



# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Powai, Mumbai – 400076

Website: [www.iitb.ac.in](http://www.iitb.ac.in) Email address: [dracad@iitb.ac.in](mailto:dracad@iitb.ac.in) & [verification@iitb.ac.in](mailto:verification@iitb.ac.in)

Phone: 022-25767041 Fax: 022-25764041

## Procedure for verification of Degree Certificate / Education

1. The agency will send a copy of degree certificate to be verified to the IIT Bombay.
2. The charges as applicable are to be paid through demand draft in favour of “REGISTRAR, IIT BOMBAY” payable at Mumbai alongwith application form attached at Appendix 'A'.

In India		Outside India		Agencies Located abroad	
Verification charges through e-mail (Rs.)	Verification charges through courier (Rs.)	Verification charges through e-mail (Rs.)	Verification charges through courier (Rs.)	Verification charges through e-mail (US\$)	Verification charges through courier (US\$)
500	600	500	1500	25	50

3. The verification procedure will be completed in 5 days.
4. For any queries, please contact:-

Deputy Registrar (Academic)  
IIT Bombay, Powai,  
Mumbai – 400076  
Phone: 022-25767041, 25767044  
Fax: 022 – 25764041  
Email: [dracad@iitb.ac.in](mailto:dracad@iitb.ac.in), [verification@iitb.ac.in](mailto:verification@iitb.ac.in)



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## Application for Verification of Degree Certificate / Education

To,

The Deputy Registrar (Academic)  
IIT Bombay.

Dear Sir,

We need the verification of the following alumnus of IIT Bombay. The details are as follows:

Name of the Alumnus : \_\_\_\_\_  
Name of the Institute : \_\_\_\_\_  
Name of the Programme : \_\_\_\_\_  
Batch & Roll No. : \_\_\_\_\_  
Year of Passing : \_\_\_\_\_

Enclosed please find DD / Pay Order No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. / US\$ \_\_\_\_\_.

*(Note: Demand Draft / Pay Order to be drawn in favour of Registrar, IIT Bombay payable at Mumbai)*

**Signature**

Name & address of:  
the Company  
(including e-mail  
address & Phone)

Name & Designation:

**Encl:** As above

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**Action by IIT Bombay:**

The above details are verified and found correct.

**Checked By:**

**Deputy Registrar (Academic)**