

LABOUR DEPARTMENT MANAGEMENT SYSTEM

USER GUIDE ON REGISTRATION PROCEDURE

Manual on Registrations Labour Department, Rajasthan

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Checklist of Required documents for registration

1. Beedi and Cegar Workers(Conditions of Employment) Act

- Financial resources of the employer (e.g.- Particulars and Value of Movable and * Immovable Properties, Bank Reference, Income Tax Assesment Etc)
- Plans for premises
- Address proof of the establishment
- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Affidavit
- Copy of rent / ownership
- Signature (Scan And Upload)

2. The Building and Other Construction Workers Act

- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Affidavit
- Address Proof of the Establishment
- Copy of rent / ownership
- Signature of Employer (Scan and Upload)

3. The Inter-State Migrant Workmen Contractor Act (RE & CS)

- Certificate issued by the Principal Employer in Form V
- Affidavit
- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Address Proof of the Establishment
- Copy of rent / ownership
- Signature of Employer (Scan and Upload)

4. The Inter-State Migrant Workmen Principle Employer Act (RE & CS)

- Affidavit
- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Address Proof of the Establishment
- Copy of Rent / Ownership
- Signature (Scan And Upload)

5. The Motor Transport Worker Act

- Affidavit

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- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Address Proof of the Establishment
- Copy of rent / ownership
- Signature (Scan And Upload)

6. Registration of Establishments Employing Contract Labour Under The Contract Labour (Regulation And Abolition) Act, 1970

- Address Proof of the Establishment
- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Affidavit
- Copy of Rent/Ownership
- Signature and Stamp (Please scan and upload)

7. The Trade Unions Act, 1926

- Copy of rent / ownership
- Address Proof of the Establishment
- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Affidavit
- Signature (Scan And Upload)

8. License for Contractor under The Contract Labour (Regulation and Abolition) Act, 1970

- Certificate issued by the Principal Employer in Form V
- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Affidavit
- Address Proof of the Establishment
- Copy of rent / ownership
- Signature (Scan And Upload)

9. Registration of Establishments Employing Contract Labour Under The Contract Labour (Regulation And Abolition) Act, 1970

- Address Proof of the Establishment
- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Affidavit
- Copy of Rent/Ownership
- Signature and Stamp (Please scan and upload)

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10. The Shops and Commercial Establishments Act, 1958

- Affix your photograph here (Scanned photograph to be browsed and affixed)
- Affix your Establishment Photograph along with employer here (Scanned Photograph To Be Browsed and Affixed)
- Names of persons occupying position of management or employees engaged in confidential capacity
- Rates of wages
- Employee Weekly Holidays
- Details of employees working in the establishment
- Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
- Affidavit
- Address Proof of the Establishment
- Copy of Rent / Ownership
- Attach Form No. 1

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INTRODUCTION

The LDMS has incorporated all major functions which have a G2C, G2B and G2G interface at the Labour Department office at the Regional/District Level as well as the Head Office and forms an inter-linkage between these two sections. The LDMS encompasses the following functions of the Labour Department:

- i. Registration and Licensing of establishments/organisations under the following Acts
- ii. Quasi-Judicial Functions and Settlement under Industrial Disputes Act
- iii. Certification of standing orders
- iv. Tracking and Monitoring, by regular inspections
- v. Back-end Inspection Process
- vi. Monthly Reporting
- vii. Cess Collection under BOCW
- viii. Filling of returns

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ABOUT THIS DOCUMENT/दस्तावेज़ के बारे

The intent of the LDMS User Guide is to answer questions pertaining to the use of the Labour Department Management System. The LDMS User Guide may be used as a tutorial to the Labour Department Management System and as a reference after one becomes familiar with LDMS.

LDMS उपयोगकर्ता गाइड (User Guide) का उद्देश्य श्रम विभाग प्रबंधन प्रणाली (Labour Department Management System) के उपयोग से सम्बन्धित प्रश्नों का उत्तर देना है। ये उपयोगकर्ता गाइड (User Guide) इस अप्लिकेशन का उपयोग सरल बनाता है जिससे यूजर को अप्लिकेशन का उपयोग लेने में आसानी हो।

INTENDED AUDIENCE/अप्लिकेशन उपयोग करेंगे

This document is intended for people who utilize LDMS. This audience includes:

- i. Customers or end users for client organizations.
- ii. Technical support personnel for supporting organizations.

यह दस्तावेज़ उनके लिए है जो इस अप्लिकेशन का उपयोग करेंगे हैं।

1. ग्राहकों या एंड उपयोगकर्ता (Customers or end users) ग्राहक संगठन (client organizations) के लिए
2. संगठनों के समर्थन के लिए तकनीकी सहायता कर्मि.

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GETTING STARTED/अप्लिकेशन को कैसे उपयोग में लेना है वो नीचे से शुरू करते हैं।

Using IE8 web browser, go to <http://www.ldms.rajasthan.gov.in/>. The LDMS Web Site provides a short introductory page, followed by the login page. This login page is the common login interface for all LDMS users.

IE8 ब्राउज़र का प्रयोग करके <http://www.ldms.rajasthan.gov.in/> टाइप करें. आपको स्क्रीन पर लॉग इन पेज दिखेगा | यह लॉगिन पेज सभी LDMS उपयोगकर्ताओं के लिए सामान्य है |

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

Welcome to LDMS

User Name

Password

Select Language

Select User Type

[Forgot your password?](#)

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Already registered users may enter their username and password in the login window, select the language and click on 'Login'.

पहले से रजिस्टर्ड यूजर अपना "username" और "password" दाल कर "login" पर क्लिक करें |

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USER REGISTRATION

In case of new user, click on 'Signup', and the user registration form opens up.

यदि आप नए यूजर हैं, तो "Signup" पर क्लिक करें. यूजर रजिस्ट्रेशन फॉर्म खुल जायेगा |

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

User Registration Form

Personal Details

First Name * Last Name *

Email ID * Date of Birth *

Mobile No. (10 Digits) * Phone No.

Gender Male Female Other UID No.

Permanent Address

House No. / Plot No. / Name * Street / Locality / Mohalla *

Village / Town / City * District ▼

Pincode

Login Detail

User Name

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The screen displayed above, is divided into 3 parts:

Personal Details:-

- i. **First Name:** First Name is the name of the person who wants to register in the system. For e.g. in case of Ramprasad Sharma, first name will be "Ramprasad". This is a mandatory field. User will not be able to submit the data if he does not fill this field.
- ii. **Last Name:** Last Name is the surname of the person who wants to register in the system. For e.g. in case of Ramprasad Sharma, last name will be "Sharma". This is a mandatory field. User will not be able to submit the data if he does not fill this field.
- iii. **Email ID:** Email ID is the email id of the person who wants to register in the system. This is a mandatory field. User will not be able to submit the data if he does not fill this field.
All the communication related to LDMS will be sent to this email id. So, it is important that the email id entered should be correct.
- iv. **Date of Birth:** Date of Birth is the field where the user needs to select his birthday. On clicking on this field, a calendar opens up as shown below.

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जो स्क्रीन आपको उपर दिखाई गयी है उसे तीन भाग मे विभाजित किया गया है ।

व्यक्तिगत विवरण:-

- i. **प्रथमनाम-** प्रथम नाम उस व्यक्ति का पहला नाम है जो इस अप्लिकेशन मे रिजिस्टर्ड होना चाहता है । उदाहरण : यदि आपका नाम राम शर्मा है तो प्रथम नाम राम होगा । इसे भरना अनिवार्य है । यदि आप इस प्रथम नाम को नहीं भरते है तो यूजर रेजिस्ट्रेशन फॉर्म सुरक्षित नहीं होगा ।
- ii. **अंतिम नाम-** अंतिम नाम उस व्यक्ति का उपनाम है जो इस अप्लिकेशन मे रिजिस्टर्ड होना चाहता है । उदाहरण : यदि आपका नाम राम शर्मा है तो उपनाम शर्मा होगा । इसे भरना अनिवार्य है । यदि आप इस अंतिम नाम को नहीं भरते है तो यूजर रेजिस्ट्रेशन फॉर्म सुरक्षित नहीं होगा ।
- iii. **ईमेल आईडी-** ईमेल आईडी उस व्यक्ति का ईमेल आईडी है जो इस अप्लिकेशन मे रिजिस्टर्ड होना चाहता है। यदि आप इस ईमेल आईडी को नहीं भरते है तो यूजर रेजिस्ट्रेशन फॉर्म सुरक्षित नहीं होगा । इसे सही भरना जरूरी है क्योंकि LDMS से संबंधित सभी जानकारी इस ईमेल आईडी पर भेजा जायगा ।
- iv. **जन्म तिथि** :इसमे यूजर को अपनी जन्म तिथिका चयन करना होगा । इसके लिए यूजर को इस पर क्लिक करके कैलंडर मे से अपनी जन्म तिथिका चयन करना होगा । इसे भरना अनिवार्य है ।

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DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

User Registration Form

Personal Details

First Name * Last Name *

Email ID * Date of Birth *

Mobile No. (10 Digits) * Phone No.

Gender Male Female Other UID No.

Permanent Address

House No. / Plot No. / Name * Street / Locality / Mohalla *

Village / Town / City * District

Pincode

Login Detail

User Name

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The month shall have a drop down. Click on the arrow beside the “Month”. List of all the months opens up. Select the appropriate month of your birthday.

उपर दिखाई गई स्क्रीन में आपको महीने का ड्रॉप डाउन दिखाया गया है यदि आप महीने के तीर के निशान पर क्लिक करेंगे तो आपको महीने की सूची दिखाई देगी इसमें से आप कोई भी महीने का चयन कर सकते हैं।

The year shall also have a drop down. Click on the arrow beside the “Year”. List of all the years opens up. User can select the year of this birthday.

In the main calendar is the date. Once the month and year is selected, click on the date of your birthday.

The birthday selected by you get filled in the field.

आपको साल का ड्रॉप डाउन भी कैलेंडर में दिखाया गया है यदि आप साल के तीर के निशान पर क्लिक करेंगे तो आपको साल की सूची दिखाई देगी इसमें से आप कोई भी साल का चयन कर सकते हैं। आप महीने और साल का चयन करके अपनी जन्म तिथिकी चयन कर सकते हैं।

- Mobile No./मोबाइल नंबर:** In this field user needs to fill in his mobile no. You don't need to pre-fix the country code or 0 before the number. Enter the 10 digit mobile no. in this field.
इसमें आप अपना मोबाइल नंबर डालेंगे | इसमें आपको मोबाइल नंबर के 10 नंबर डालने होंगे | आपका मोबाइल नंबर दस नंबर का होना चाहिए।
- Phone No./फोन नंबर:-** Phone No. is the field where user fills his/her residential contact number. There are two boxes for this field. Fill the STD code in the first box and the landline no. in the next box.

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इसमें यूजर अपना आवासीय संपर्क नंबर भरेगा | यहां आपको दो बॉक्स दिए गये हैं ,पहले वाले बॉक्स में आपको STD कोड भरना है और दूसरे वाले बॉक्स में आपको आवासीय संपर्क नंबर (landline no.) भरना है |

iii. **Gender:** There are 3 options in this field. As per the gender of the user, user can select his/her gender. In order to select the gender, click on the radio button beside the gender type, like Male, Female and Others.

यहाँ आपको लिंग का चयन करने के लिए तीन विकल्प दिए गये हैं | इसके लिए इसे दिए गये रेडियो बटन पर क्लिक करना होगा |

iv. **UID No.:** In this field user needs to fill his/her UID No. User will be allowed to fill the 12 digit UID No.

इसमें यूजर को अपना यूआईडी नंबर भरना होगा | यूजर 12 अंकों तक यूआईडी नंबर को भरने के लिए अनुमति है |

Permanent Address/आवासीय पता:-

i. **House No. /Plot No. /Name:** In this field, enter the first line of the residential address, For e.g., if your address is "116A, Civil Lines, Jaipur", then enter 116A in this field.

घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" में आवासीय पता की पहली लाइन डालें | उदाहरण : यदि आपका आवासीय पता "116A, सिविल लाइन्स, जयपुर" तब आप 116A डालेंगे |

ii. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Civil Lines in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमें अपनी आवासीय पते की दूसरी लाइन डालेंगे | उदाहरण : यदि आपका आवासीय पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

iii. **Village/Town/City:** In this field enters the last line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमें अपनी आवासीय पते की अन्तिम लाइन डालेंगे | उदाहरण : यदि आपका आवासीय पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

iv. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

v. **Pin code:** In this field, enter the pin code of the address. You will be able to enter 6 digit pin code in this field.

पिन कोड- इस फील्ड में यूजर को पिन कोड डालना होगा |

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Login

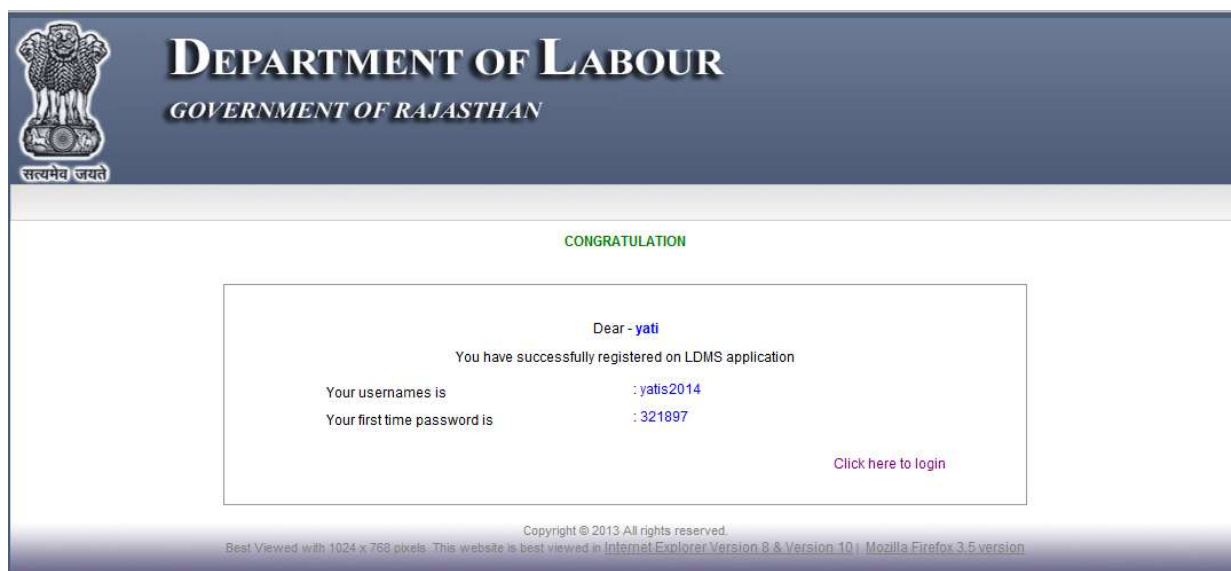
- i. **User Name:** Username means a name that will uniquely identify the user on the Labour Department Management System. Username can be chosen by the user himself. Username should be such, so that the user can remember it. For e.g., Ramprasad Sharma can select a username like Ramprasads.

After filling in all the details, user needs to click on "SUBMIT".

After entering all the basic details, and clicking on Submit, a onetime password gets generated and gets displayed on the screen.

यूजर नेम : श्रम विभाग प्रबंधन प्रणाली के लिए यूजरनेम (userName) वो नाम है जो अनन्य होता है अर्थात ये नाम एक ही व्यक्ति को दिया जा सकता है | उदाहरण : राम शर्मा का यूजरनेम rams हो सकता है |

ये सारी जानकारी भरने के बाद आप Submit बटन पर क्लिक करेंगे सभी बुनियादी विवरण दर्ज करने के बाद और Submit बटन पर क्लिक करने के बाद one time Password उत्पन्न होगा |



Note down the password displayed in the screen.

NOTE: The password is also messaged on mobile number mentioned by the registering user. Click on OK and user gets directed back to the login page.

पासवर्ड को याद कर लीजिए, ये पासवर्ड अप्लिकेशन में लॉगिन करने के काम आयेगा | ये पासवर्ड आपके मोबाइल में SMS द्वारा भेज दिया जायेगा |

Ok पर क्लिक कीजिए आप लॉगिन पेज पर आ जायेंगे |

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CHANGE ONE TIME PASSWORD:

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

Welcome to LDMS

User Name

Password

Select Language

Select User Type

[Forgot your password?](#)

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Enter the username and the one time password, select the preferred language and click on 'Login'.

User gets directed to the change password screen.

अपना यूजर नेम और पासवर्ड डाले जो अभी अभी मिला है और अपने अनुसार भाषा का चयन करे |

लॉगिन बटन पर क्लिक करेंगे तो आप पासवर्ड को परिवर्तित करने वाली स्क्रीन पर आ जायेंगे | जो की नीचे दिखाई गई है |

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The screenshot shows the 'Change Password' form with the following fields:

- Password: Text input field with a red asterisk.
- Confirm Password: Text input field with a red asterisk.
- Hint Question: Dropdown menu with 'Select Hint Question' and a red asterisk.
- Hint Answer: Text input field with a red asterisk.
- Submit: Button at the bottom right.

Password is a secret word or phrase that must be used to gain admission to the system. Passwords are used also for authentication, validation and verification in electronic commerce. Password can be combination of alphabets, numbers and symbols.

Passwords should be such which is not easy to guess for general public however should be unforgettable for the user creating the password.

In the **Confirm Password** field, enter the same password which you have entered in the Password field.

Hint Question: Hint Question and Answer helps the user to remember the password that he has set. Hint question field has a dropdown list. User can select any of the questions from the list.

Hint Answer: User can fill in the Hint Answer as a answer to the Hint Question. The hint answer shall be of user's choice.

After entering all the details and on clicking on Submit, user will get re-directed to the main login page.

User can now enter the username and the new password, select the preferred language as "English" and click on LOGIN.

User can see the next screen as displayed in the screen below:

पासवर्ड- पासवर्ड एक गुप्त शब्द या वाक्यांश है, जो किसी दूसरे को बताया नहीं जाता है | पासवर्ड आम जनता के लिए अनुमान लगाना आसान नहीं होना चाहिए | उपयोगकर्ता के लिए अविस्मरणीय होना चाहिए | पासवर्ड अक्षर (alphabets), संख्या (numbers) और प्रतीकों (symbols) का संयोजन हो सकता है।

पासवर्ड की पुष्टि- इस फील्ड में डाले जाने वाला पासवर्ड पहले डाले गये पासवर्ड से मिलना चाहिए |

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सुझाव प्रश्न- सुझाव प्रश्न पासवर्ड याद करने में मदद करता है | इसमें आपको सुझाव प्रश्न का ड्रॉप डाउन दिखाया है | इसमें यूजर अपने अनुसार प्रश्न का चयन करेगा |

सुझाव जवाब- इसमें यूजर चयन किए गये प्रश्न का जवाब देगा |

USER HOME PAGE



Registration / Amendment / Renewal	Application No.	Date	Act Name	Service Type	Application Status
Register Complaint	49201320	14-02-2014	The Shops and Commercial Establishments Act, 1958	Amendment	Fresh
Claim Filing	53/2013/152786	14-02-2014	The Building and Other Construction Workers (RE&CS) Act, 1996	Amendment	Payment Required
Standing Order Application	CLPE/2014/49/273048	14-02-2014	The Contract Labour (Regulation and Abolition) Act, 1970 (Principal Employer)	Amendment	Fresh
Return Filing	49/2014/490153	15-02-2014	The Contract Labour (Regulation and Abolition) Act, 1970 (Principal Employer) Temporary	Amendment	Accept
BOCW Welfare Board	TU/2014/49/978061	15-02-2014	The Trade Unions Act, 1926	Amendment	Fresh
BOCW Welfare Cess Details	65/2014/913528	14-02-2014	The Motor Transport Workers Act, 1961	Amendment	Fresh
	57/2014/423108	14-02-2014	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	Amendment	Fresh
	25/2014/267095	04-02-2014	The Minimum Wages Act Grp, 1948	Claims	Pending at the level of LDC/UDC
	16/275689	04-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	Notice Issued by Administrator(P B)
	16/170469	04-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	Recovery Notice Issued by Administrator(P B)
	16/281607	10-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	
	16/258309	05-02-2014	The Payment of Gratuity Act Nominee, 1937	Claims	Notice Issued by Administrator(P B)
	25/601742	05-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Pending at the level of LDC/UDC
	16/934820	05-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Recovery Notice Issued by Administrator(P B)
	24/342658	06-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Case In Court- Calcutta court
	27/390678	24-01-2014	Industrial Dispute	Industrial Dispute	Closed Cases
	20/859172	26-01-2014	Industrial Dispute	Industrial Dispute	Closed Cases
	16/837492	16-02-2014	Industrial Dispute	Industrial Dispute	Closed Cases

This is main login screen, once the user logs in the system.

On the left hand side, is the list of activities which the user can perform.

- Registration/Amendment/Renewal:** Whenever user wants to register/make amendments/renew under any Act, he can select the Registration option.
- Register Complaint:** Whenever user wants to register any complaint (general/under Industrial Dispute Act), he can select this option.
- Claim Filing:** Whenever user wants to file a claim under 6 specified Acts, he has to select this option.
- Standing Order Application:** Standing Order is the set of rules and regulations which an establishment prepares within 3 months of its registration. In order to send the standing order to the labour department for necessary approval, user needs to go to this option.
- Return Filing:** Whenever user wants to file a return, he needs to select this option.
- BoCW Welfare Board:** When a beneficiary (One who works as a construction worker), wants to register him/herself in the system, or wants to avail various schemes under the Building and Other Construction Workers Welfare Act, he needs to select this option.
- BoCW Cess Workers:** This option is used when user wants to enter details related to the Cess Amount and also register a new construction project.

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बाएं हाथ की ओर, यूजर द्वारा की जाने वाली गतिविधियों दिखाई गई है |

1. **पंजीकरण लाइसेंस** /- जब आप किसी अधिनियम के तहत रजिस्ट्रेशन होना चाहते हैं तो पंजीकरण लाइसेंस का चयन करेंगे /
2. **शिकायत दर्ज**- जब भी यूजर को कोई भी शिकायत दर्ज करवाना हो, तब वे इस लिंक पर क्लिक कर सकते हैं |
3. **क्लेम दायर करना**- जब भी यूजर को क्लेम दायर करना हो, तब वे इस लिंक पर क्लिक कर सकते हैं |
4. **स्थायी आदेश आवेदन**- स्थायी आदेश किसी भी कंपनी के नियम व्कानून होते हैं जिसे कंपनी के पंजीकृत होने के 3 महीने के भीतर तैयार करने होते हैं |
5. **विवरणी दाखिल करना** - जब भी यूजर को विवरणी दाखिल करना हो, तब वे इस लिंक पर क्लिक कर सकते हैं |
6. **BOCW कल्याण बोर्ड** - जब भी किसी लाभार्थी को खुद को पंजीकृत करवाना हो, या BOCW एक्ट के तहत विभिन्न योजनाओं का लाभ लेना हो, तब वे इस लिंक पर क्लिक कर सकते हैं |
7. **BOCW कल्याण उपकार विवरण** - जब भी किसी यूजर को उपकर की जानकारी देनी हो, या कोई नया निर्माण कार्य पंजीकृत करवाना हो, तब वे इस लिंक पर क्लिक कर सकते हैं |

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REGISTRATION – UNDER THE BEEDI AND CIGARS WORKERS ACT / रेजिस्ट्रेशन -बीड़ी

और सिगार कामगार अधिनियम के तहत

Click on 'Registration' in order to register under the Acts mentioned in the list.

On clicking on Registration, the list of all the Acts under which a user can register, appears:

जब आप रेजिस्ट्रेशन पर क्लिक करेंगे तो आप अधिनियम की सूची दिखाई देगी ,जो की नीचे दिखाई गई है ।



The screenshot shows the Department of Labour Government of Rajasthan portal. The header includes the department name and logo. Below the header, there are navigation links: Home, Edit Profile, Change Password, Administrator Administrator, and a timestamp: 2/8/2014 3:15:27 AM LOGOUT. The main content is a table with columns: Registration/License, Application No., Date, Act Name, Service Type, and Application Status. The table lists various registrations under the Employee's Compensation Act, 1923, with different statuses such as 'Case Closed - Amount Recovered', 'Pending at the level of Applicant', 'Case In Court- Jhgj', and 'Case In Court- rwerw'.

Registration/License	Application No.	Date	Act Name	Service Type	Application Status
Register Complaint	21/2013/124537	06-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
Claim Filing	18/2013/673918	06-11-2013	The Employee's Compensation Act, 1923	Claims	Pending at the level of Applicant
Request for Recovery	17/2013/734591	06-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
Standing Order Application	15/2013/659384	06-11-2013	The Employee's Compensation Act, 1923	Claims	Pending at the level of LDC/IUDC
Return Filing	17/2013/850731	06-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
BOCW Welfare Board	23/2013/509632	07-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
BOCW Welfare Cess Details	21/2013/439108	07-11-2013	The Employee's Compensation Act, 1923	Claims	Case In Court- Jhgj
Payment	3/2013/728640	07-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
Application Status		11-11-2013	The Employee's Compensation Act, 1923	Claims	Pending at the level of LDC/IUDC
		11-11-2013	The Employee's Compensation Act, 1923	Claims	Pending at the level of LDC/IUDC
	17/2013/951386	11-11-2013	The Employee's Compensation Act, 1923	Claims	Pending at the level of Applicant
	21/2013/091782	11-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
	25/2013/720986	13-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
	1/2013/907843	13-11-2013	The Employee's Compensation Act, 1923	Claims	Case In Court- rwerw
	25/2013/147503	14-11-2013	The Employee's Compensation Act, 1923	Claims	Case In Court- Slv cort
	17/2013/074352	14-11-2013	The Employee's Compensation Act, 1923	Claims	Case In Court-
	27/2013/269308	15-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
	17/2013/918320	19-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
	17/2013/438160	20-11-2013	The Employee's Compensation Act, 1923	Claims	Notice Issued by Joint Labour Commissioner(M V)
	17/2013/342790	21-11-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
	5/2013/201746	03-12-2013	The Employee's Compensation Act, 1923	Claims	Case In Court- ASD
	2/2013/984372	09-12-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
	2/2013/758391	09-12-2013	The Employee's Compensation Act, 1923	Claims	Case Closed - Amount Recovered
	2/2013/078315	09-12-2013	The Employee's Compensation Act, 1923	Claims	Pending at the level of LDC/IUDC

In order to register under 'The Beedi and Cigar Workers (Conditions of Employment) Act, 1966', click on 'The Beedi and Cigar Workers (Conditions of Employment) Act, 1966' and the registration form opens up.

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DEPARTMENT OF LABOUR

GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

Home Edit Profile Change Passwordyati sharma28/04/14 11:25:00 AM LOGOUT

Registration/License

Register Complaint

Claim Filing

Request for Recovery

Standing Order Application

Return Filing

BOCW Welfare Board

BOCW Welfare Cess Details

Payment

Application Status

Guidelines to fill the form

- Fields marked in (*) is mandatory
- Documents to be attached: Photograph of the owner, Photo ID proof of the owner, Address proof of the owner, Rent proof of the owner, Scanned signature of the owner, Scanned Affidavit format. If payment has already been done, then also attach a copy of the challan
- Attach detailed list of employees working/to be working in the establishment and their weekly holidays in the excel sheet provided along with the form (Field No. 15 and 18 respectively)

Form 1 (See Rule 3 and 4)
Application for grant of license under The Beedi and Cigar Workers (Conditions of Employment) Act, 1966 for the financial year 2014-15

Basic Details

1. Full name of the Industrial Premise

Full Postal Address and situation of the Industrial Premises

2. House No. / Plot No. / Name 3. Street / Locality / Mohalla

4. Town / City 5. District

Postal address of the Industrial Premises and address to which communication needs to be sent the same? Yes

Full Address to which communication relating to the Industrial Premises should be sent

6. House No. / Plot No. / Name 7. Street / Locality / Mohalla

8. Town / City 9. District

Full Address of Applicant

10. House No. / Plot No. / Name 11. Street / Locality / Mohalla

12. Town / City 13. District

14. Maximum number of employee proposed to be employed on any day during the financial year

At the top of the form, the first field is to update the year for which the user wants a license. The default year will be the current year; however user will have the option to also edit it as per his need.

इस स्क्रीन में सबसे ऊपर आपको वर्तमान साल दिखाया गया है |

1. In the **Full Name of the Industrial Premises** field mention the name of the establishment which the user wants to register. The name can be a combination of letters, numbers and also symbols. User has the privilege to select any name of his/her desire. For e.g., if a user wants to keep the name of his establishment as “Modern Beedi and Cigars”, he needs to enter it in the box beside this field.

औद्योगिक परिसर का पूरा नाम - इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रिजिस्टर्ड करना चाहता है | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है |

2. **House No./Plot No./Name:** In this field, enter the first line of the industrial premises address, For e.g., if your address is “116A, Civil Lines, Jaipur”, then enter 116A in this field.

घर का नंबर प्लॉट /संख्या नाम /- “घर का नंबर नाम / प्लॉट संख्या /” में औद्योगिक परिसर के पते की पहली लाइन डालें |

उदाहरण : यदि आपका औद्योगिक परिसर का पता “116A, सिविल लाइन्स, जयपुर” है तब आप 116A डालेंगे |

3. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is “116A, Civil Lines, Jaipur”, then enter Civil Lines in this field.

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स्ट्रीट मोहल्ला / इलाका /- इसमें औद्योगिक परिसर के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका औद्योगिक परिसर का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

4. Village/Town/City: In this field, enter the last line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमें अपनी औद्योगिक परिसर के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका औद्योगिक परिसर का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

5. District: This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

Postal Address of the Industrial Premises and Address to which communication needs to be sent the same?: There is a checkbox beside this field. If the postal address and the communication address of the Industrial Premises are same, then click in the check-box. On clicking on the check-box, fields from 6 to 9 get auto-filled and are in non-editable mode. If the address is not the same, then don't click on the check-box and fill the details manually.

औद्योगिक परिसर का पता और पता जहां डाक भेजा जायगा क्या वो समान है ?- यहा आपको चेक बॉक्स दिखाया गया है यदि औद्योगिक परिसर का पता और पता जहां डाक भेजा जायगा वो समान है तो इस चेक बॉक्स पर क्लिक करेंगे तो फील्ड नंबर 6 अपने आप भर जायेंगे और यदि आप इसको चेक नहीं तक के फील्ड 9 सेकते है तो आपको तक के फील्ड भरने होंगे 9 से 6 |

6. House No. / Plot No. /Name: In this field, enter the first line of the industrial premises address, For e.g., if your address is "12/136, Sitapura, Jaipur", then enter 12/136 in this field.

घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" में औद्योगिक परिसर का पता जहां डाक भेजा जायगा की पहली लाइन डाले | उदाहरण : यदि आपका औद्योगिक परिसर का पता जहां डाक भेजा जायगा "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

7. Street/Locality/Mohalla: In this field, enter the second line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Sitapura in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमें औद्योगिक परिसर का पता जहां डाक भेजा जायगा की दूसरी लाइन डालेगा | उदाहरण : यदि आपका औद्योगिक परिसर का पता जहां डाक भेजा जायगा "116A, सिविल लाइन्स, जयपुर" है तब आप सिविल लाइन्स डालेंगे |

8. Village/Town/City: In this field, enter the last line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Jaipur in this field.

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ग्राम शहर / नगर /- इसमें औद्योगिक परिसर का पता जहां डाक भेजा जायगा की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका औद्योगिक परिसर का पता जहां डाक भेजा जायगा "116A, सिविल लाइन्स, जयपुर है "तब आप जयपुर डालेंगे |

9. District: This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

10. Full Address of the Applicant: House No./Plot No./Name: : In this field, enter the first line of the address of the applicant, For e.g., if your address is "112, Shanti Niketan, Malpura, Tonk", then enter 112 in this field.

आवेदक का पूरा पता : घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" में आवेदक के पते की पहली लाइन डाले | उदाहरण : यदि आवेदक का पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

11. Street/Locality/Mohalla:In this field, enter the second line of the address. For e.g., if your address is "112, Shanti Niketan, Malpura, Tonk", then enter Shanti Niketan in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमें आवेदक के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आवेदक का पता "116A, सिविल लाइन्स, जयपुर" है तब आप सिविल लाइन्स डालेंगे |

12. Village/Town/City: In this field, enter the last line of the address. For e.g., if your address is "112, Shanti Niketan, Malpura, Tonk", then enter Malpura in this field.

ग्राम शहर / नगर /- इसमें आवेदक के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आवेदक का पता "116A, सिविल लाइन्स, जयपुर है "तब आप जयपुर डालेंगे |

13. District: This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list. Say in this case, you can select Tonk from the drop down list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

14. Maximum number of employee proposed to be employed on any day during the Financial Year: In this field, user has to fill the maximum number of employees which he proposes to be employed in his establishment. This field can accept values up to 8 digits. Alphabets are not allowed in this field.

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वित्तीय वर्ष के किसी भी दिन के दौरान नियोजित करने का प्रस्ताव में कर्मचारी की अधिकतम संख्या- इस फ़ील्ड में कर्मचारी की अधिकतम संख्या डालिए जिन्हे स्थापना में वित्तीय वर्ष के किसी भी दिन के दौरान रोजगार दिया गया है | इस फ़ील्ड में 8 अंक (number) को स्वीकार कर सकते हैं, अक्षर (letters) इस फ़ील्ड में अनुमति नहीं है |

15. If the employer is a partnership, company etc., name and residential addresses of other partners or directors			
Name	Address		
0	No result Found	Edit Delete	
			ADD
16. Financial resources of the employer (e.g.- Particulars and Value of Movable and Immovable Properties, Bank Reference, Income Tax Assessment Etc).			
		Browse...	
17. Whether the employer is a trade mark holder registered under the Trade and Merchandise Marks Act, 1958			<input type="radio"/> Yes <input type="radio"/> No
18. Previous experience of the applicant in the industry			
19. Values of beedies or cigars or both manufactured at the Industrial Premises during the preceeding Financial Year			*
20. Whether the proposed site of the Industrial Premises amounts to the alteration of the site of any existing Industrial Premises and if so the reasons for such alteration			<input type="radio"/> Yes <input checked="" type="radio"/> No
21. Whether any Industrial Premises was closed by the applicant during the period of 12 months immediately preceeding the date of the application, and if so, the reasons therefore			<input type="radio"/> Yes <input checked="" type="radio"/> No
22. Sources of obtaining tobacco			*
23. Please attach the plans for premises			Browse... *
24. The beedies or cigars or both manufactured by the applicant will be sold by?			-- Select --

15. If the Employer is a Partnership, Company Etc., Name and Residential Addresses of other Partners or Directors: This field is followed by a grid where the name and address of the partners/directors are to be mentioned. User can fill in the name and address in the first row of the grid. In case there is more than one director/partner, click on the "ADD". On clicking on ADD, a new row comes in where the user can fill the details of the other partner/director.

To Edit/Delete the information filled: Once the user clicks on ADD, in the filled row, there are two options, Edit and Delete. If user wants to edit the information filled, then he can click on edit, the row gets visible in editable mode, and once he finishes editing, he has to click on Update.

If the user wants to delete the filled row, he has to click on Delete.

यदि नियोक्ता एक साझेदारया कंपनी आदि है तो नाम और अन्य भागीदारों या निदेशकों के आवासीय पते- इसमें नीचे आपको तालिका दिखाई गई है इसमें आप निदेशक साथी का /नाम और पता भर सकते है यदि नाम और पता एक से ज्यादा है तो आप एक से ज्यादा लाइन Add पर क्लिक करके जोड़ सकते है |

16. Financial resources of the employer (e.g.- Particulars and Value of Movable and Immovable Properties, Bank Reference, Income Tax Assessment Etc): Here the user needs to attach a file which proves his Financial Resources, In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

नियोक्ता के वित्तीय संसाधन जैसे और अचल संपत्ति के मूल्य ब्यारे और चल-, बैंक संदर्भ, आयकर निर्धारण आदि: यहाँ प्रयोक्ता को अपने वित्तीय संसाधन साबित करने के लिए वित्तीय संसाधन की फ़ाइल संलग्न करने की जरूरत है, फ़ाइल का चयन करने के लिए यूज़र को Browse बटन पर क्लिक करना होगा |

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17. Whether the Employer is a Trade Mark Holder Registered under The Trade And Merchandise Marks Act, 1958: Here the user needs to select Yes or No. If the user is a trade mark holder then he has to click on the radio button on the left side of Yes and if he is not, then he has to click on the radio button on the left side of No.

क्या नियोक्ता व्यापार और व्यापार चिन्ह अधिनियम, 1958 के तहत, ट्रेड मार्क धारक में रजिस्टर्ड है: इसमें यूजर को हाँ या नहीं का चयन करना होगा, यदि यूजर ट्रेड मार्क धारक में रजिस्टर्ड है तो उसे हाँ का चयन करना होगा यदि ऐसा नहीं है तो उसे नहीं का चयन करना होगा |

18. Previous experience of the applicant in the industry: In this field, the user needs to mention if he has any previous experience in the industry, He will be allowed to use only alphabets in this field.

उद्योग में आवेदक के पिछले अनुभव: इसमें यूजर को उद्योग में आवेदक के पिछले अनुभव का विवरण देना होगा | इस फील्ड में अक्षर का उपयोग करने की अनुमति है |

19. Values of Beedies or Cigars or Both Manufactured at the Industrial Premises during the preceding Financial Year: Here the user needs to mention, the value of the beedi or cigars or both. He will be allowed to enter numbers up to 8 digits.

बीड़ी या सिगार या दोनों का पिछले वित्त वर्ष के दौरान औद्योगिक परिसर में निर्माण का मूल्य : इस फील्ड में यूजर बीड़ी या सिगार या दोनों का पिछले वित्त वर्ष के दौरान औद्योगिक परिसर में निर्माण का मूल्य डालेगा , इस फील्ड में 8 अंक (number) को स्वीकार कर सकते हैं |

20. Whether the proposed site of the industrial premises amounts to the alteration of the site of any existing Industrial Premises and if so the reasons for such alteration: Here the user has the option of selecting YES or NO. In case he selects YES, a next text box appears where the user needs to mention the reason.

क्या किसी भी मौजूदा औद्योगिक परिसर के स्थल में परिवर्तन करने के लिए राशि के प्रस्तावित स्थल है तो कारण दिया जाए - इसमें आवेदक हाँ या नहीं का चयन करेगा यदि वो हाँ का चयन करता है तो इसे कारण बताना पड़ेगा और यदि वो नहीं का चयन करता है तो आवेदक को कारण नहीं बताना होगा |

21. Whether any Industrial Premises was closed by the applicant during the period of 12 months immediately preceding the date of the application, and if so, the reasons therefore: Here the user has the option of selecting YES or NO. In case he selects YES, a next text box appears where the user needs to mention the reason.

क्या कोई भी औद्योगिक परिसर का तुरंत आवेदन की तारीख से ठीक पहले 12 महीनों की अवधि के दौरान आवेदक द्वारा बंद किया गया था,यदि ऐसा है तो कारण- इसमें आवेदक हाँ या नहीं का चयन करेगा यदि वो हाँ का चयन करता है तो इसे कारण बताना पड़ेगा और यदि वो नहीं का चयन करता है तो आवेदक को कारण नहीं बताना होगा |

22. Sources of obtaining Tobacco: Here the user needs to mention the source form where he will obtain tobacco.

तंबाकू प्राप्त करने का स्रोत- यहां यूजर को तंबाकू प्राप्त करने का स्रोत डालना है |

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23. Whether the plans for premises are enclosed: This is a mandatory field. User needs to attach the plan for premises along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

परिसर के लिए योजना संलग्न करे -यह एक अनिवार्य फील्ड हैपरिसर के लिए योजना इसमें उपयोगकर्ता आवेदन पत्र के साथ संलग्न करे |

24. Whether the Beedis or Cigars or Both Manufactured by the Applicant will be sold and marked by Himself or Through A Proprietor or A Registered User of A Trade Mark: Here the user needs to mention whether the Beedi or Cigar or Both shall be sold by himself or through a proprietor or a registered user.

आवेदक द्वारा निर्मित बीड़ी या सिगार या दोनों खुद के द्वारा या एक मालिक या एक रिजिस्टर्ड उपयोगकर्ता के माध्यम से बेचा जाएगा- यह एक अनिवार्य फील्ड है , इसमें उपयोगकर्ता बताये की आवेदक द्वारा निर्मित बीड़ी या सिगार या दोनों खुद के द्वारा या एक मालिक या एक रिजिस्टर्ड उपयोगकर्ता के माध्यम से बेचा जाएगा |

15. If the employer is a partnership, company etc., name and residential addresses of other partners or directors

16. Financial resources of the employer (e.g. - Particulars and Value of Movable and Immovable Properties, Bank Reference, Income Tax Assessment Etc).

17. Whether the employer is a trade mark holder registered under the Trade and Merchandise Marks Act, 1958 Yes No

18. Previous experience of the applicant in the industry

19. Values of beedis or cigars or both manufactured at the Industrial Premises during the preceeding Financial Year

20. Whether the proposed site of the Industrial Premises amounts to the alteration of the site of any existing Industrial Premises and if so the reasons for such alteration Yes No

21. Whether any Industrial Premises was closed by the applicant during the period of 12 months immediately preceeding the date of the application, and if so, the reasons therefore Yes No

22. Sources of obtaining tobacco

23. Please attach the plans for premises

24. The beedis or cigars or both manufactured by the applicant will be sold by?

Attach the Supporting Documents (Max Size : 450KB)

25. Address proof of the establishment

26. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)

27. Affidavit

28. Copy of rent / ownership

29. Signature (Scan And Upload)

30. Name of Applicant

31. Mobile Number (Only 10 Digits)

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Best Viewed with 1024 x 768 pixels. This website is best viewed in Internet Explorer Version 8 | Mozilla Firefox 3.5 version

25 - 29: With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

उपर दिए गयी स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा ,यहाँ 5 अनिवार्य फील्ड है | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भरी जा चुकी है और दस्तावेज संलग्न किए जा चुके हैं तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

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30. Name of Applicant: In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

आवेदक का नाम:- इस फील्ड में आवेदक का वो नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

31. Mobile Number: In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फील्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फील्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांचलें.

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें |

REGISTRATION ACKNOWLEDGMENT/रेजिस्ट्रेशन रसीद

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

Home Edit Profile Change Password yati sharma 06/02/2014 11:48:44 PM LOGOUT

Registration/License
Register Complaint
Claim Filing
Request for Recovery
Standing Order Application
Return Filing
BOCW Welfare Board
BOCW Welfare Cess Details
Payment
Application Status

THANK YOU FOR THE DETAILS

After scrutiny, the office will intimate about the discrepancy, if any or for the deposit of fee amount, as the case may be.
Registration will be completed after payment confirmation.

Name of applicant	yati sharma
Application number	49/2014/562730
Name of establishment	Rubal Enterprises
Date of application submission	06/02/2014
Pre-fixed time required for checking discrepancy	15 Days

Print

After clicking on Submit, an acknowledgment gets generated with the following information:

1. **Application Number:** This is a unique number which shall be used by the user and the department for future reference.
2. **Name of Establishment:** As entered in the form
3. **Date of Application Submission:** The current date shall appear

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4. **Pre-fixed time for required for checking discrepancy:** This field is the time required for the department to verify and take an action on the form.

At the bottom of the page is a Print option. On clicking on the Print button, if your system is attached to a printer, you can take a print of the acknowledgment form.

जब यूजर ने सुरक्षित बटन पर क्लिक किया तो रेजिस्ट्रेशन रसीद दिखेगी . इसमें यूजर को जानकारी से संबंधित सूचना दी गई है इसे यूजर प्रिंट बटन पर क्लिक करके इसका प्रिंट ले सकता है |

1. **आवेदन संख्या (Application Number)-** यह अद्वितीय संख्या है जिसे भविष्य में संदर्भ के लिए यूजर और विभाग द्वारा इस्तेमाल किया जाएगा |
2. **स्थापना के नाम -** स्थापना का नाम जो फॉर्म में भरा था |
3. **आवेदन पत्र प्रस्तुत करने की तिथि -** आवेदन पत्र प्रस्तुत करने की तिथि दिखाई गई है |
4. **विसंगति की जाँच के लिए पूर्व निर्धारित समय-** ये वो समय है जिसमें विभाग को सूचना को सत्यापित करना है यूजर प्रिंट बटन पर क्लिक करके इसका प्रिंट ले सकता है |

TO VIEW AN APPLICATION FORM/आवेदन पत्र देखने के लिए :

You can view the filled application form also.



The screenshot shows the LDMS Web Application interface. At the top, there is a navigation bar with the Department of Labour logo and the text "DEPARTMENT OF LABOUR GOVERNMENT OF RAJASTHAN". Below this, there is a user profile section for "Sthyoraj Singh" with a "Home" button highlighted in a red box. The main content area displays a table of applications with the following columns: Application No., Date, Act Name, Service Type, and Application Status.

Registration / Amendment / Renewal	Application No.	Date	Act Name	Service Type	Application Status
Register Complaint	49201320	14-02-2014	The Shops and Commercial Establishments Act, 1958	Amendment	Fresh
Claim Filing	53/2013/152786	14-02-2014	The Building and Other Construction Workers (RE&CS) Act, 1996 (Principal Employer)	Amendment	Payment Required
Standing Order Application	CLPE/2014/49/273048	14-02-2014	The Contract Labour (Regulation and Abolition) Act, 1970 (Principal Employer) Temporary	Amendment	Fresh
Return Filing	49/2014/490153	15-02-2014	The Contract Labour (Regulation and Abolition) Act, 1970 (Principal Employer) Temporary	Amendment	Accept
BOCW Welfare Board	TU/2014/49/978061	15-02-2014	The Trade Unions Act, 1926	Amendment	Fresh
BOCW Welfare Cess Details	65/2014/4913528	14-02-2014	The Motor Transport Workers Act, 1961	Amendment	Fresh
	57/2014/423108	14-02-2014	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	Amendment	Fresh
	25/2014/267095	04-02-2014	The Minimum Wages Act Grp, 1948	Claims	Pending at the level of LDC/UDC
	16/275689	04-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	Notice Issued by Administrator(P B)
	16/170469	04-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	Recovery Notice Issued by Administrator(P B)
	16/281607	10-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	
	16/258309	05-02-2014	The Payment of Gratuity Act Nominee, 1937	Claims	Notice Issued by Administrator(P B)
	25/601742	05-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Pending at the level of LDC/UDC
	16/934820	05-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Recovery Notice Issued by Administrator(P B)
	24/342658	06-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Case In Court- Calcutta court
	27/390678	24-01-2014	Industrial Dispute	Industrial Dispute	Closed Cases
	20/859172	26-01-2014	Industrial Dispute	Industrial Dispute	Closed Cases
	16/837492	16-02-2014	Industrial Dispute	Industrial Dispute	Closed Cases

On the top panel, there is an option of "Home".

Click on "Home" and you will get directed to the home page.

You can view the status of the application on the home page.

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ऊपर दिए गए सूची में "Home" का एक विकल्प है

पर क्लिक करने पर आपको मुख्य पृष्ठ पर संचालित कर दिया जायेगा

किसी भी फॉर्म की वर्तमान स्थिति मुख्य पृष्ठ पर जान सकते हैं



The screenshot shows a web browser window with the URL <https://164.164.27.240/LDMS/RegistrationAmendment/ViewApplications.aspx>. The page header includes the Department of Labour logo and the text "DEPARTMENT OF LABOUR GOVERNMENT OF RAJASTHAN". Below the header, there are navigation links: Home, Edit Profile, Change Password, and a user profile for Shyoraaj Singh. The main content is a table with the following columns: Registration / Amendment / Renewal, Application No., Date, Act Name, Service Type, and Application Status. The table contains 18 rows of application data.

Registration / Amendment / Renewal	Application No.	Date	Act Name	Service Type	Application Status
Register Complaint	49201320	14-02-2014	The Shops and Commercial Establishments Act, 1958	Amendment	Fresh
Claim Filing	53/2013/152786	14-02-2014	The Building and Other Construction Workers (RE&CS) Act, 1996	Amendment	Payment Required
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BOCW Welfare Board	TU/2014/49/978061	15-02-2014	The Trade Unions Act, 1926	Amendment	Fresh
BOCW Welfare Cess Details	65/2014/913528	14-02-2014	The Motor Transport Workers Act, 1961	Amendment	Fresh
	57/2014/423108	14-02-2014	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	Amendment	Fresh
	25/2014/267095	04-02-2014	The Minimum Wages Act Grp, 1948	Claims	Pending at the level of LDC/UDC
	16/275689	04-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	Notice Issued by Administrator(P B)
	16/170469	04-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	Recovery Notice Issued by Administrator(P B)
	16/281607	10-02-2014	The Payment of Gratuity Act Emp, 1937	Claims	
	16/258309	05-02-2014	The Payment of Gratuity Act Nominee, 1937	Claims	Notice Issued by Administrator(P B)
	25/601742	05-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Pending at the level of LDC/UDC
	16/934820	05-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Recovery Notice Issued by Administrator(P B)
	24/342658	06-02-2014	The Payment of Gratuity Act Legal Heir, 1937	Claims	Case In Court- Calcutta court
	27/390678	24-01-2014	Industrial Dispute	Industrial Dispute	Closed Cases
	20/859172	26-01-2014	Industrial Dispute	Industrial Dispute	Closed Cases
	16/837492	16-02-2014	Industrial Dispute	Industrial Dispute	Closed Cases

On the right hand side panel, you can view all the application forms filled by you in a grid format.

The grid has certain columns like:

1. Application Number
2. Date
3. Act Name
4. Service Type
5. Application Status

To view any application, click on the Application Number, which is a hyperlink.

On clicking on the application number, the filled form opens up and the user can view the form.

दायी ओर पर सारे फॉर्मस गिड में देख सकते हैं :

गिड में दिखने वाले कॉलम हैं:

1. पंजीकरण संख्या
2. दिनांक
3. अधिनियम का नाम
4. सेवा प्रारूप
5. एप्लीकेशन की स्थिति

Manual on Registrations Labour Department, Rajasthan

WORKFLOW OF REGISTRATION FORM UNDER BEEDI AND CIGAR WORKERS ACT


ROLE OF LABOUR DEPARTMENT (LDC/ UDC)

Once a form is filled by the user (citizen), it gets directed to the LDC/UDC of that particular district who has been authorized to take action on the form of the particular Act.

भरा हुआ फॉर्म सबसे पहले जिले के एलडीसी/यूडीसी के पास प्रेषित किया जायेगा.

LDC will mark the authority to the particular application which is belongs to the particular district for e.g. if the applicant belongs to Jaipur district and he/she applied from Jaipur district then the only Jaipur district authority/ LDC will take further action on that application. Therefore LDC/ UDC will login by their credentials. Welcome window will get opened where all the registered cases will appear as given below:-

एलडीसी/यूडीसी फॉर्म को उस जिले के अधिकारी को आगे प्रेषित करने की जिम्मेदारी है. ऐसा करने के लिए एलडीसी/यूडीसी को सबसे पहले एप्लीकेशन में लॉगिन करना होगा. लॉगिन करने के बाद उसे सबसे पहले मुख्या पृष्ठ दिखेगा जिस पर सारे फॉर्म्स हैं |



The screenshot shows the 'DEPARTMENT OF LABOUR GOVERNMENT OF RAJASTHAN' portal. The user is logged in as Sunil Sharma. The main content area displays a table of registered applications with the following columns: Application Number, Name of Establishment, Act Name, Date of Application, and Application Status.

Application Number	Name of Establishment	Act Name	Date of Application	Application Status
49/2013/180934	hkhkj	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	22-10-2013	Pending at the level of LDC/UDC (S S)
49/2013/180934	hkhkj	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	22-10-2013	Pending at the level of LDC/UDC (S S)
49/2013/293061	nkj	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC (S S)
49/2013/173864	bjh	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC (S S)
49/2013/173864	bjh	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC (S S)
49/2013/837502	jhkh	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC (S S)
49/2013/837502	jhkh	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC (S S)
49/2013/293061	nkj	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC (S S)
49/2013/412680	p	The Contract Labour (Regulation and Abolition) Act, 1970 (Contractor)	03-12-2013	Pending at the level of LDC/UDC (S S)
49/2013/123468	ASD	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	29-12-2013	Pending at the level of LDC/UDC (S S)
49/2013/123468	ASD	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	29-12-2013	Pending at the level of LDC/UDC (S S)
14/2013/014296	Jon	The Contract Labour (Regulation and Abolition) Act, 1970 (Principal Employer) Temporary	31-12-2013	Pending at the level of LDC/UDC (S S)
49/2014/081576	Amendment	The Building and Other Construction Workers (RE&CS) Act, 1996	08-01-2014	Pending at the level of LDC/UDC (S S)

List of applications will appear by some specific columns as:-

1. **Application Number:** - which represents the unique number of application which is generated by the system at the time of registration. This column will have a link.
2. **Name of Establishment:** - Represents the Establishment name which is filled at the time of application registration.
3. **Address of Establishment:** - It represents the address of establishment which is filled at the time of registration.
4. **Date of application:** - This date is application date when the application registered.

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5. **Application status:** - Action status denotes that action taken by the User/ Authority/ LDC-UDC on that particular application.

सारे एप्लीकेशन फॉर्म दायी तरफ हैं, दायी ओर आपको ग्रिड दिखेगा जिसमें कुछ कॉलम हैं:

1. पंजीकरण संख्या: ये वो अद्वितीय संख्या है जो की पंजीकरण करने के वक्त प्राप्त हुआ था
2. संस्थान का नाम
3. संस्थान का पता
4. पंजीकरण करने की तिथि
5. एप्लीकेशन की स्थिति

When the LDC will click on the application number, detailed page will get opened which will automatically be filled by the system, with an additional column named "Mark To".

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

Home Edit Profile Change Password As a Citizen Sunil Sharma 2/6/2014 11:52:40 PM LOGOUT

Registration/License
Amendment/Change Applications
Renewal of License Applications
Inspection Note
Complaint Application
Claims Application
Industrial Dispute
Standing Order Application
BoCW Cess/Project Details
Beneficiary Application
Return Filed Application
Reports
Department

Registration

Application for registration under The Trade Unions Act, 1926

Basic Details

02/06/2014

1. Name of Trade Union Hindi

Full Postal Address and situation of the Industrial Premises

2. House No. / Plot No. / Name 121 3. Street / Locality Tonk Road

4. Town / City Jaipur 5. District जयपुर

Establishment Details

6. Date of formation of Trade Union 01/01/2014

7. Total no. of employees / workers engaged in the Trade Union 1000

8. Total no. of employees / workers engaged in the industry or profession 1000

Part II

9. The particulars required under Sec5(1)(c) of the Indian Trade Union Act, 1926 are given in the schedule I [View File](#)

10. The particulars given in the schedule i.e. show the provision made in rules for the matters detailed under sec 6 of the Indian Trade Union Act, 1926 [View File](#)

11. The particulars required under Sec5(2) of the Indian Trade Union Act, 1926 are given in schedule II [View File](#)

12. We have been duly authorized to make this application [View File](#)

13. Resolution of a general meeting of the union or the instruction by which authority was given [View File](#)

Mark To column contains the list of all the authorities names belongs to the same district by which the application belongs. Mark To column is placed to assign the authority for a related application for which authority will take further action. Select authority name from the given drop down list which is placed at in front of "Mark To" column. Click Forward Button.

पंजीकरण संख्या पे क्लिक करने पर भरा हुआ फॉर्म खुल जायेगा. फॉर्म के अंत में "Mark To" का बटन है जिसमें उस जिले के सभी अधिकारियों के नाम आ रहे होंगे. एलडीसी/यूडीसी को उस लिस्ट में से एक अधिकारी का नाम चुनना है जिसे ये फॉर्म भेजना है. नाम चुनने के बाद "forward" के बटन पर क्लिक करें

Manual on Registrations Labour Department, Rajasthan

http://164.164.27.240/Admin_Module/Registration/ViewContractLabourPrincipalEmployerReg.aspx? LDMS

Reports

9. Nature of process, operation or work in which establishment is engaged

Contractor Details

Details of Challan

10. Bank Name 11. Amount

12. Challan No. 13. Date

Attach Supporting Documents (Max Size : 450KB)

14. Address Proof of the Establishment [View Address Proof](#)

15. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport) [View Photo ID](#)

16. Affidavit [View Affidavit](#)

17. Copy of Rent/Ownership [View Copy of Rent](#)

18. Signature and Stamp (Please scan and upload) [View Signature](#)

19. Name of Applicant

20. Mobile Number (Only 10 Digits)

21. Mark To

Audit Trail

User Name	Action	Details	Date & Time
Administrator Administrator(Citizen)	New Application		2014-02-19 02:03:38 (0 day)

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ROLE OF AUTHORITY TO WHOM THE FORM IS FORWARDED BY THE LDC/UDC

Once a form is forwarded to the relevant authority by the LDC/UDC, the relevant authority has to log in to the LDMS application and gets to see the next page.

किसी भी फॉर्म पर आगे कारवाही करने के लिए अधिकारी को एप्लीकेशन में लॉगिन होना होगा. लॉगिन करने पर उन्हें मुख्य पृष्ठ दिखेगा जिस पर सारे एप्लीकेशन फॉर्म हैं |



The screenshot shows the LDMS web application interface. The header includes the Government of Rajasthan logo and the text "DEPARTMENT OF LABOUR GOVERNMENT OF RAJASTHAN". The user is logged in as Megha Verma. The main content area displays a table of registrations with the following columns: Application Number, Name of Establishment, Act Name, Date of Application, and Application Status. The table contains 10 rows of data, all with a status of "Pending at the level of Joint Labour Commissioner(M V)".

Application Number	Name of Establishment	Act Name	Date of Application	Application Status
8/2014/869704	Hindi	The Trade Unions Act, 1926	01-01-2014	Pending at the level of Joint Labour Commissioner(M V)
49/2014/389571	Amendment	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	08-01-2014	Pending at the level of Joint Labour Commissioner(M V)
53/2014/579082	hgh	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	17-01-2014	Pending at the level of Joint Labour Commissioner(M V)
37/2014/306294	testing	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	20-01-2014	Pending at the level of Joint Labour Commissioner(M V)
37/2014/250967	testing	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	20-01-2014	Pending at the level of Joint Labour Commissioner(M V)
49/2014/359062	sgdfgd	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	20-01-2014	Pending at the level of Joint Labour Commissioner(M V)
58/2014/095768	asdasd	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	21-01-2014	Pending at the level of Joint Labour Commissioner(M V)
49/2014/183642	pssingh	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	31-01-2014	Pending at the level of Joint Labour Commissioner(M V)
49/2014/678910	h	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	03-02-2014	Pending at the level of Joint Labour Commissioner(M V)
49/2014/793604	y	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	03-02-2014	Pending at the level of Joint Labour Commissioner(M V)

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All the applications related to Registration shall be displayed on the home page of the authority.



The screenshot shows the official website of the Department of Labour, Government of Rajasthan. The header includes the state emblem and the text 'DEPARTMENT OF LABOUR GOVERNMENT OF RAJASTHAN'. Below the header, there is a navigation menu with options like 'Home', 'Edit Profile', and 'Change Password'. The main content area is titled 'Registration' and displays a table of application records. The table has columns for 'Application Number', 'Name of Establishment', 'Address of Establishment', 'Date of Application', and 'Application Status'. A single record is visible with application number 8/2014/899704, name 'Hindi', address 'The Trade Unions Act, 1926', date '31-12-2013', and status 'Pending at the level of Additional Labour Commissioner(S S)'. Navigation buttons for 'Previous' and 'Next' are present below the table, along with a page indicator 'Page : 1 of 1'. A sidebar on the left lists various labor acts, with 'The Beedi and Cigar Workers Act' currently selected.

Application Number	Name of Establishment	Address of Establishment	Date of Application	Application Status
8/2014/899704	Hindi	The Trade Unions Act, 1926	31-12-2013	Pending at the level of Additional Labour Commissioner(S S)

In the grid view you can see the “Application Number”, “Name of Establishment”, “Address of Establishment”, “Date of Registration” and “Application Status”.

Status of the application changes according to the action taken. Status implies on whose end the form is pending.

“Application Number” is a hyperlink. On clicking on the application form, the filled form opens up as shown in the snapshot below.

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LDMS

localhost:81/Admin_Module/Registration/ViewBeediAndCigarWorkersReg.aspx?Registration_Num=BACW/2014/49/249168&act_num=6&id=0

27. Challan No. 28. Date 01/01/0001

Download Supporting Documents **Check the box for Clarification**

29. Address proof of the establishment	View address proof	<input type="checkbox"/>
30. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)	View photo id	<input type="checkbox"/>
31. Affidavit	View affidavit	<input type="checkbox"/>
32. Copy of rent / ownership	View copy of rent	<input type="checkbox"/>
33. Signature (Scan And Upload)	View signature	<input type="checkbox"/>

34. Name of applicant Sunil Sharma

35. Mobile Number (Only 10 Digits) 9898859998

[Back](#) [Clarification](#) [Payment](#)

Audit Trail

User Name	Action	Detail	Date & Time
Sunil Sharma(LDC/UDC)	New Application		2014-02-19 22:23:20 (0 day)
Sunil Sharma(LDC/UDC)	New Application		2014-02-20 02:18:46 (1 day)
Sunil Sharma(LDC/UDC)	New Application		2014-02-20 02:21:36 (0 day)

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Best Viewed with 1024 x 768 pixels. This website is best viewed in Internet Explorer Version 8.1 Mozilla Firefox 3.6 version

The authority can view the application and take appropriate action on it, like:

1. Clarification
2. Payment

पंजीकरण संख्या पे क्लिक करने पर भरा हुआ फॉर्म खुल जायेगा. फॉर्म को जांचने के बाद, अधिकारी उस फॉर्म पर दो में से कोई एक काम कर सकते हैं :

1. स्पष्टीकरण
2. भुगतान के लिए अनुरोध

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CLARIFICATION BY AUTHORITY:

When the authority has to make any clarification in the form filled by the applicant, he has to check on the check-boxes related to the attachments provided by the citizen. (Marked in red). Checking the check-box means that the authority wants to seek clarification on that particular item/attachment.

After clicking on the check-box, click on the "CLARIFICATION" button.

The screenshot shows a web form for registration. The 'Check the box for Clarification' section is highlighted with a red box. It contains five rows, each with a document type and a checkbox:

Document Type	View Link	Clarification Checkbox
29. Address proof of the establishment	View address proof	<input type="checkbox"/>
30. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)	View photo id	<input type="checkbox"/>
31. Affidavit	View affidavit	<input type="checkbox"/>
32. Copy of rent / ownership	View copy of rent	<input type="checkbox"/>
33. Signature (Scan And Upload)	View signature	<input type="checkbox"/>

Below the form, there are three buttons: 'Back', 'Clarification', and 'Payment'. At the bottom, there is an 'Audit Trail' table:

User Name	Action	Detail	Date & Time
Administrator Administrator(Citizen)	New Application		2014-02-07 03:38:43 (0 day)
Sunil Sharma(LDC/UDC)	Mark this application to Shakti(Additional Labour Commissioner)		2014-02-07 03:46:55 (0 day)

On clicking on "Clarification", an acknowledgement gets generated.

यदि अधिकारी को कोई स्पष्टीकरण चाहिए तो संलग्न के आगे दिए गए चेकबॉक्स पर क्लिक करके नीचे दिए गए "Clarification" के डब्बे पे क्लिक करना है।

"Clarification" पर क्लिक करने पर स्पष्टीकरण की रसीद उत्पन्न होगी

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CLARIFICATION ACKNOWLEDGEMENT:



The screenshot shows the user interface of the Department of Labour, Government of Rajasthan. The header includes the state emblem and the text 'DEPARTMENT OF LABOUR GOVERNMENT OF RAJASTHAN'. The user is logged in as 'Shakti Singh' on '2/7/2014 12:57:29 AM'. A sidebar on the left lists various application types. The main content area displays a confirmation box for application ID '8/2014/869704', with the action taken being 'Clarification found' and the description of shortcomings as 'Copy of Rent, Address Proof'. There are 'Ok' and 'Print' buttons at the bottom of the box.

Application ID:	8/2014/869704
Action Taken:	Clarification found
Description of shortcomings:	Copy of Rent, Address Proof

Ok Print

In the clarification acknowledgement, there are two options:

1. OK
2. Print

On clicking on OK, the authority gets directed back to the main page.

On clicking on Print, the authority has the option to print the acknowledgement.

स्पष्टीकरण रसीद पर दो विकल्प हैं:

1. OK
2. Print

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PAYMENT REQUEST BY THE AUTHORITY:

After the authority has reviewed the form and notices that there are no clarifications to be made, authority can ask the user/citizen to make payment in order to complete the registration process.

On clicking on “Payment”, a challan gets generated as shown in the image below:

The screenshot shows a web browser window with the URL: localhost:81/Admin_Module/Registration/ChallanShopandCommercial.aspx?Registration_Num=BOCW/2014/49/645279%20&act_num=2. The page title is 'LDMS'. The user is logged in as 'Megha Verma' on 22/02/2014 at 3:27:31 PM. The form is titled 'Government Of Rajasthan Cash Challan' and has the number 'No. BOCW/2014/49/645279' and date '22/02/2014'. The form is divided into several sections:

Name and signature of person tendering the Amount	Name and Designation of Person on whose behalf money is paid	Full particulars of remittance and of authority	Complete Classification (Major and Minor Head / Detailed head)	Accounts officer by whom adjustable	Amount
Sunil Sharma	Licensing authority Contract Labour Act 1970 Jaipur	License under Shop and Commercial Act, 1958 Registration Years : No. of Employees : 67	0230 - Labour and Employment 800 - Other Receipts (03) Receipts under Building and Other Construction Workers Act	-Accounts officer by whom adjustable -	Rs. 300.00 (Reg. Fees) Rs. 0.00 (Late Fees)
Signature				Total	Rs. 300.00/-

Amount : Rupees Three Hundred Only

Non-Balancing Treasury / Sub-Treasury
Treasurer: _____ Accountant: _____ Date: _____ Treasury / Sub-Treasure Offices
For Banking Treasuries / Sub-Treasuries
Order of the Bank
Please receive Rupee

Date: _____ For Bank: _____ Treasury / Sub-Treasure Offices
Received Rs.
On: _____ Bank Manager: _____ Bank - Seal

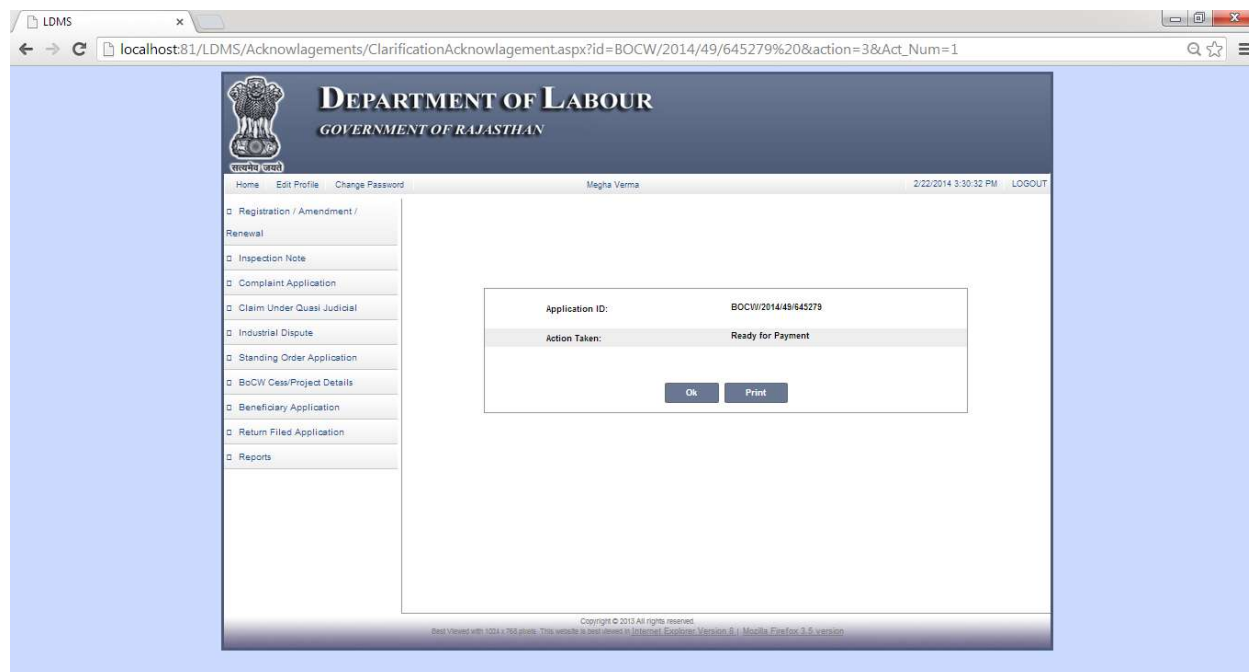
Note : Full account in classification including details head must be recorded on this challan in the space provided for purpose.

Send to User

At the end of the challan is the option of sending the challan to the user. Click on “Send to User” to send the challan to the user.

On clicking on the link, an acknowledgment gets generated and the challan is sent to the user in .PDF format on his email ID.

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On clicking on the OK button of the acknowledgment, the user gets directed to the home page of the application.

The authority shall accept the application once the payment is made.

फॉर्म को जांचने के बाद यदि अधिकारी को कोई स्पष्टीकरण की आवश्यकता नहीं है तो वे "Payment" के विकल्प पे क्लिक कर सकते हैं.

PAYMENT RESPONSE BY USER:

On the level of user, click on application status to view the status. Click on own application number, detailed page will appear with automatic filled data. **Click on Make Payment to make the payment.** User can view the amount to be paid by downloading the challan.

After that clicking on the payment option he can make payment as per his choice.

पंजीकरण की राशि का भुगतान करने हेतु यूजर को अपना फॉर्म खोलना है. फॉर्म के नीचे भुगतान का विवरण होगा | यूजर चालान की कॉपी डाउनलोड कर सकता है और राशि का भुगतान करने के लिए "Make Payment" पर क्लिक करें |

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16. Name of Place: Alwar

17. Please mention the weekly off day: Wednesday

Form 15

18. Employee Weekly Holidays: Details Of Employee weekly Holidays

Attach Supporting Documents (Max Size : 450KB)

19. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport): [View PhotoID](#)

20. Affidavit: [View Affidavit](#)

21. Address Proof of the Establishment: [View Address Proof](#)

22. Copy of Rent / Ownership: [View Copy of Rent](#)

23. Signature (To Be Scanned and Uploaded): [View Signature](#)

24. Name of Applicant: Shyoraj Singh

25. Mobile Number (Only 10 Digits): 9587219702

26. Registration Period: 3 Years

27. View Challan: [Download Challan](#)

[Back](#) [Make Payment](#)

Audit Trail

User Name	Action	Detail	Date & Time
Shyoraj Singh(Citizen)	New Application		2014-05-02 12:51:58 (0 day)
Sunil Sharma(LDC/UDC)	Mark this application to	Vinod Khanna(Inspector)	2014-05-02 12:53:23 (0 day)

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

Home Edit Profile Change Password Shyoraj Singh 5/2/2014 1:07:10 PM LOGOUT

Registration / Amendment / Renewal
Register Complaint
Claim Filing
Standing Order Application
Return Filing
BOCW Welfare Board
BOCW Welfare Cess Details
Cause List

Form 1 (See Rule 3)
Application for registration under The Shops and Commercial Establishments Act, 1958

Part I

1. Name of Establishment: Megha Textiles Pvt. Ltd.

Address of Establishment

2. House No. / Plot No. / Name: 21/23

3. Street / Locality / Mohalla: SAASDSDSD

4. Area: [Empty]

6. District: [Empty]

Establishment Details

7. Name of Owner: [Empty]

9. Name of Manager: [Empty]

11. Date of starting the Shop / [Empty]

12. Nature of Business: [Empty]

13. Please affix your photograph: [Empty]

Make Payment

Registration No. SCA/2014/49/035124 Amount 37500.00

Payment Mode e-Mitra Online

Token No. [Empty] [Verify and Submit](#)

[Cancel](#)

In the pop-up window, select the mode of payment:

1. e-Mitra
2. Online

In case the mode of payment is e-Mitra then enter the token number and click on "Verify and Submit".

In case the mode of payment is online, then click on the radio button beside "Online" and click on Online Payment.

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LDMS Web Application

164.100.222.151/ldmstest/LDMS/RegistrationDisplayScreen/UserViewShopAndCommercialReg.aspx?Registration_Num=SCA%2f2014%2f49%2f035124&act_num=1&st

सत्यमेव जयते

Home Edit Profile Change Password Shyoraj Singh 5/2/2014 1:09:22 PM LOGOUT

Registration / Amendment / Renewal

Register Complaint

Claim Filing

Standing Order Application

Return Filing

BOCW Welfare Board

BOCW Welfare Cess Details

Cause List

Form 1 (See Rule 3)
Application for registration under The Shops and Commercial Establishments Act, 1958

Part I

1. Name of Establishment Megha Textiles Pvt. Ltd.

Address of Establishment

2. House No. / Plot No. / Name 21/23 3. Street / Locality / Mohalla SAASDSDSD

4. Area

6. District

Establishment Details

7. Name of Owner

9. Name of Manager

11. Date of starting the Shop /

12. Nature of Business

13. Please affix your photograph

Make Payment

Registration No. SCA/2014/49/035124 Amount 37500.00

Payment Mode e-Mitra Online

Online Payment

Token Number is not valid

Cancel

Panel (1).pdf Show all downloads...

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Government of Rajasthan

Department of Information Technology & Communication

Your payment request is being processed...

Please do not refresh the page

- This is a secure payment gateway using 128 bit SSL encryption.
- When you submit the transaction, the server will take about 1 to 5 seconds to process, but it may be longer at certain times.
- Please do not press "Submit" button once again or the "Back" or "Refresh" buttons.
- Your transaction is processed through a secure 128 bit https internet connection based on secure socket layer technology. For security purposes, Your IP address 203.129.200.150 and access time Fri May 02 13:09:57 IST 2014 have been logged.

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Make the online payment. The authority gets notified once the payment is made.

ऑनलाइन भुगतान करें, अधिकारी को भुगतान की सूचना दे दी जाएगी।

Manual on Registrations Labour Department,Rajasthan

CLARIFICATION COMPLIANCE TO BE DONE BY APPLICANT:

In order to view what clarification has been demanded by the labour department authority, the applicant has to click on the "Application Number" which is a hyperlink. On clicking on the Application Number, the filled form opens up.

At the bottom of the page, the clarification demanded by the authority is mentioned.

Details of Challan			
25. Bank Name	26. Amount		
27. Challan No.	28. Date		
Attach the Supporting Documents (Max Size : 450KB)			
29. Address proof of the establishment	View Address Proof		
30. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)	View Photo ID		
31. Affidavit	View Affidavit		
32. Copy of rent / ownership	View Copy of Rent		
33. Signature (Scan And Upload)	View Signature		
34. Name of Applicant	Administrator/Administrator		
35. Mobile Number (Only 10 Digits)	9461779308		
Clarification Details			
Clarification	Uploaded File		
Photo Id	<input type="text"/> <input type="button" value="Browse..."/>		
Address Proof	<input type="text"/> <input type="button" value="Browse..."/>		
<input type="button" value="Upload"/>			
<input type="button" value="Back"/>			
Audit Trail			
User Name	Action	Details	Date & Time
Administrator Administrator(Citizen)	New Application		2014-02-07 03:38:43 (0 day)
Sunil Sharma(LDC/UDC)	Mark this application to Shakti(Additional Labour Commissioner)		2014-02-07 03:46:55 (0 day)
Shakti Singh(Additional Labour Commissioner)	Send clarification to user	Photo Id,Address Proof	2014-02-07 04:01:58 (0 day)

Click Upload Button. The uploaded files will appear on the authority screen.

Once the user does the compliance, the appropriate authority gets notified on his screen also.

स्पष्टीकरण करने हेतु यूजर को स्पष्टीकरण के दस्तावेज़ सिस्टम में अपलोड करने होंगे. एक बार यूजर ने "upload" बटन पे क्लिक कर दिया, उपरोक्त अधिकारी को सूचित कर दिया जायेगा

Manual on Registrations Labour Department, Rajasthan

COMPLIANCE VIEW BY AUTHORITY:

The status of the form for which compliance has been done, also gets changed.

 DEPARTMENT OF LABOUR GOVERNMENT OF RAJASTHAN					
Home Edit Profile Change Password As a Citizen Sunil Sharma 2/6/2014 11:51:41 PM LOGOUT					
Registration/License	Registration				
Amendment/Change Applications					
Renewal of License Applications					
Inspection Note					
Complaint Application					
Claims Application					
Industrial Dispute					
Standing Order Application					
BoCW Cess/Project Details					
Beneficiary Application					
Return Filed Application					
Reports					
Department					
	Application Number	Name of Establishment	Address of Establishment	Date of Application	Application Status
	49/2013/180934	hjkthkj	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	22-10-2013	Pending at the level of LDC/UDC(S)
	49/2013/837502	jkhkj	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC(S)
	49/2013/293061	nkj	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC(S)
	49/2013/173864	bjh	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	25-10-2013	Pending at the level of LDC/UDC(S)
	49/2013/123468	ASD	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	29-12-2013	Pending at the level of LDC/UDC(S)
	8/2014/869704	Hindi	The Trade Unions Act, 1926	31-12-2013	Pending at the level of LDC/UDC(S)
	16/2014/064127	Megha Verma	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Principal Employer)	16-01-2014	Pending at the level of LDC/UDC(S)
	49/2014/250316	kjh	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	17-01-2014	Pending at the level of LDC/UDC(S)
	2/2014/028319	ksjdhf	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Principal Employer)	17-01-2014	Pending at the level of LDC/UDC(S)
	49/2014/386709	abc	The Inter-State Migrant Workmen (RE&CS) Act, 1979 (Contractor)	18-01-2014	Pending at the level of LDC/UDC(S)
	37/2014/250967	testing	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	19-01-2014	Pending at the level of LDC/UDC(S)
	37/2014/856342	testing	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	19-01-2014	Pending at the level of LDC/UDC(S)
	37/2014/305294	testing	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	19-01-2014	Pending at the level of LDC/UDC(S)
	49/2014/396827	pks chahar	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	30-01-2014	Pending at the level of LDC/UDC(S)
	49/2014/746138	pks chahar	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	30-01-2014	Pending at the level of LDC/UDC(S)
	49/2014/793604	y	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	02-02-2014	Pending at the level of LDC/UDC(S)
	49/2014/554336	y	The Beedi and Cigar Workers (Conditions of Employment) Act, 1966	02-02-2014	Pending at the level of LDC/UDC(S)

In order to view whether the applicant has cleared all the doubts, the authority needs to open the form and view the attached documents.

 DEPARTMENT OF LABOUR GOVERNMENT OF RAJASTHAN	
Home Edit Profile Change Password Shakti Singh 2/7/2014 4:15:48 AM LOGOUT	
Registration/License	Registration
Amendment/Change Applications	
Renewal of License Applications	
Inspection Note	
Complaint Application	
Claims Application	
Industrial Dispute	
Standing Order Application	
BoCW Cess/Project Details	
Beneficiary Application	
Return Filed Application	
Reports	
Department	
Form 1 (See Rule 3 and 4) Application for grant of license under The Beedi and Cigar Workers (Conditions of Employment) Act, 1966 for the financial year 2014-15	
Basic Details	
1. Full name of the Industrial Premise. <input type="text" value="Rubat Industries"/>	
Full postal address and situation of the Industrial Premises	
2. Plot No. / House No. / Name <input type="text" value="Shop No 234"/>	3. Street / Locality / Mohalla <input type="text" value="Bapu Bazar"/>
4. Village/Town/City <input type="text" value="Near Indra Bazar"/>	5. District <input type="text" value="Jaipur"/>
Full address to which communication relating to the Industrial Premises should be sent	
6. Plot No./House No./Name <input type="text" value="Shop No 234"/>	7. Street / Locality / Mohalla <input type="text" value="Bapu Bazar"/>
8. Village/Town/City <input type="text" value="Near Indra Bazar"/>	9. District <input type="text" value="Jaipur"/>
Full address of applicant	
10. Plot No./House No./Name <input type="text" value="Plot no121"/>	11. Street / Locality / Mohalla <input type="text" value="Gyan Vihar"/>
12. Village/Town/City <input type="text" value="Jagatpura"/>	13. District <input type="text" value="Jaipur"/>
14. Maximum number of employee proposed to be employed on any day during the financial year <input type="text" value="11"/>	
15. If the employer is in a partnership, company Etc.name and residential address of other partners or directors.	
Name	Address
Rushel	jaipur

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The clarification documents can be viewed at the bottom of the page. Authority can download all the attached documents and take an action on the form. Either he can again send the form for clarification or can send the application for payment.

Download Supporting Documents	Check the box for Clarification
29. Address proof of the establishment	View address proof <input type="checkbox"/>
30. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)	View photo id <input type="checkbox"/>
31. Affidavit	View affidavit <input type="checkbox"/>
32. Copy of rent / ownership	View copy of rent <input type="checkbox"/>
33. Signature (Scan And Upload)	View signature <input type="checkbox"/>
34. Name of applicant	<input type="text" value="Administrator Administrator"/>
35. Mobile Number (Only 10 Digits)	<input type="text" value="9461773308"/>

Clarification	Uploaded File
Photo Id	View doc for premises enclosed
Address Proof	View doc for premises enclosed

[Back](#) [Clarification](#) [Payment](#)

Audit Trail			
User Name	Action	Detail	Date & Time
Administrator Administrator(Citizen)	New Application		2014-02-07 03:38:43 (0 day)
Sunil Sharma(LDC/UDC)	Mark this application to Shakti(Additional Labour Commissioner)		2014-02-07 03:46:55 (0 day)
Shakti Singh(Additional Labour Commissioner)	Send clarification to user	Photo Id,Address Proof	2014-02-07 04:01:58 (0 day)
Administrator Administrator(Citizen)	Compliance		2014-02-07 04:12:54 (0 day)
Administrator Administrator(Citizen)	Compliance		2014-02-07 04:13:07 (0 day)

यूजर के स्पष्टीकरण करने के बाद, अधिकारी उस फॉर्म पर उपयुक्त कारवाही कर सकते हैं | फॉर्म के अंत में स्पष्टीकरण के दस्तावेज़ संलग्न होंगे, जिन्हे अधिकारी समीक्षा करने के बाद उपयुक्त कारवाही कर सकते हैं |

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REGISTRATION UNDER THE BUILDING AND OTHER CONSTRUCTION WORKERS ACT/ भवन एवं अन्य निर्माण श्रमिक अधिनियम

In order to register under 'The Building and Other Construction Workers (RE&CS) Act, 1996', click on 'The Building and Other Construction Workers (RE&CS) Act, 1996' and the registration form opens up.

भवन एवं अन्य निर्माण श्रमिक अधिनियम के तहत पंजीकरण करने के लिए सबसे पहले लॉगिन करके बायीं तरफ के मेनू से अधिनियम का चुनाव कर लें |

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

Home Edit Profile Change Password Administrator Administrator 2/8/2014 4:37:09 AM LOGOUT

Registration/License Guidelines to fill the form

1 Fields marked in (*) is mandatory

3 Documents to be attached: Photograph of the owner, Photo ID proof of the owner, Address proof of the owner, Rent proof of the owner, Scanned signature of the owner, Scanned Affidavit format. If payment has already been done, then also attach a copy of the challan

3 Attach detailed list of employees working to be working in the establishment and their weekly holidays in the excel sheet provided along with the form (Field No. 15 and 18 respectively)

Form 1 (See Rule 3)
Application for registration of establishment under The Building and Other Construction Workers Act, 1996

1. Name of the Establishment where building or other construction work is to be carried on *

Postal Address of the Establishment

2. House No. / Plot No. / Name * 3. Street / Locality / Mohalla *

4. Village / Town / City * 5. District -- Select District -- *

6. Is the address where the contract labour is employed and the address of the principal employer same ? Yes

Permanent address of the Establishment

7. House No. / Plot No. / Name * 8. Street / Locality / Mohalla *

9. Village / Town / City * 10. District -- Select District -- *

11. Full name of the manager or person responsible for the supervision and control of the establishment *

12. Maximum number of building workers to be employed on any day *

13. Nature of building or other construction work carried to be carried on in the establishment -- Select Nature of Building -- *

14. Estimated date of commencement of building or any other construction work *

15. Estimated date of completion of building or any other construction work *

1. In the Name of the establishment where building or other construction work is to be carried on field mention the name of the establishment which the user wants to register. The name can be a combination of letters, numbers and also symbols. User has the privilege to select any name of his/her desire. For e.g., if a user wants to keep the name of his establishment as "Lodha Constructions", he needs to enter it in the box beside this field.

प्रतिष्ठान का नाम : इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रिजिस्टर्ड करना चाहता है | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

2. **House No./Plot No./Name:** In this field, enter the first line of the establishment address, For e.g., if your address is "116A, Civil Lines, Jaipur", then enter 116A in this field.

घर का नंबर नाम / प्लॉट संख्या :- "घर का नंबर नाम / प्लॉट संख्या /" में प्रतिष्ठान के पते की पहली लाइन डालें | उदाहरण :

यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

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3. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Civil Lines in this field.

स्ट्रीट / इलाका मोहल्ला /- इसमें प्रतिष्ठान के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

4. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमें अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

5. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

6. Is the address where the contract labour is employed and the address of the principal employer same?: There is a checkbox beside this field. If the address where the contract labour is employed and address of the principal employer same, then click in the check-box. On clicking on the check-box, fields from 7 to 10 get auto-filled and are in non-editable mode. If the address is not the same, then don't click on the check-box and fill the details manually.

पता जहां श्रमिक कार्यरत है और मुख्य नियोक्ता का पता समान है - यहां आपको चेक बॉक्स दिखाया गया है यदि पता जहां श्रमिक कार्यरत है और मुख्य नियोक्ता का पता समान है तो इस चेक बॉक्स पर क्लिक करेंगे तो फील्ड नंबर 7 से 10 तक के फील्ड अपने आप भर जायेंगे और यदि आप इसको चेक नहीं करते हैं तो आपको 7 से 10 तक के फील्ड भरने होंगे |

7. **House No./Plot No./Name:** : In this field, enter the first line of the industrial premises address, For e.g., if your address is "12/136, Sitapura, Jaipur", then enter 12/136 in this field.

घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" में औद्योगिक परिसर का पता जहां डाक भेजा जायगा की पहली लाइन डाले | उदाहरण : यदि आपका औद्योगिक परिसर का पता जहां डाक भेजा जायगा "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

8. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Sitapura in this field.

स्ट्रीट / इलाका / मोहल्ला- इसमें औद्योगिक परिसर का पता जहां डाक भेजा जायगा की दूसरी लाइन डालेगा | उदाहरण : यदि आपका औद्योगिक परिसर का पता जहां डाक भेजा जायगा "116A, सिविल लाइन्स, जयपुर" है तब आप सिविल लाइन्स डालेंगे |

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9. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमें औद्योगिक परिसर का पता जहां डाक भेजा जायगा की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका औद्योगिक परिसर का पता जहां डाक भेजा जायगा "116A, सिविल लाइन्स, जयपुर है "तब आप जयपुर डालेंगे |

10. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

11. Full name of the manager or person responsible for the supervision and control of the establishment: Mention the name of the manager who is responsible for the establishments smooth functioning. For e.g., if name of the manager is Mr. Manoj Poonia, then you need to write it in the field.

स्थापना के पर्यवेक्षण और नियंत्रण के लिए जिम्मेदार व्यक्ति या प्रबंधक का पूरा नाम- इस फील्ड में यूजर व्यक्ति या प्रबंधक का नाम डालेगा | इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

12. Maximum number of building workers to be employed on any day: In this field, user has to fill the maximum number of employees which he proposes to be employed in his establishment. This field can accept values up to 8 digits. Alphabets are not allowed in this field.

निर्माण श्रमिकों की अधिकतम संख्या जो किसी भी दिन पर कार्यरत होती है- इसमें यूजर निर्माण श्रमिकों की अधिकतम संख्या जो किसी भी दिन पर कार्यरत होती है डालेगा और इसमें केवल अंक डालने की अनुमति है |

13. Nature of building or other construction work carried/is to be carried on in the establishment: There is a drop down box from which you have to select the appropriate nature of building. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

इमारत की प्रकृति या अन्य निर्माण कार्य जो प्रतिष्ठान में चलाए जाते हैं - यह एक ड्रॉप डाउन है इसमें यूजर इमारत की प्रकृति का चयन कर सकते हैं |

14. Estimated date of commencement of building or the other construction worker: Estimated date of commencement of building or the other construction worker is the field where the user needs to select the date when he wishes his establishment to commence. On clicking on this field, a calendar opens up as shown below.

इमारत के प्रारंभ या अन्य निर्माण मजदूर की अनुमानित तारीख - इसमें यूजर इमारत के प्रारंभ या अन्य निर्माण मजदूर की अनुमानित तारीख डालेगा |

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The screenshot shows a web browser window displaying the LDMS Web Application. The URL is localhost:81/LDMS/RegistrationAmendment/AddBuildingAndConstructionReg.aspx?id=1. The form contains the following fields:

- 4. Village / Town / City
- 5. District (dropdown menu)
- 6. Is the address where the contract labour is employed and the address of the principal employer same? (checkbox Yes)
- Permanent address of the Establishment**
- 7. House No. / Plot No. / Name
- 8. Street / Locality / Mohalla
- 9. Village / Town / City
- 10. District (dropdown menu)
- 11. Full name of the manager or person responsible for the supervision and control of the establishment
- 12. Maximum number of building workers to be employed on any day
- 13. Nature of building or other construction work carried to be carried on in the establishment (dropdown menu)
- 14. Estimated date of commencement of building or any other construction work
- 15. Estimated date of completion of building or any other construction work
- Attach Supporting Documents (Max Size : 450KB)**
- 16. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport) (Choose File) No file chosen
- 17. Affidavit (Choose File) No file chosen
- 18. Address Proof of the Establishment (Choose File) No file chosen
- 19. Copy of rent/ ownership (Choose File) No file chosen
- 20. Signature of Employer (Scan and Upload) (Choose File) No file chosen
- 21. Name of Applicant (Shyoraj Singh)
- 22. Mobile Number (Only 10 Digits) (9784681378)

Buttons: Submit, Reset

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Best Viewed with 1024 x 768 pixels. This website is best viewed in Internet Explorer Version 8 / Mozilla Firefox 3.5 version

The month shall have a drop down. Click on the arrow beside the “Month”. List of all the months opens up.

The year shall also have a drop down. Click on the arrow beside the “Year”. List of all the years opens up. User can select the year of the commencement.

In the main calendar is the date. Once the month and year is selected, click on the date of commencement.

15. Estimated date of completion of the building or other construction worker: Estimated date of completion of building or the other construction worker is the field where the user needs to select the date when he wishes his construction work to be completed.

भवन निर्माण या अन्य निर्माण मजदूर के पूरा होने की अनुमानित तारीख- इसमें यूजर भवन निर्माण या अन्य निर्माण मजदूर के पूरा होने की अनुमानित तारीख डालेगा |

With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

उपर दिए गयी स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा ,यहाँ 5 अनिवार्य फील्ड है | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भारी जा चुकी है ओर दस्तावेज संलग्न किए जा चुके है तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

16. Name of Applicant: In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

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आवेदक का नाम:- इस फील्ड में आवेदक का वो नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

17. Mobile Number: : In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फील्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फील्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांच लें.

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें

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REGISTRATION UNDER THE INTER-STATE MIGRANT WORKMEN ACT (RE&CS),

1979/अंतर राज्यीय प्रवासी कामगार अधिनियम) आरईएंडसीएस(, 1979 के तहत रेजिस्ट्रेशन:

In order to register under 'THE INTER-STATE MIGRANT WORKMEN ACT (RE&CS), 1979', click on 'THE INTER-STATE MIGRANT WORKMEN ACT (RE&CS), 1979' and the registration form opens up.

अंतर राज्यीय प्रवासी कामगार अधिनियम) आरईएंडसीएस (, 1979 के तहत पंजीकरण करने के लिए सबसे पहले लॉगिन करके बायीं तरफ के मेनू से अधिनियम का चुनाव कर लें |

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

Home Edit Profile Change Password Administrator Administrator 08/02/2014 04:39:53 LOGOUT

Registration/License Guidelines to fill the form

1 Fields marked in (*) is mandatory

2 Documents to be attached: Photograph of the owner, Photo ID proof of the owner, Address proof of the owner, Rent proof of the owner, Scanned signature of the owner, Scanned Affidavit format. If payment has already been done, then also attach a copy of the challan

3 Attach detailed list of employees working to be working in the establishment and their weekly holidays in the excel sheet provided along with the form (Field No. 15 and 18 respectively)

Form 1 (See Rule 3)
Application for license for Contractor under The Inter-State Migrant Workmen Act (RE & CS), 1979

Basic Details

1. Name of the Contractor 2. In case of individual, mention father's name / husband's name

Address of the Contractor

3. HouseNo. / Plot No. / Name 4. Street / Locality / Mohalla

5. Town / City 6. District

Particulars of establishment(s) where Inter-State Migrant workmen is to be employed

7. Name of the Establishment

Address of the Establishment where Inter-State Migrant workmen is to be employed

8. HouseNo. / Plot No. / Name 9. Street / Locality / Mohalla

10. Town / City 11. District

12. Number and date of certificate of registration of the establishment under this act (Mandatory)

13. Name of the Principal Employer

14. Is the address where Inter-State Migrant workmen is to be employed and the address of the Principal Employer same? Yes

1. **Name of the Contractor:** Field mention the name of the contractor under whom the inter-state migrant workmen shall be working. For e.g. if the name of the contractor is Mr. Suresh Yadav, then write the name in this field.

ठेकेदार का नाम: इस फील्ड में यूजर ठेकेदार का नाम डालेगा जिसे जिसके तहत अंतर राज्यीय प्रवासी कामगार नियोजित होंगे यह एक अनिवार्य फील्ड है |

2. **In case of individual, mention father's name/husband's name:** Mention the name of the father/husband.

पिता का नाम पति का नाम :- इस फील्ड में यूजर पिता का नाम पति का नाम डालेगा | इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

3. **House No./Plot No./Name:** : In this field, enter the first line of the contractor's address, For e.g., if the address is "116A, Civil Lines, Jaipur", then enter 116A in this field.

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घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" मे प्रतिष्ठान के पते की पहली लाइन डाले | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

4. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if the address is "116A, Civil Lines, Jaipur", then enter Civil Lines in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमे प्रतिष्ठान के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

5. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if the address is "116A, Civil Lines, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमे अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

6. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमे आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हे जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

7. **Name of the Establishment:** In this field, mention the name of the establishment, where the Interstate migrant workers will be working.

प्रतिष्ठान का नाम : इस फील्ड मे यूजर स्थापना का नाम डालेगा जिस के तहत अंतर राज्यीय प्रवासी कामगार नियोजित होंगे | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

8. **House No./Plot No./Name:** : In this field, enter the first line of the establishment's address where the interstate migrant workmen is to be employed, For e.g., if your address is "12/136, Sitapura, Jaipur", then enter 12/136 in this field.

घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" मे प्रतिष्ठान के पते की पहली लाइन डाले | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

9. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Sitapura in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमे प्रतिष्ठान के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

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10. Village/Town/City: In this field, enter the last line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमें अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

11. District: This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

12. Number and date of certificate of registration of the establishment under his act (Mandatory): This is a mandatory field. In the first field, applicant needs to fill the registration number of the establishment where the migrant workmen shall be working. In the second field, applicant needs to enter the date. He can select the date from the calendar. He cannot enter the date manually.

पंजीकरण संख्या वपंजीकरण करने की तिथि: इस फील्ड में यूजर को पंजीकरण करने की तिथि वपंजीकरण संख्या डालना है. यह अनिवार्य फील्ड है।

13. Name of the principal employer: In this field, enter the name of the employer where the interstate migrant workmen shall be working. User can enter only alphabets in this field as it will be name of a person.

मुख्य नियोक्ता का नाम: इस फील्ड में मुख्य नियोक्ता का नाम डालें जिनके तहत अंतर राज्यीय प्रवासी कामगार नियुक्त होंगे. इस फील्ड में आप सिर्फ अक्षर का प्रयोग कर सकते हैं क्योंकि इस फील्ड में किसी व्यक्ति का नाम आएगा |

14. Is the address where the interstate migrant workmen is employed and the address of the principal employer same?: There is a checkbox beside this field. If the address where the interstate migrant workmen is employed and address of the principal employer same, then click in the check-box. On clicking on the check-box, fields from 7 to 10 get auto-filled and are in non-editable mode. If the address is not the same, then don't click on the check-box and fill the details manually.

पता जहां ठेका श्रम नियोजित किया जाना है, और मुख्य नियोक्ता का पता एक ही है?- यहां आपको चेक बॉक्स दिखाया गया है यदि पता जहां ठेका श्रम नियोजित किया जाना है, और मुख्य नियोक्ता का पता एक ही है तो इस चेक बॉक्स पर क्लिक करेंगे तो फील्ड नंबर 7 से 10 तक के फील्ड अपने आप भर जायेंगे और यदि आप इसको चेक नहीं करते हैं तो आपको 7 से 10 तक के फील्ड भरने होंगे |

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The screenshot shows a web browser window with the URL `localhost:81/LDMS/RegistrationAmendment/AddInterStateMigrantWorkmenContractor.aspx?id=1`. The form contains the following fields:

- 22. Name of work in which migrant workmen is employed in the establishment (with a dropdown for "Select Nature of Work").
- 23. Duration of the proposed contract work (give particulars of proposed date of commencing and ending) with Commencement Date and End Date fields.
- 24. Whether the migrant workmen was convicted of any offense within the preceding five years (if so give details) with Yes/No radio buttons.
- 25. Whether there was any order against the migrant workmen revoking or suspending licence or for forfeiting security deposit in respect of an earlier contract (if so the date of such order) with Yes/No radio buttons.
- 26. Whether the migrant workmen has worked in any other establishment within the past 5 years, if so give details of the principal employer establishment and nature of work.
- 27. Estimated value of the contract work.
- 28. Please enclose the certificate issued by the Principal Employer in Form V (with a "Choose File" button and "No file chosen" text).
- Attach Supporting Documents (Max Size : 450KB)**
- 29. Affidavit (with "Choose File" button and "No file chosen" text).
- 30. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport) (with "Choose File" button and "No file chosen" text).
- 31. Address Proof of the Establishment (with "Choose File" button and "No file chosen" text).
- 32. Copy of rent / ownership (with "Choose File" button and "No file chosen" text).
- 33. Signature of Employer (Scan and Upload) (with "Choose File" button and "No file chosen" text).
- 34. Name of Applicant (with a text box containing "Shyoraj Singh").
- 35. Mobile Number (Only 10 Digits) (with a text box containing "9784681378").

At the bottom of the form are "Submit" and "Reset" buttons. A footer note reads: "Copyright © 2013 All rights reserved. Best Viewed with 1024 x 768 pixels. This website is best viewed in Internet Explorer Version 8 | Mozilla Firefox 3.5 version".

15. House No./Plot No./Name: In this field, enter the first line of the industrial premises address, For e.g., if your address is "12/136, Sitapura, Jaipur", then enter 12/136 in this field.

घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" में मुख्य नियोक्ता के पते की पहली लाइन डालें | उदाहरण: यदि आपका मुख्य नियोक्ताका पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

16. Street/Locality/Mohalla: In this field, enter the second line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Sitapura in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमें मुख्य नियोक्ताके पते की दूसरी लाइन डालेंगे | उदाहरण : यदि आपका मुख्य नियोक्ताका पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

17. Village/Town/City: In this field, enter the last line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमें अपनी मुख्य नियोक्ताके पते की अन्तिम लाइन डालेंगे | उदाहरण : यदि आपका मुख्य नियोक्ताका पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

18. District: This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

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19. Nature of the process, operation or work in which establishment is engaged: There is a drop down box from which you have to select the appropriate nature of process. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

प्रतिष्ठान में प्रक्रिया, आपरेशन या काम की प्रकृति- यह एक ड्रॉप डाउन है | इसमें यूजर प्रतिष्ठान में प्रक्रिया, आपरेशन या काम की प्रकृति का चयन कर सकते हैं |

20. Name of the agent or manager of contractor at the work site/establishment: Mention the name of the manager who is responsible for the establishments smooth functioning. For e.g., if name of the manager is Mr. Manoj Poonia, then you need to write it in the field.

कार्य स्थल ठेकेदार के एजेंट या प्रबंधक का नाम स्थापना पर /-प्रबंधक के नाम का उल्लेख जो प्रतिष्ठानों के लिए जिम्मेदार है

21. Max no of migrant workmen proposed to be employed in the establishment on any day: In this field, user has to fill the maximum number of employees which he proposes to be employed in his establishment. This field can accept values up to 6 digits. Alphabets are not allowed in this field.

किसी भी दिन के दौरान नियोजित करने का प्रस्ताव में ठेका श्रमिकों की अधिकतम संख्या-इस फील्ड में कर्मचारी की अधिकतम संख्या इस फील्ड में 8 अंक(number) को स्वीकार कर सकते हैं, अक्षर(letters) इस फील्ड में अनुमति नहीं है |

22. Name of work in which migrant workmen is employed in the establishment: There is a drop down box from which you have to select the appropriate nature of process. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

उन काम के नाम जहां प्रवासी कामगार प्रतिष्ठान में कार्यरत हैं- यह एक ड्रॉप डाउन है|इसमें यूजर काम के नाम जहां प्रवासी कामगार प्रतिष्ठान में कार्यरतका चयन कर सकते हैं |

23. Duration of the proposed contract work (give particulars of proposed date of commencing and ending): Estimated date of commencement of work is the field where the user needs to select the date when he wishes his contract work to commence. The month shall have a drop down. Click on the arrow beside the "Month". List of all the months opens up. The year shall also have a drop down. Click on the arrow beside the "Year". List of all the years opens up. User can select the year of the commencement.

In the main calendar is the date. Once the month and year is selected, click on the date of commencement.

Estimated date of completion of contract work is the field where the user needs to select the date when he wishes his contract work to be completed.

प्रस्तावित अनुबंध के काम की अवधि (शुरू होने और समाप्त होने की प्रस्तावित तिथि का विवरण दें) - इसमें यूजर प्रस्तावित

अनुबंध के काम शुरू होने और समाप्त होने की प्रस्तावित तिथि का विवरण देंकी अवधि की शुरू की तारीख और अंत की तारीख (डालें |

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24. Whether the migrant workmen was convicted of any offense within the preceding five years(if so give details): There are 2 radio buttons for this field, YES and NO. In case the user was convicted of any offense, then he has to click on the button beside YES. On clicking on the button, a text box appears in which the user needs to mention the type of offense.

क्या ठेकेदार पिछले पांच साल के भीतर किसी भी अपराध के दोषी यदि ऐसा है तो जानकारी देना (- इसमें यूजर को हाँ या नहीं का चयन करना होगा, यदि प्रवासी कामगार पिछले पांच साल के भीतर किसी भी अपराध के दोषी था तो (यदि ऐसा है तो जानकारी दे) उसे हाँ का चयन करना होगा यदि ऐसा नहीं है तो उसे नहीं का चयन करना होगा

25. Whether there was any order against the migrant workmen revoking or suspending license or forfeiting security deposit in respect of an earlier contract, if so the date of such order: There are 2 radio buttons for this field, YES and NO. In case any order was passed against the user, then he has to click on the button beside YES. On clicking on the button, a calendar appears from which the user needs to select the date.

क्या कोई ऐसा आदेश था जिसमें ठेकेदार पर लाइसेंस निलंबित करने का आरोप लगा हो यदि ऐसा है तो लाइसेंस निलंबित की तिथि बताइए-इस फील्ड में ठेकेदार पर लाइसेंस निलंबित करने का आरोप की तिथि डालिए |

26. Whether the migrant workmen has worked in any other establishment within the past 5 years, if so give details of the principal employer establishment and nature of work: In this field, a text box is provided. In case the user has any past experience then he can mention in this field, or else leave it blank.

क्या ठेकेदार पिछले 5 वर्षों के भीतर किसी भी अन्य प्रतिष्ठान में काम कर चुका है, अगर ऐसा है तो प्रिंसिपल नियोक्ता का स्थापना और काम की प्रकृति का ब्यौरा दें- इसमें यूजर को ठेकेदार पिछले 5 वर्षों के भीतर किसी भी अन्य प्रतिष्ठान में काम कर चुका है तो प्रिंसिपल नियोक्ता का स्थापना और काम की प्रकृति का ब्यौरा देगा

27. Estimated value of the contract work: In this field, mention the estimated value of the contract work. For e.g., if the user assumes the contract work to be worth Rs. 1,00,000, then he has to mention it in this lakh. Only numbers are allowed in this field.

अनुबंध काम के अनुमानित मूल्य--इस फील्ड में अनुबंध काम के अनुमानित मूल्य डालिए जिन्हें इस फील्ड में 8 अंक(number) को स्वीकार कर सकते हैं, अक्षर(letters) इस फील्ड में अनुमति नहीं है |

28. Please enclose the certificate issued by the principal employer in form V: In this field, the user needs to attach the certificate which is issued by the Principal Employer.

फार्म V में मुख्य नियोक्ता द्वारा जारी किए गए प्रमाण पत्र संलग्न करें- यहाँ प्रयोक्ता को फार्म V में मुख्य नियोक्ता द्वारा जारी किए गए प्रमाण पत्र संलग्न करने की जरूरत है, फाइल का चयन करने के लिए यूजर को Browse बटन पर क्लिक करना होगा

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Attach Supporting Documents (Max Size : 450KB)	
37. Affidavit	<input type="text"/> Browse... *
38. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)	<input type="text"/> Browse... *
39. Address Proof of the Establishment	<input type="text"/> Browse... *
40. Copy of rent / ownership	<input type="text"/> Browse... *
41. Signature of Employer (Scan and Upload)	<input type="text"/> Browse... *
42. Name of Applicant	<input type="text" value="Administrator Administrator"/>
43. Mobile Number (Only 10 Digits)	<input type="text" value="9461773308"/>

Submit Reset

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With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

उपर दिए गयी स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा, यहाँ 6 अनिवार्य फ़िल्ड है | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भरी जा चुकी है और दस्तावेज संलग्न किए जा चुके हैं तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

29. Name of Applicant: In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

आवेदक का नाम:- इस फ़िल्ड में आवेदक का वो नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

30. Mobile Number: : In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फ़िल्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फ़िल्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांच लें.

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें |

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REGISTRATION UNDER THE INTER-STATE MIGRANT WORKMEN ACT (RE&CS), 1979 AS A PRINCIPAL EMPLOYER/ अंतर राज्यीय प्रवासी कामगार अधिनियम आरई एंड)

(सीएस, 1979 के तहत रेजिस्ट्रेशन:

In order to register under 'THE INTER-STATE MIGRANT WORKMEN ACT (RE&CS), 1979', click on 'THE INTER-STATE MIGRANT WORKMEN ACT (RE&CS), 1979 and the registration form opens up.

अंतर राज्यीय प्रवासी कामगार अधिनियम (आरई एंड सीएस), 1979 के तहत रेजिस्ट्रेशन करने के लिए अंतर राज्यीय प्रवासी कामगार अधिनियम (आरई एंड सीएस), 1979 के तहत पर क्लिक करेंगे तो आप नीचे वाली स्क्रीन दिखाई देगी |

Guidelines to fill the form	
1	Fields marked in (*) is mandatory
2	Documents to be attached: Photograph of the owner, Photo ID proof of the owner, Address proof of the owner, Rent proof of the owner, Scanned signature of the owner, Scanned Affidavit format. If payment has already been done, then also attach a copy of the challan
3	Attach detailed list of employees working to be working in the establishment and their weekly holidays in the excel sheet provided along with the form (Field No. 15 and 18 respectively)

Form 1 (See Rule 3) Registration of Establishment Employing Migrant Workmen under The Inter-State Migrant Workmen (RE & CS) Act, 1979	
Basic Details	
1. Name of Establishment	<input type="text"/>
Postal Address of Establishment	
2. Plot No. / House No. / Name	<input type="text"/>
3. Street / Locality / Mohalla	<input type="text"/>
4. Town/City	<input type="text"/>
5. District	-- Select District --
6. Full name of Principal Employer	<input type="text"/>
7. