



# Central Board of Secondary Education

## CENTRAL TEACHER ELIGIBILITY TEST UNIT

PS 1-2, INSTITUTIONAL AREA, I P EXTENSION, PATPARGANJ, DELHI-110092

Ph. No.: 011-22235774, 22240104 Fax : 011-22235775 E-Mail- ctet@cbse.gov.in

### Application Form for Duplicate Marks Statement/ Qualifying Certificate

(To be filled by the candidate in his/her own handwriting)

FOR OFFICE USE ONLY	PLEASE NOTE
Case No. ....	Use separate form for each Document Photocopy of the Form can also be used
Amount of Demand Draft .....	
Demand Draft No./Date .....	This form can also be downloaded from CTET website <a href="http://www.ctet.nic.in">www.ctet.nic.in</a>
Cashier Receipt No. /Date .....	
Date of Dispatch .....	
Speed Post No. ....	
Signature of Issuing Authority .....	

### Read directions printed overleaf carefully before filling this form:

- Name of the candidate.....
  - Father's Name.....
  - Mother's Name.....
  - Date of Birth DD/MM/YYYY                      5. Gender Male  Female
  - Category .....
  - Mobile Number .....
  - Address for Correspondence .....
9. Duplicate Document Required (Please check whichever is applicable)  
 Marks Statement                       Certificate

#### FOR DUPLICATE MARKS STATEMENT (Please check one of the following)

- Paper I                       Paper II                       Both (Paper I & Paper II)
- Name of Exam. .... Month of Exam ..... Year of Exam .....
- Roll No..... Result.....(whether Qualified or Not Qualified)

#### FOR DUPLICATE CERTIFICATE (Please check one of the following)

- Paper I                       Paper II                       Both (Paper I & Paper II)
- Name of Exam. .... Month of Exam ..... Year of Exam .....
- Roll No.....

#### DETAILS OF DEMAND DRAFT

- Name of issuing bank ..... Demand Draft No.....
- Amount .....(Rupees.....) Date of issue .....

## Important Instructions

### DETAILS OF FEE

Fee for each document: Rs. 200/-

Postal/Courier charges: Rs. 35/-

Fee to be paid through Demand Draft in favour of Secretary, Central Board of Secondary Education drawn on any Nationalized Bank and payable at Delhi.

### DELIVERY OF DOCUMENT(S)

Within 14 working days from the date of receipt of Application Form. Documents shall be dispatched at the respective address of the candidate through Speed Post/Regd. Post/Courier as the case may be. **Applicants must mention complete Postal Address with Pin Code and Mobile on the Application Form.**

### DOCUMENTS REQUIRED FOR DUPLICATE MARK STATEMENT

- Demand Draft in favour of Secretary, Central Board of Secondary Education drawn on any Nationalized Bank and payable at Delhi along with application form.
- Photocopy of CTET Admit Card (if available)

### DOCUMENTS REQUIRED FOR DUPLICATE CERTIFICATE

- Demand Draft in favour of Secretary, Central Board of Secondary Education drawn on any Nationalized Bank and payable at Delhi along with application form.
- Affidavit on Rs. 10 (Rupees Ten only) Stamp Paper.
- Photocopy of CTET Admit Card (if available)
- Photocopy of Class Xth / Matriculation Certificate.