENERAL INFORMATION

Name of Applicant: anurag

Address: APEDA NCU Building 3, Siri Institutional Area, August Kranti Marg,

Packhouse Manager: name of new manager

Packhouse Address: apeda delhi

Total handling capacity (in MT)*: 32

Scope of operation being applied for - please specify product range, if possible:

Banana, Olive, Bitter Gourd, Chilly, Grapes, Mango, Pomegranate

Press (Ctrl+Click) to select multiple Products

Scope of Facility*: Vapour Heat Treatment (VHT), Hot Water Dip Treatment, Irradiation

Press (Ctrl+Click) to select multiple Country

Select region for export*: Other than EU Countries, European Union

Press (Ctrl+Click) to select multiple Country

person Save & Continue

After filling all the required details, click on save and continue.

Note: In case of any change in previous screen, click on previous button.

In 3rd form, applicant has to enter pack house Exterior Information as shown in image given below

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Online Registration System

logged in as **anurag** 8/2/2016 04:20:19 PM

Home Registration Change Password Logout

SL. No.	Control Point	Pack House Details
B. PACKHOUSE EXTERIOR INFORMATION:		
1	Is there any obnoxious smell inside pack house and outside pack house? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
2	Condition of the approach road *	outside pack house
3	Arrangements for disposal of waste material. Ideally a disposal pit and/or compost pit should be within the boundary of Pack house and visible for supervision *	boundary of Pack house and visible
4	Boundary wall/fencing- please specify the kind and nature of wall/fencing *	boundary of Pack house and visible
5	Whether the external walls are properly plastered and free from crevices, cracks, holes, dampness, cobwebs etc? *	<input checked="" type="radio"/> Yes <input type="radio"/> No

Note: * for mandatory field and ? desired for specific format

previous Save & Continue

After filling all the required details, click on save and continue.

In 4th form, applicant has to enter pack house Interior Information as shown in image given below

Home Registration Change Password Logout

SL. No.	Control Point	Pack House Details
C. PACKHOUSE INTERIOR INFORMATION:		
1	Whether entry is restricted and all the entry-exits points are provided with air curtains / fly proofing and self-closing? *	<input type="radio"/> Yes <input type="radio"/> No
2	Whether equipment in the raw material area/holding/preliminary inspection area /main processing hall area are adequate and properly maintained? *	<input type="radio"/> Yes <input type="radio"/> No
3	Are all chemicals (including lab, chemicals) proper labeled and have batch numbers, best before dates etc? *	<input type="radio"/> Yes <input type="radio"/> No
4	Condition of drainage system and whether surface/but covered) or underground. *	name
Whether wash and change room for workers provided and provision for water, soap, towels , foot operates taps etc.		
Wash rooms		
5	Males : *	23 ?
6	Females : *	45 ?
Change room		
7	Males : *	45 ?
8	Females : *	535 ?
9	Availability of First Aid Box *	<input type="radio"/> Yes <input type="radio"/> No
10	Is opening of toilet doors towards outside of the pack house process area or not? If not, this needs to be modified. *	<input type="radio"/> Yes <input type="radio"/> No
11	Arrangement for foot wears and disinfectants at change room- please specify in detail . *	this needs to be modified
12	Availability of foot dip system at worker entry Point *	this needs to be modified
13	Is the pack house having unidirectional flow of process from incoming material holding/preliminary inspection area to docking/loading area? *	<input type="radio"/> Yes <input type="radio"/> No
14	Is the incoming material holding/preliminary inspection area segregated from the main processing hall? *	<input type="radio"/> Yes <input type="radio"/> No
15	Pest, insect, rodent control measures (In-house/outsource) (with name of agency) *	segregated from the main process
16	Arrangement for prevention of contamination from outside net proofing to avoid dust/flyes/ pests etc *	with name of agency
General Hygiene in :		
17	Raw material arrival area (in Sq. ft.) *	324
18	Processing area (in Sq. ft.) *	4564
19	Packing area (in Sq. ft.) *	45
20	Conditions of walls, insulation, ceilings (the partitions, walls, floors must have a smooth surface, without crevices and potholes & easy to clean, absence of cob-webs and must allow water to flow out) *	45
21	Type of flooring (cemented, tiled, marble, epoxy coated etc). Floor level /slope in the Pack house *	6665


4	Condition of drainage system and whether surface/but covered) or underground. *	name
Whether wash and change room for workers provided and provision for water, soap, towels , foot operates taps etc.		
Wash rooms		
5	Males : *	23 ?
6	Females : *	45 ?
Change room		
7	Males : *	45 ?
8	Females : *	535 ?
9	Availability of First Aid Box *	<input type="radio"/> Yes <input type="radio"/> No
10	Is opening of toilet doors towards outside of the pack house process area or not? If not, this needs to be modified. *	<input type="radio"/> Yes <input type="radio"/> No
11	Arrangement for foot wears and disinfectants at change room- please specify in detail . *	this needs to be modified
12	Availability of foot dip system at worker entry Point *	this needs to be modified
13	Is the pack house having unidirectional flow of process from incoming material holding/preliminary inspection area to docking/loading area? *	<input type="radio"/> Yes <input type="radio"/> No
14	Is the incoming material holding/preliminary inspection area segregated from the main processing hall? *	<input type="radio"/> Yes <input type="radio"/> No
15	Pest, insect, rodent control measures (In-house/outsource) (with name of agency) *	segregated from the main process
16	Arrangement for prevention of contamination from outside net proofing to avoid dust/flyes/ pests etc *	with name of agency
General Hygiene in :		
17	Raw material arrival area (in Sq. ft.) *	324
18	Processing area (in Sq. ft.) *	4564
19	Packing area (in Sq. ft.) *	45
20	Conditions of walls, insulation, ceilings (the partitions, walls, floors must have a smooth surface, without crevices and potholes & easy to clean, absence of cob-webs and must allow water to flow out) *	45
21	Type of flooring (cemented, tiled, marble, epoxy coated etc). Floor level /slope in the Pack house *	6665
22	Whether adequate protected (shutter proof etc) lighting arrangements provided in the working area? *	<input type="radio"/> Yes <input type="radio"/> No
23	If the premises is not air cooled/air conditioned, whether adequate exhaust fan provided with proper netting or shutter *	with proper netting or shutter
24	Whether fly catchers /Cue lure traps/ yellow fly traps (for fruit flies), white fly traps (for white flies) and blue fly traps (for thrips) are installed at the pack houses indicate location and numbers. *	with proper netting or shutter
25	Whether sufficient signboards indicating do not spit/do not smoke, eatables prohibited etc. are prominently displayed in the premises? *	<input type="radio"/> Yes <input type="radio"/> No
26	Raw material unloading and storage capacity (in MT) *	5765 ?
27	Desapping capacity /batch- for mangoes only (in MT) *	5 ?
28	Mechanized/ manual sorting/ grading alongwith the capacity (in MT) *	5656 ?
29	Docking capacity (in MT) *	67 ?

