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केन्द्रीय माध्यमिक शिक्षा बोर्ड CENTRAL BOARD OF SECONDARY EDUCATION

(भारत सरकार, मानव संसाधन विकास मंत्रालय के अधीन एक स्वायत्त संगठन)
(An Autonomous Organisation under the Union Ministry of HRD, Govt. of India)

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CBSE/ASCoord/112522/Gen/2016

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NOTICE

Sub: Modalities and schedule of fee in respect of the processes of Verification of Grades and Obtaining Photocopy of the Evaluated Answer Book(s) for the Secondary School (Class X) Examination, 2016 for the candidates who have appeared under Scheme-2 (i.e. Board based)

This is for the information of all the stakeholders that modalities for applying for Verification of Grades and Obtaining Photocopy of the Evaluated Answer Books(s) for the Secondary School (Class X) Examination, 2016 for the candidates who appeared under Scheme-2 (i. e. Board based) will be as under:-

1. Verification of Grades

- a) Request for verification of Grades can be submitted only online from website of CBSE www.cbse.nic.in along with fee of Rs.300/- per subject from the **31.5.2016** (Tuesday) to **07.6.2016** (Tuesday).
- b) The requisite fee of Rs.300/- per subject can be deposited through payment gateway (Credit/Debit card) upto **07.6.2016**. Fee may also be deposited through e-challan upto **10.6.2016** (Friday) by visiting the identified Bank Branch (Syndicate Bank, ICICI Bank, HDFC Bank) in case applying from India.
- c) In case candidate is applying from India no fee shall be accepted in offline mode i.e Postal Order/DD/Money order cheque etc.
- d) In case the applicant is not in India during the above period, application can be submitted online and the fee be remitted through DD in favour of "Secretary, CBSE" drawn at the place of respective Regional Office of the Board. The Demand Draft alongwith the confirmation page be sent to the Regional Office concerned so as to reach the concerned Regional Office within 07 days from the date of submission of the application. Roll No. and other details should be written on the back of the Demand Draft.
- e) The result of verification of grades will be uploaded on the website of CBSE. However, in case of a mistake (or change in grades) a formal letter will also be sent to applicant by speed post through concerned Regional Office of CBSE.

- f) Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the revision of grade(s) or delay in communication, for reasons beyond control.
- g) No request for verification of Grades will be entertained under RTI.
- h) No application for verification of grades will be accepted without fee.
- i) Incomplete applications will be summarily rejected.
- j) Request for verification will only be accepted once. Another chance will not be given.
- k) Only those candidates who apply online for verification of Grades will be eligible to apply for obtaining photocopy of answer book.

2. Application for Obtaining Photocopy of the evaluated answer book

Only those candidates who have applied for verification of Grades online in manner as prescribed above will be eligible to apply for obtaining photocopy of the evaluated answer book(s) on remitting the requisite fee of Rs. 500/- per subject. Schedule and procedure for receipt of requests will be as under:

- a) Application will be received only online through website of CBSE www.cbse.nic.in from **14.6.2016** (Tuesday) to **18.6.2016** (Saturday) alongwith fee of Rs.500/- per subject;
- b) The requisite fee may be deposited through payment gateway (Credit/Debit card). Fee can also be deposited through E-challan by visiting the identified Bank Branch (Syndicate Bank, ICICI Bank, HDFC Bank) in case applying from India. Fee through payment Gateway will be accepted from 14.06.2016 to 18.6.2016 and the fee through e-challan will be accepted upto 21.06.2016.
- c) Candidate applying for photocopy of the evaluated answer book will have to upload an undertaking as per the prescribed format available on the website and photocopy of his/her admit card;
- d) Application submitted on behalf of the candidate; as also incomplete application will be summarily rejected;
- e) In case candidate is applying from India no fee shall be accepted in offline mode i.e. Postal Order/DD/Money order cheque etc.
- f) However, in case the applicant is not in India during the above period, application can be submitted online and the fee may be remitted through DD in favour of "Secretary, CBSE" drawn at the place of respective Regional Office of the Board. The Demand Draft alongwith the confirmation page be sent to the Regional Office concerned so as to reach the concerned Regional Office within 07 days from the date of submission of the application. Roll No. and other details should be written on the back of the Demand Draft;

- g) It will be the endeavour of the concerned Regional Office of the CBSE to upload/send photocopy of the evaluated answer book within 30 days from the date of receipt of the application;
- h) Photocopy of the evaluated answer book will be provided after blocking all information relating to the identity of the Examiner/Evaluator/any other official associated with the examination process as also the mark(s) awarded therein;
- i) Communication in writing from the candidate would be accepted only for unevaluated portions not later than 10 days from the date of receipt of the copy of the evaluated answer book by the candidate;
- j) Decision of the Competent Authority of the Board on the grades awarded shall be final and binding on the candidate;
- k) Candidate shall have to certify that the photocopy of the evaluated answer book shall not be given to any institution or school for display, commercial purpose or to print media by him/her or anyone on his/her behalf;
- l) Photocopy of evaluated answer book shall also not be challenged by any examinee in the court of law or make any claim on this account in any forum;
- m) Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent upon the delay in communication for reasons beyond control.
- n) No request received under RTI for providing of photocopy of the evaluated answer book will be accepted.
- o) No application will be accepted without fee.
- p) Request for obtaining photocopy of evaluated answer book(s) will only be accepted once. Another chance will not be given.



(K. K. CHOUDHURY)
CONTROLLER OF EXAMINATIONS