**Recognition of Incubator from Government of India**

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| **Details: Authorized Representative** *(Mandatory)* |

1. **Name of the Authorized Representative (Not abbreviated)**

|  |  |  |
| --- | --- | --- |
| 1. a | First Name\* |  |
| 1. b | Middle Name |  |
| 1. c | Last Name\* |  |

1. **Other details of the Authorized Representative**

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| --- | --- | --- |
| 1. a | Designation\* |  |
| 1. b | Residential Address\* |  |
|  | State\* |  |
| 1. c | Pin Code\* |  |
| 1. d | Contact Number (Mobile Number)\* |  |
| 1. e | Email ID\* |  |

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| **Details I : Incubator** *(Mandatory)* |

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|  | Name of the Incubator\* | *<Full name of the Incubator, without any abbreviations>* | |
|  | Date of Establishment\* | *<mm/dd/yyyy>* | |
|  | Office Address\* |  | |
|  | State\* |  | |
|  | Pin Code\* |  | |
|  | Office Contact Number\* |  | |
|  | Type of Entity\*  (Please select by highlighting the appropriate option)  **(You are required to provide the incorporation/ registration certificate as an attachment)** |  | Society (under The Societies Registration Act, 1860) |
|  | Section 8 Company (under The Companies Act, 2013) |
|  | Private Limited (under The Companies Act, 2013) |
|  | Public Company (under The Companies Act, 2013) |
|  | Limited Liability Partnership (under The Limited Liability Partnership Act, 2008) |
|  | Have you received any sanction letter from the Central/ State Government?\*  **(In case the selection is Yes, You are required to provide the sanction letter as an attachment)** | *<Yes/No>* | |
|  | Number of Incubatees enrolled (as on date)\* |  | |
|  | Number of Incubates graduated\* |  | |
|  | Physical space available in the Incubator (in sq. ft.)\*  **(You are required to provide the floor plan of the physical space as an attachment)** |  | |
|  | Contact period of engagement with the Incubatees during the incubation programme (in months)\* |  | |
|  | Summary of the activities of the incubator\*  *<The incubator shall provide a brief about itself and include points such as :*   * *Value proposition or specific programme(s) to nurture innovative Startups and develop Startup ecosystem in the country* * *Long-term sustainable revenue model* * *Experienced and proven management team* * *Approach to becoming World Class Incubator>* | *< maximum limit of 500 words>* | |

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| **Details II : Incubator** *(Mandatory)* |

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|  | Outcome | 1st Year | 2nd Year |
|  | No. of new incubatees to be admitted for incubation\* |  |  |
|  | No. of incubatees to be graduated from the incubator\* |  |  |
|  | No. of new products/technologies to be developed/innovations to be commercialized\* |  |  |
|  | No. of training programmes to be conducted\* |  |  |
|  | No. of conferences/seminars/ workshops to be organized\* |  |  |
|  | Other notable services to be provided (specify)\* | *< maximum limit of 250 words>* | *< maximum limit of 250 words>* |

**Guidelines**

1. ***Sanction letter*** is issued by a government (Central/State) entity to an incubator mentioning the quantum of amount sanctioned as well as the staging of the release based on the sanction amount. An incubator is expected to be in line with the sanctioned proposal and tailored activities to attain the projected milestones.
2. ***Graduated*** implies that the students enrolled have successfully completed their programme and have at least prototyped their product/service and have or are ready for commercialization of their product/service.
3. ***Physical space*** implies availability of infrastructure at the incubator (i.e. physical space, co-working space, laboratories, cabins, etc.).
4. ***Contact period of engagement*** implies that the time period for which the incubator has facilitated in person or virtual interactions between each of its incubatees and mentors.
5. ***Number of mentors*** includes mentors which are actively providing mentorship on full-time as well as part-time basis in the last year.
6. ***Outreach programmes*** implies the number of sessions conducted in order to promote enrollments by students in the incubation programme in the last year.
7. **Fields marked with \* are mandatory*.***
8. **Ensure that the form is typed and is not submitted hand written**.