Note: * for mandatory field and ? desired for specific format

previous Save & Continue

After filling all the required details, click on save and continue.

In 5th form, applicant has to enter pack house Laboratory, Qualification facility and Transportation capacity as shown in image given below


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Online Registration System

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Home Registration Change Password Logout

Sl. No.	Control Point	Pack House Details
D. LABORATORY FACILITY:		
1	Whether the laboratory exists? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
2	List of in-house laboratory equipments *	laboratory equipment
3	Person InCharge Name *	laboratory equipment
4	Person InCharge Qualification *	InCharge Name
5	Air-conditioning /ventilation *	<input checked="" type="radio"/> Yes <input type="radio"/> No
6	Record of laboratory working sheets and test results *	test results
7	Whether Plant Quarantine Lab is established for export of fruits and vegetables to the EU? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
E. QUARANTINE FACILITY:		
8	Whether a separate quarantine inspection area exist? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9	Size of the quarantine lab *	inspection area exist
10	Whether equipments as per SOP of NPPQ have been set up (Annexure 5). *	Annexure
Arrangement for disinfection of equipments :		
11	Frequency *	1454 ?
12	Process *	6 ?
F. TRANSPORTATION CAPACITY:		
13	Number of Refrigerated vans (in MT) *	4545 ?
14	Capacity of Refrigerated van *	454 ?
15	Number of Insulated vans *	54645 ?
16	Capacity of Insulated vans (in MT) *	54544 ?
17	Number of Ordinary vans *	54544 ?
18	Capacity of Ordinary vans (in MT) *	5 ?
19	Hygiene condition of insulated refrigerated van *	Hygiene condition

Note: * for mandatory field and ? desired for specific format

After filling all the required details, click on save and continue.

In 6th form, applicant has to enter pack house Utilities as shown in image given below.

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Home Registration Change Password Logout

Sl. No.	Control Point	Pack House Details
G. UTILITIES : L1 : WATER SUPPLY		
1	Availability of potable water? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
2	Source of water supply please specify *	specify
3	pH of water *	24 ?
4	In case pH of water is not neutral, whether water softening plant is erected *	test
5	Is Volume of water supply adequate? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Capacity and condition of over-head/under ground storage tank (in Litres)		
6	OH Tank 1 *	765 ?
7	OH Tank 2 *	65 ?
8	OH Tank 3 *	66 ?
9	OH Tank 4 *	64 ?
10	UG Tank 1 *	64674 ?
11	UG Tank 2 *	646 ?
12	UG Tank 3 *	66 ?
13	UG Tank 4 *	6 ?
14	Frequency of water testing (attach last testing report.) Provide the Name and address of the laboratory *	address of the laboratory
15	Whether water arrangement for processing and general purpose cleaning is separate? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
16	If recycled water is used for processing, is it properly treated (please verify) *	address of the laboratory
G. UTILITIES : L2 : POWER SUPPLY		
Sanctioned/allocated load from State/private run power source (in KW)		
17	Sanctioned Load : *	888 ?
18	Source : *	8787 ?
Captive Power generation capacity		
19	No of DG sets *	878 ?
20	Capacity of each DG Set (in KW) *	87 ?

Note: * for mandatory field and ? desired for specific format

After filling all the required details, click on save and continue

In 7th form, applicant has to enter pack house equipment maintenance, general storages, personnel health and hygiene as shown in image given below.



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Online Registration System

Logged in as **anurag**

Home

8/2/2016 04:25:39 PM


Home		Registration	Change Password	Logout
Reg	A	B	C	D
E	F	G	H	I
J	K	L	M	N
O	P	Q	R	S
T	U	V	W	X
Y	Z			
Print				

Sl. No.	Control Point	Pack House Details
H. EQUIPMENT MAINTENANCE / CALIBRATION:		
1	Arrangements of annual maintenance / calibration of pack house equipment *	pack house equipment
2	Arrangement of annual maintenance/ calibration of pre-cooling, cold storage, insulated/refrigerated vans *	cold storage, insulated/refrigerated
3	Arrangement of annual maintenance/ calibration of other equipment *	cold storage, insulated/refrigerated
I. GENERAL STORAGES:		
4	Separate storage arrangement for fungicides, chemicals, post harvest biological control agents. *	harvest biological control agents,
5	Separate arrangement for storage of packaging material, pallets *	packaging material, pallets
6	Separate storage arrangement of rejections and ripened and rotten fruits. *	rejections and ripened and rotten
J. SANITARY FACILITIES:		
7	Pack house cleaning schedule with disinfectants used *	schedule with disinfectants used
8	Frequency of cleaning *	Frequency of cleaning *
9	Maintenance schedule of drainage system *	of drainage system
10	Sanitation system and frequency of processing hall facilities like tables etc *	hall facilities like tables etc
K. PERSONNEL HEALTH & HYGIENE:		
11	Whether the staff is periodically examined for medical fitness, if so, periodicity (mention the date of last examination) *	hall facilities like tables etc
12	Whether medical inspection carried out by Qualified MBBS doctor? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
13	Whether the nails and hairs are properly trimmed (use of nail polish to be prohibited)? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
14	Whether clean uniforms, caps, hand gloves (optional) provided to workers? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
15	Whether regular training is being given to the workers & supervisors in terms of personal health and hygiene? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
16	Whether workers followed dress code? *	<input checked="" type="radio"/> Yes <input type="radio"/> No

Notes: * for mandatory field and ? desired for specific format

After filling all the required details, click on save and continue

In 8th form, applicant has to enter pack house Record Maintenance as shown in image given below.



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Online Registration System

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Home
Registration
Change Password
Logout

SL. No.	Control Point	Pack House Details
L. RECORD MAINTENANCE:		
1	Staff training schedule *	training schedule
2	In-house quality Management *	Management
3	Medical record / history sheet for each individual staff member *	individual staff member
4	Record of Inspection visits *	individual staff member
5	Record of Periodic maintenance of equipment *	Record of Periodic maintenance of
6	Record of attendance of workers *	attendance of workers
7	Record of raw material arrival maintenance *	arrival maintenance
8	Record of Processing material *	Processing materia
9	Record of rejected material *	rejected materia
10	Cold storage record *	rejected materia
11	Dispatch records *	records
12	Pack house cleaning records *	devices calibration records
13	Equipment / temperature control devices calibration records *	records
14	Implementation of trace back /product recall procedures *	recall procedure
15	Implementation of complaints procedures *	complaints procedures

Note: * for mandatory field and ? desired for specific format

After filling all the required details, click on save and continue

In 9th form, applicant has to enter pack house Personnel information as shown in image given below



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Online Registration System

8/2/2016 04:28:37 PM

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[Home](#) [Registration](#) [Change Password](#) [Logout](#)

Sl. No.	Control Point	Pack House Details
M. PERSONNEL INFORMATION		
1	Organization chart - please provide a detailed organization chart high-lighting the officials with their responsibilities *	pack house equipment
2	Total manpower strength including category of employees *	category of employee
Break up of manpower strength wise:		
3	Managerial Males : *	76 ?
4	Managerial Females : *	5 ?
5	Supervisory Males : *	5765 ?
6	Supervisory Females : *	5 ?
7	Technical Males : *	65 ?
8	Technical Females : *	67 ?
9	Skilled Males : *	576 ?
10	Skilled Females : *	567 ?
11	Semi-Skilled Males : *	55 ?
12	Semi-Skilled Females : *	65 ?
13	Unskilled Males : *	5 ?
14	Unskilled Females : *	67 ?
15	Technical Competence of pack House Manager (Qualification/experience)- The incumbent should least be a graduate *	least be a graduate
Competence of Technical staff activity wise		
16	Quality Manager *	Quality Manager
17	Production Incharge *	Incharge
18	Semi-skilled workers (Competence levels) *	6667

Note: * for mandatory field and ? desired for specific format

previous
Save & Continue

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After filling all the required details, click on save and continue

In 10th form, applicant has to enter pack house grading and sorting line as shown in image given below.

The screenshot shows the APEDA Online Registration System interface. The user is logged in as 'anurag'. The system header includes the APEDA logo and name, and the text 'Online Registration System'. The user is logged in as 'anurag' and the date/time is '8/2/2016 04:29:36 PM'. The navigation menu includes 'Home', 'Registration', 'Change Password', and 'Logout'. The main form is titled 'N. GRADING AND SORTING LINE' and is divided into two sections: 'Control Point' and 'Pack House Details'.


SL. No.	Control Point	Pack House Details
N. GRADING AND SORTING LINE:		
Desapping equipment:		
1	Sorting, grading line: please describe the Make of equipment on the line and Whether grading is sensor driven or manual *	grading is sensor driven or manual
2	Nature of line/equipment *	Nature of line/equipment
3	Model No. ?	model
4	No of desapping equipment *	45
5	Capacity in MTs/batch/equipment *	bcv

Note: * for mandatory field and ? desired for specific format

Buttons: previous, Save & Continue

After filling all the required details, click on save and continue

In 11th form, applicant has to enter pack house Pre-cooling capacity, ripening capacity as shown in image given below.


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 Ministry of Commerce & Industry, Government of India

Online Registration System

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Home Registration Change Password Logout

Sl. No.	Control Point	Pack House Details
O. PRE-COOLING CAPACITY PER BATCH (in MT):		
1	No. of chambers *	57 ?
Capacity of each chamber with capacity /batch		
2	Chamber 1 (in MT/batch) *	505 ?
3	Chamber 2 (in MT/batch) *	75875 ?
4	Chamber 3 (in MT/batch) *	758 ?
5	Chamber 4 (in MT/batch) *	858 ?
6	Chamber 5 (in MT/batch) *	8585 ?
7	Chamber 6 (in MT/batch) *	85 ?
8	Make of air handlers, humidifier *	humidifier
Type of Insulation		
9	Wall mounted puff/panels/others *	inside the pre-cooling
10	Condition of floor, walls, insulation, ceilings etc inside the pre-cooling chamber(s) *	inside the pre-cooling
11	Alarm system in case of emergency inside the pre-cooling chamber(s) *	test anu
12	Displayable recorders for temperature / humidity in pre-cooling chambers *	In pre-cooling chambers
13	Shatter proof lighting arrangement in pre-cooling chambers, *	arrangement in pre-cooling
14	Hygienic condition of pre-cooling chambers *	arrangement in pre-cooling
15	Refrigeration technology/system and refrigerant used *	as
16	Whether thermostat control sensors are installed at the air delivery points? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
17	Type of door and its condition on the pre-cooling chamber *	air deliver
P. RIPENING CAPACITY PER BATCH (in MT):		
18	No. of chambers *	456 ?
Capacity of each chamber with capacity /batch		
19	Chamber 1 (in MT/batch) *	676 ?
20	Chamber 2 (in MT/batch) *	76 ?
21	Chamber 3 (in MT/batch) *	68 ?
22	Chamber 4 (in MT/batch) *	6 ?
Type of Insulation		
23	Wall mounted puff/panels/others *	ceilings etc inside
24	Condition of floor, walls, insulation, ceilings etc inside the ripening chamber(s) *	ceilings etc inside
25	Alarm system in case of emergency inside the ripening chamber(s) *	ripening chamb
26	Displayable recorders for temperature / humidity in ripening chambers *	humidity in ripening chambers
27	Shatter proof lighting arrangement in ripening chambers, *	In ripening chambers
28	Hygienic condition of ripening chambers *	abc test
29	Whether thermostat control sensors are installed at the air delivery points? *	<input checked="" type="radio"/> Yes <input type="radio"/> No

Note: * for mandatory field and ? desired for specific format

After filling all the required details, click on save and continue

In 12th form, applicant has to enter pack house Cold capacity, frozen storage capacity as shown in image given below.



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Sl. No.	Control Point	Pack House Details
Q. COLD STORAGE CAPACITY (in MT):		
1	Number of chambers *	545 ?
Capacity of each chamber		
2	Chamber 1 (in MT/batch) *	4 ?
3	Chamber 2 (in MT/batch) *	545 ?
4	Chamber 3 (in MT/batch) *	454 ?
5	Chamber 4 (in MT/batch) *	54 ?
6	Chamber 5 (in MT/batch) *	54 ?
7	Chamber 6 (in MT/batch) *	554 ?
8	Chamber 7 (in MT/batch) *	554 ?
9	Chamber 8 (in MT/batch) *	56 ?
10	Chamber 9 (in MT/batch) *	44 ?
11	Chamber 10 (in MT/batch) *	?
12	Chamber 11 (in MT/batch) *	67 ?
13	Chamber 12 (in MT/batch) *	4 ?
14	Type of insulation *	Type of insulation
15	Facility of injecting fresh air, if any *	loaded pallets (including pallet size)
16	Facility of movement of loaded pallets (including pallet size) *	loaded pallets (including pallet size)
17	Condition of floor, walls, insulation, ceilings etc inside the cold storage chambers *	test anu
18	Alarm system in case of emergency in cold storage. *	<input type="radio"/> Yes <input checked="" type="radio"/> No
19	Displayable temperature and humidity recorders in cold storage. *	recorders in cold storage
20	Shatter proof lighting arrangement in cold storages *	in cold storages
21	Hygienic condition in cold storages *	Shatter proof
22	refrigeration technology/system and refrigerant used *	hgf
23	Type of door and its condition on the cold room chamber *	technology/system and refrigerant
24	Whether thermostat control sensors are installed at the air delivery points? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
R. FROZEN STORAGE CAPACITY (in MT):		
25	Number of chambers *	767 ?
Capacity of each chamber		
26	Chamber 1 (in MT/batch) *	676 ?
27	Chamber 2 (in MT/batch) *	76 ?
28	Chamber 3 (in MT/batch) *	7576 ?
29	Chamber 4 (in MT/batch) *	676 ?
30	Type of frozen storage *	frozen storage
31	Type of insulation *	frozen storage
32	Facility of injecting fresh air, if any *	pallets (including pallet size)
33	Facility of movement of loaded pallets (including pallet size) *	pallets (including pallet size)
34	Condition of floor, walls, insulation, ceilings etc inside the frozen storage chambers *	pallets (including pallet size)
35	Alarm system in case of emergency in frozen storage. *	<input type="radio"/> Yes <input checked="" type="radio"/> No
36	Displayable temperature and humidity recorders in frozen storage. *	frozen storage
37	Shatter proof lighting arrangement in frozen storages *	frozen storages
38	Hygienic condition in frozen storages *	Hygienic c
39	Refrigeration technology/system and refrigerant used *	condition
40	Type of door and its condition on the frozen room chamber *	condition
41	Whether thermostat control sensors are installed at the air delivery points? *	<input checked="" type="radio"/> Yes <input type="radio"/> No

Note: * for mandatory field and ? desired for specific format

previous Save & Continue

After filling all the required details, click on save and continue

In 13th form, applicant has to enter pack house irradiation, vapour heat treatment as shown in image given below.



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Home		Registration	Change Password	Logout
1	S. IRRADIATION:	Control Point		
1	Irradiation Facilities with NPPO No. *	with NPPO #		
2	NPPO Date (dd/MM/yyyy) *	with NPPO #		
3	Agmark Approval No. *	NPPO Date		
4	Agmark Approval Date (dd/MM/yyyy) *	Approval Date		
5	Irradiation Capacity *	Approval Date		
6	Whether Standard Operating Procedures (SOP) provided by APEDA are followed? If no, please specify the SOP being followed *	Approval Date		
7	Whether Agreement between APEDA & Pack House has been entered. It should be provided within the deadline that would be specified by APEDA ahead of the mango export season for USA through a notice to be hosted on its website. *	<input checked="" type="radio"/> Yes <input type="radio"/> No		
8	Whether Agreement between Pack House & Orchards has been entered. It should be provided within the deadline that would be specified by APEDA ahead of the mango export season for USA through a notice to be hosted on its website. *	<input type="radio"/> Yes <input checked="" type="radio"/> No		
9	Preharvest processing information sheet *	information sheet		
10	Postharvest Processing information sheet *	information sheet		
T. VAPOUR HEAT TREATMENT:		Pack House Details		
11	Proposed VHT Facility with NPPO No. for processing of Mango To be used please specify whether own facility or any other facility utilized (provide complete address and contact details of the facility) *	please specify		
12	NPPO Date (dd/MM/yyyy) *	please specify		
13	Agmark approval No. *	approval Date		
14	Agmark approval Date (dd/MM/yyyy) *	Pack House		
15	List of farmers/orchards registered with Pack house *	Pack House		
16	Availability of guidelines for the export of Mangoes to Japan/Australia/New Zealand/Chile etc [As recommended by APEDA]. *	<input checked="" type="radio"/> Yes <input type="radio"/> No		
17	Availability of RMP for the export of Mangoes to Japan:[As recommended by APEDA] Annexure - *	As recommended by		
18	Vapour Heat Treatment Capacity *	As recommended by		

Note: * for mandatory field and ? desired for specific format

After filling all the required details, click on save and continue

In 14th form, applicant has to enter pack house Hot Water treatment, packaging and any other details as shown in image given below.


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Sl. No.	Control Point	Pack House Details
II. HOT WATER TREATMENT:		
1	NPPO No. *	99
2	NPPO Date (dd/MM/yyyy) *	Date
3	Agmark approval No. *	Date
4	Agmark approval Date (dd/MM/yyyy) *	Agmark
5	Hot Water Treatment Facility for ds-infestations of Mango:Whether hot water (for hot water dip treatment) at regulated temperature is available (please indicate capacity also) inside the pack house process hall area- generally for mangoes- desired by China currently. If more than one bath exists provide details separately for both. Type and make of bath, Size of bath, Sensor details *	Agri test data
6	Temperature level of Hot water (48o C) for treatment of fruit *	8as
7	Treatment Time (one Hour/ 30 minutes/15 minutes) *	Temperature level of Hot water ?
8	Whether List of farmers/orchards registered WITH Pack house has been generated. If yes,the same may be furnished *	Temperature level of Hot water
9	Hot Water Treatment Capacity *	the same may be furnished
V. PACKAGING:		
Packaging :		
10	whether packaging line is part of the processing line or segregated *	line or segregated
11	Whether packaging is done in wooden/plastic or CFB boxes *	line or segregated
12	Whether Palletization facility is available and if so, the material used *	the material used
X. ANY OTHER DETAILS:		
13	Overall condition of processing and packing equipment facilities *	equipment facilities

Note: * for mandatory field and ? desired for specific format

After filling all the required details, click on save and continue

Uploaded Document Preview: With view function he/she can view the uploaded documents. He has option to view the preview of registration form with all details given by him, before and after clicking on final submission



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List of documents to be uploaded


Only .pdf or .jpg files upto 1 MB are allowed to upload

Sl. No.	Required Documents	Upload Documents	Status
1	Scanned original copy of manufacturing license for DIC/Horticulture/Agriculture Dept.	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
2	Scanned original copy of Lease deed, if applicable.	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
3	Scanned original copy of Layout drawing of the pack house duly authenticated by chartered engineer	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
4	Scanned original copy of pollution control certificate	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
5	Scanned original copy of frequency of water testing (attach last testing report).	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
6	Scanned original copy of the NFPD Approval certificate (in case of Mango)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>

Note: Only .pdf or .jpg files up to 1 MB are allowed to upload.

Application Preview Page:

Before final submission an applicant can view and modify the application by clicking on “Preview Button” if required.



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Online Registration System

Online Registration for Packhouse (Form-I)

Application No : PHAPP2016000002

Name and address of the applicant(owner) along with complete contact details

Name	anurag
Address	APEDA NCU Building 3, Siri Institutional Area, August Kranti Marg,
City	New Delhi
State	Delhi
Pin Code	110016
Telephone	5051- 0987355051
Fax	4256- 9873550512
Email	anuragtrivedi282@gmail.com
Mobile No.	9899586998

Do you have APEDA RCMC No.? No

Address of the packhouse with name of Packhouse Manager and his contact details(This address shall be treated as correspondence address)

Is it own/leased premises? give details of the lease	Leased
Packhouse Name	APEDA
Packhouse Address	apeda delhi
City	New Delhi
State	Delhi
Pin Code	110016
Packhouse Manager Name	name of new manager
Email-Id	abc@gmail.com
Telephone/ Mobile No.	9897876767

Do you have previous APEDA Certificate? if any...(Surrender the Previous certificate with this application) No

Payment Mode Offline

Details of the Bank Draft towards Payment of Fee (Offline payment)

DD No.	324325
date of Issue	08/02/2016
Drawn on (Bank)	Allahabad Bank
Branch Name	green park
Amount(₹s.)	17175.00 /- only (Including all taxes)

Declaration towards confirmation

(a) I/We declare that I/we possess authority and right to process/store fresh horticulture produce in the above premises and to effect any structural and/or other modifications required confirming to the instructions issued from time to time.

(b) Pack house facility. I/we understand that non-compliance at any stage will entail cancellation of the recognition certificate issued to me in accordance with clause 6 of the scheme.

(c) I/we, **anurag** undertake to always maintain the pack house as per the standards prescribed in this document, to abide by any instructions that may be issued by APEDA from time to time and to get above mentioned pack house inspected whenever called upon to do so by APEDA.

(d) I/we **anurag**, hereby, declare that to the best of my knowledge and belief, the above information is complete and correct and that no fact has been concealed. I/We also agree to abide by the condition laid down in this behalf.

(e) I/we do hereby declare that there is no child labour engaged in our Packhouse to work for our Packhouse.

(f) I/We declare that my/our pack house has been lease for the period (from **08/02/2016 to 16/02/2017**) Mr/M/s. **anurag**.

PACKHOUSE GENERAL INFORMATION [FORM-II]

Name of Applicant	anurag
Address	APEDA NCU Building 3, Siri Institutional Area, August Kranti Marg,
Packhouse Manager	name of new manager
Packhouse Address	apeda delhi
Scope of operation being applied for - please specify product range, if possible	Grapes,Mango,Pomegranate
Scope of facility	Hot Water Dip Treatment,Irradiation
Select region for export	European Union

PACKHOUSE OTHER INFORMATION


Sl. No.	Description	Value
B. PACKHOUSE EXTERIOR INFORMATION:		
1	Is there any obnoxious smell inside pack house and outside pack house?	No
2	Condition of the approach road	outside pack house
3	Arrangements for disposal of waste material. Ideally a disposal pit and/or compost pit should be within the boundary of Pack house and visible for supervision	boundary of Pack house and visible for
4	Boundary wall/fencing- please specify the kind and nature of wall/fencing	boundary of Pack house and visible for
5	Whether the external walls are properly plastered and free from crevices, cracks, holes, dampness, cobwebs etc?	Yes
C. PACKHOUSE INTERIOR INFORMATION:		
6	Whether entry is restricted and all the entry-exits points are provided with air curtains / fly proofing and self-closing?	Yes
7	Whether equipment in the raw material area/holding/preliminary inspection area /main processing hall area are adequate and properly maintained?	Yes
8	Are all chemicals (including lab. chemicals) properly labeled and have batch numbers, best before dates etc?	Yes
9	Condition of drainage system and whether surface (but covered) or underground.	name
Whether wash and change room for workers provided and provision for water, soap, towels , foot operates taps etc.		

Whether wash and change room for workers provided and provision for water, soap, towels , foot operates taps etc.		
Wash rooms		
10	Males :	23
11	Females :	45
Change room		
12	Males :	45
13	Females :	535
14	Availability of First Aid Box	Yes
15	Is opening of toilet doors towards outside of the pack house process area or not ? If not, this needs to be modified.	No
16	Arrangement for foot wears and disinfectants at change room- please specify in detail .	this needs to be modified
17	Availability of foot dip system at worker entry Point	this needs to be modified
18	Is the pack house having unidirectional flow of process from incoming material holding/preliminary inspection area to docking/loading area?	Yes
19	Is the incoming material holding/preliminary inspection area segregated from the main processing hall?	Yes
20	Pest, insect, rodent control measures (In-house/outsourced (with name of agency))	segregated from the main processing hall with name of agency
21	Arrangement for prevention of contamination from outside net proofing to avoid dust/flies/ pests etc	
General Hygiene in :		
22	Raw material arrival area (in Sq. Ft.)	324
23	Processing area (in Sq. Ft.)	4564
24	Packing area (in Sq. Ft.)	45
25	Conditions of walls, insulation, ceilings (the partitions, walls, floors must have a smooth surface, without crevices and potholes & easy to clean, absence of cob-webs and must allow water to flow out)	45
26	Type of flooring (cemented, tiled, marble, epoxy coated etc). Floor level /slope in the Pack house	6665
27	Whether adequate protected (shatter proof etc) lighting arrangements provided in the working area?	Yes
28	If the premises is not air cooled/air conditioned, whether adequate exhaust fan provided with proper netting or shutter	with proper netting or shutter
29	Whether fly catchers /Cue lure traps/ yellow fly traps (for fruit flies), white fly traps (for white flies) and blue fly traps (for thrips) are installed at the pack houses indicate location and numbers.	with proper netting or shutter
30	Whether sufficient signboards indicating do not spit/do not smoke, eatables prohibited etc. are prominently displayed in the premises?	No
31	Raw material unloading and storage capacity (in MT)	5765
32	Desapping capacity /Batch for mangoes only (in MT)	5
33	Mechanised/ manual sorting/ grading alongwith the capacity (in MT)	5656
34	Docking capacity (in MT)	67
D. LABORATORY FACILITY:		
35	Whether the laboratory exists?	Yes
36	List of in-house laboratory equipments	laboratory equipment
37	Person In Charge Name	laboratory equipment
38	Person In Charge Qualification	In Charge Name
39	Air-conditioning /ventilation	Yes
40	Record of laboratory working sheets and test results	test results
41	Whether Plant Quarantine Lab is established for export of fruits and vegetables to the EU?	Yes
E. QUARANTINE FACILITY:		
42	Whether a separate quarantine inspection area exist?	Yes
43	Size of the quarantine lab	inspection area exist
44	Whether equipments as per SOP of NPPD have been set up (Annexure 5).	Annexure
Arrangement for disinfection of equipments :		
49	Number of insulated vans	54645
50	Capacity of insulated vans (in MT)	54544
51	Number of Ordinary vans	54644
52	Capacity of Ordinary vans (in MT)	5
53	Hygiene condition of insulated refrigerated van	Hygiene condition
G. UTILITIES : I.1 : WATER SUPPLY		
54	Availability of potable water?	No
55	Source of water supply please specify	specify
56	pH of water	24
57	In case pH of water is not neutral, whether water softening plant is erected	test
58	Is Volume of water supply adequate?	Yes
Capacity and condition of over-head/under ground storage tank (in Litres)		
59	OH Tank 1	765
60	OH Tank 2	65
61	OH Tank 3	66
62	OH Tank 4	64
63	UG Tank 1	64674
64	UG Tank 2	646
65	UG Tank 3	46
66	UG Tank 4	4
67	Frequency of water testing (attach last testing report.) Provide the Name and address of the laboratory	address of the laboratory
68	Whether water arrangement for processing and general purpose cleaning is separate?	Yes
69	If recycled water is used for processing, is it properly treated (please verify)	address of the laboratory
G. UTILITIES : I.2 : POWER SUPPLY		
sanctioned/allocated load from state/private run power source (in KW)		
70	Sanctioned Load :	888
71	Source :	8787
Captive Power generation capacity		
72	No of DG sets	878
73	Capacity of each DG Set (in KW)	87
H. EQUIPMENT MAINTENANCE / CALIBRATION:		
74	Arrangements of annual maintenance / calibration of pack house equipment	pack house equipment
75	Arrangement of annual maintenance/ calibration of pre-cooling, cold storage, insulated/refrigerated vans	cold storage, insulated/refrigerated vans
76	Arrangement of annual maintenance/ calibration of other equipment	cold storage, insulated/refrigerated vans
I. GENERAL STORAGES:		
77	Separate storage arrangement for fungicides, chemicals, post harvest biological control agents.	harvest biological control agents.
78	Separate arrangement for storage of packaging material, pallets	packaging material, pallets
79	Separate storage arrangement of rejections and ripened and rotten fruits.	rejections and ripened and rotten fruits
J. SANITARY FACILITIES:		
80	Pack house cleaning schedule with disinfectants used	schedule with disinfectants used
81	Frequency of cleaning	Frequency of cleaning *

86	Whether the nails and hair are properly trimmed (use of nail polish to be prohibited)?	No
87	Whether clean uniforms, caps, hand gloves (optional) provided to workers?	No
88	Whether regular training is being given to the workers & supervisors in terms of personal health and hygiene?	Yes
89	Whether workers followed dress code?	Yes
L. RECORD MAINTENANCE:		
90	Staff training schedule	training schedule
91	In-house quality Management	Management
92	Medical record / history sheet for each individual staff member	individual staff member
93	Record of Inspection visits	individual staff member
94	Record of Periodic maintenance of equipment	Record of Periodic maintenance of equipment
95	Record of attendance of workers	attendance of workers
96	Record of raw material arrival maintenance	arrival maintenance
97	Record of Processing material	Processing materia
98	Record of rejected material	rejected materia
99	Cold storage record	rejected materia
100	Dispatch records	records
101	Pack house cleaning records	1 devices calibration records
102	Equipment / temperature control devices calibration records	records
103	Implementation of trace back /product recall procedures	recall procedure
104	Implementation of complaints procedures	complaints procedures
M. PERSONNEL INFORMATION		
105	Organization chart - please provide a detailed organization chart high-lighting the officials with their responsibilities	pack house equipment
106	Total manpower strength including category of employees	category of employee
Break up of manpower strength wise:		
107	Managerial Males :	76
108	Managerial Females :	5
109	Supervisory Males :	5765
110	Supervisory Females :	5
111	Technical Males :	65
112	Technical Females :	67
113	Skilled Males :	576
114	Skilled Females :	567
115	Semi-skilled Males :	55
116	Semi-Skilled Females :	65
117	Unskilled Males :	5
118	Unskilled Females :	67
119	Technical Competence of pack House Manager (Qualification/experience)- The incumbent should least be a graduate	least be a graduate
Competence of Technical staff activity wise		
120	Quality Manager	Quality Manage
121	Production Incharge	Incharge
122	Semi-skilled workers (Competence levels)	flgf
N. GRADING AND SORTING LINE:		
Desapping equipment:		
123	Sorting, grading line: please describe the Make of equipment on the line and whether grading is sensor driven or manual	grading is sensor driven or manual
Capacity of each chamber with capacity / batch		
146	Chamber 1 (in MT/batch)	676
147	Chamber 2 (in MT/batch)	76
148	Chamber 3 (in MT/batch)	68
149	Chamber 4 (in MT/batch)	6
Type of insulation		
150	Wall mounted puff/panels/others	ceilings etc inside
151	Condition of floor, walls, insulation, ceilings etc inside the ripening chamber(s)	ceilings etc inside
152	Alarm system in case of emergency inside the ripening chamber(s)	ripening chambe
153	Displayable recorders for temperature / humidity in ripening chambers	humidity In ripening chambers
154	Shatter proof lighting arrangement in ripening chambers.	In ripening chambers
155	Hygienic condition of ripening chambers	abc testt
156	Whether thermostat control sensors are installed at the air delivery points?	Yes
Q. COLD STORAGE CAPACITY (in MT):		
157	Number of chambers	545
Capacity of each chamber		
158	Chamber 1 (in MT/batch)	4
159	Chamber 2 (in MT/batch)	545
160	Chamber 3 (in MT/batch)	454
161	Chamber 4 (in MT/batch)	54
162	Chamber 5 (in MT/batch)	54
163	Chamber 6 (in MT/batch)	564
164	Chamber 7 (in MT/batch)	564
165	Chamber 8 (in MT/batch)	56
166	Chamber 9 (in MT/batch)	44
167	Chamber 10 (in MT/batch)	988
168	Chamber 11 (in MT/batch)	67
169	Chamber 12 (in MT/batch)	4
170	Type of insulation	Type of insulation
171	Facility of injecting fresh air, if any	loaded pallets including pallet size
172	Facility of movement of loaded pallets (including pallet size)	loaded pallets including pallet size
173	Condition of floor, walls, insulation, ceilings etc inside the cold storage chambers	test anu
174	Alarm system in case of emergency in cold storage.	No
175	Displayable temperature and humidity recorders in cold storage.	recorders in cold storage
176	Shatter proof lighting arrangement in cold storages	in cold storages
177	Hygienic condition in cold storages	Shatter proof
178	refrigeration technology/system and refrigerant used	flgf
179	Type of door and its condition on the cold room chamber	technology/system and refrigerant used
180	Whether thermostat control sensors are installed at the air delivery points?	No
R. FROZEN STORAGE CAPACITY (in MT):		
181	Number of chambers	767
181	Capacity of each chamber	---

205	Whether Agreement between Pack House & Orchards has been entered. It should be provided within the deadline that would be specified by APEDA ahead of the mango export season for USA through a notice to be hosted on its website.	No
Addendum iv:		
206	Preharvest processing information sheet	information sheet
207	Postharvest Processing information sheet	information sheet
T. VAPOUR HEAT TREATMENT:		
208	Proposed VHT Facility with NPPO No. for processing of Mango To be used please specify whether own facility or any other facility utilized (provide complete address and contact details of the facility)	please specify
209	NPPO Date (dd/MM/yyyy)	please specify
210	Agmark approval No.	approval Date
211	Agmark approval Date (dd/MM/yyyy)	Pack house
212	List of farmers/orchards registered with Pack house	Pack house
213	Availability of guidelines for the export of Mangoes to Japan/Australia/New Zealand/Chile etc. [As recommended by APEDA].	Yes
214	Availability of RMP for the export of Mangoes to Japan.[As recommended by APEDA] Annexure -	As recommended by
215	Vapour Heat Treatment Capacity	As recommended by
U. HOT WATER TREATMENT:		
216	NPPO No.	00
217	NPPO Date (dd/MM/yyyy)	Date
218	Agmark approval No.	Date
219	Agmark approval Date (dd/MM/yyyy)	Agmark
220	Hot Water Treatment Facility for dis-infestations of Mango:Whether hot water (for hot water dip treatment) at regulated temperature is available (please indicate capacity also) inside the pack house process hall area- generally for mangos- desired by China currently. If more than one bath exists provide details separately for both. Type and make of Bath, Size of bath, Sensor details	anu test data
221	Temperature level of Hot water (48o C.) for treatment of fruit	245
222	Treatment Time (one Hour/ 30 minutes/15 minutes)	Temperature level of Hot water
223	Whether List of farmers/orchards registered With Pack house has been generated. If yes,the same may be furnished	Temperature level of Hot water
224	Hot Water Treatment Capacity	the same may be furnished
V. PACKAGING:		
Packaging :		
225	whether packaging line is part of the processing line or segregated	line or segregated
226	Whether packaging is done in wooden/plastic or CFB boxes	line or segregated
227	Whether Palletization facility is available and if so, the material used	the material used
X. ANY OTHER DETAILS:		
228	Overall condition of processing and packing equipment facilities	equipment facilities
List of uploaded documents		
Sl. No.	Required Documents	Supporting Documents
1	Scanned original copy of manufacturing license for DIC/Horticulture/Agriculture Dept.	View
2	Scanned original copy of Lease deed, if applicable.	View
3	Scanned original copy of Layout drawing of the pack house duly authenticated by chartered engineer	View
4	Scanned original copy of pollution control certificate	View
5	Scanned original copy of Frequency of water testing (attach last testing report).	View
6	Scanned original copy of the NPPO Approval certificate (in case of Mango)	View

After saving the documents click on final submission to submit application in APEDA



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Sl. No.	Required Documents	Upload Documents	Status
1	Scanned original copy of manufacturing license for DIC/Horticulture/Agriculture Dept.	Choose File No file chosen	Upload View
2	Scanned original copy of Lease deed, if applicable.	Choose File No file chosen	Upload View
3	Scanned original copy of Layout drawing of the pack house duly authenticated by chartered engineer	Choose File No file chosen	Upload View
4	Scanned original copy of pollution control certificate	Choose File No file chosen	Upload View
5	Scanned original copy of frequency of water testing (attach last testing report).	Choose File No file chosen	Upload View
6	Scanned original copy of the NPPO Approval certificate (in case of Mango)	Choose File No file chosen	Upload View

6 document(s) uploaded successfully

or assistance, email to us] Best viewed in IE 6.0 or above

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Once the application is submitted in APEDA, Modification/Amendment is not allowed. After final submission, the applicant will get an acknowledgment as shown in below image



APEDA
Agricultural & Processed Food Products
Export Development Authority
Ministry of Commerce & Industry, Government of India

Online Registration System

8/2/2016 05:06:40 PM

logged in as **anurag**

Home Registration Change Password Logout

apeda.in says:

Your application has been submitted successfully.

Prevent this page from creating additional dialogs.

OK

Application Status						
S.No.	Ref. No.	Submitted On	Applicant Name	App. Status		
1	PHAPP2016000002	08/02/2016	anurag	New Application		

[For assistance, email to us] Best viewed in IE 6.0 or above

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RESUBMIT OF APPLICATION WITH CLARIFICATION

Clarification from Applicant

In case of any clarification required, the applicant will get an email alert and also the link in online pack house Registration/Renewal system to submit clarification as shown in below image.

The screenshot shows the APEDA Online Registration System interface. At the top left is the APEDA logo and name: "APEDA Agricultural & Processed Food Products Export Development Authority, Ministry of Commerce & Industry, Government of India". At the top right is "Online Registration System". Below the header, it says "logged in as anurag" and "8/2/2016 05:13:41 PM". There are navigation links: "Home", "Change Password", and "Logout". The main content area is titled "Application Status" and contains a table with the following data:

S.No.	Ref. No.	Submitted On	Applicant Name	App. Status	Action
1	PHAPP2016000002	08/02/2016	anurag	Clarification Required from Applicant	Submit Clarification

At the bottom of the page, there is a footer with the text: "© 2010 All Rights reserved with APEDA. Developed & Maintained by Logisoft International Pvt. Ltd." and a link: "For assistance, email to us".

Click on "Submit Clarification" link, the given below screen will be displayed.

The screenshot shows the APEDA Online Registration System interface after clicking the "Submit Clarification" link. At the top left is the APEDA logo and name. At the top right is "Online Registration System". Below the header, it says "logged in as anurag" and "8/2/2016 05:14:03 PM". There are navigation links: "Home", "Change Password", and "Logout". The main content area is titled "Applicant Detail(s)" and contains the following information:

Application No.	PHAPP2016000002	Date of Receipt	08/02/2016
Registration Type	Pack House	Inspection Date	NA
Applicant Name	anurag	Any Deficiency	NA
Contact No.	9895586998	Deficiency Type	NA
Address	APEDA NCU Building 3, Siri Institutional Area, August Kranti Marg,	Application Status	Clarification Required from Applicant
Name & Location of Packhouse	APEDA, apeda, delhi, New Delhi, Delhi-110016	Application Details	View

Below the applicant details, there is an "Action History" section with "Comments: View". Underneath is an "Action Panel" with the text: "To update your Application please [click here](#)". Below the action panel is a text input field labeled "Comment(s)*" with a "Max size limit 1000 characters" and a "Forward" button.

To submit the required information, click on "Click Here" link given under Action Panel. The given below screen will be displayed.

Home Change Password Logout

Change	Sl. No.	Control Point	Pack House Details
B. PACKHOUSE EXTERIOR INFORMATION:			
<input checked="" type="checkbox"/>	1	Is there any obnoxious smell inside pack house and outside pack house? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
<input type="checkbox"/>	2	Condition of the approach road *	outside pack house
<input type="checkbox"/>	3	Arrangements for disposal of waste material. Ideally a disposal pit and/or compost pit should be within the boundary of Pack house and visible for supervision *	boundary of Pack house and visible
<input type="checkbox"/>	4	Boundary wall/fencing- please specify the kind and nature of wall/fencing *	boundary of Pack house and visible
<input type="checkbox"/>	5	Whether the external walls are properly plastered and free from crevices, cracks, holes, dampness, cobwebs etc? *	<input checked="" type="radio"/> Yes <input type="radio"/> No

Note: * for mandatory field and ? desired for specific format

After updating the data an applicant need to click on save and continue to view and update all the points which is shouted by APEDA.

Home Change Password Logout

List of documents to be uploaded Only .pdf or .jpg files upto 1 MB are allowed to upload

Sl. No.	Required Documents	Upload Documents	Status
1	Scanned original copy of manufacturing license for DIC/Horticulture/Agriculture Dept.	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
2	Scanned original copy of Lease deed, if applicable.	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
3	Scanned original copy of Layout drawing of the pack house duly authenticated by chartered engineer	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
4	Scanned original copy of pollution control certificate	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
5	Scanned original copy of frequency of water testing (attach last testing report).	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>
6	Scanned original copy of the NPPO Approval certificate (in case of Mango)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="View"/>

After entering all the details, click on final submit button. After successful submission, the status of application changed to “Clarification Submitted” as shown in below image.

apeda.in says:
 Your clarification submitted successfully
 Prevent this page from creating additional dialogs.

Home Registration Change Password Logout

Application Status					
S.No.	Ref. No.	Submitted On	Applicant Name	App. Status	
1	PHAPP2016000002	08/02/2016	anurag	Clarification Submitted	

UNIT REGISTRATION CERTIFICATE

Once the Registration certificate is approved and digitally signed, the applicant can View the certificate in their login as shown in below image.



APEDA
Agricultural & Processed Food Products
Export Development Authority
Ministry of Commerce & Industry, Government of India

Online Registration System

Logged in as *anurag*

A A

9/2/2016 11:26:00 AM

Home Registration Change Password Logout						
Application Status						
S.No.	Ref. No.	Submitted On	Applicant Name	App. Status	Action	
1	PHAPP2016000002	08/02/2016	anurag	Certificate Issued	View Certificate	

Thank You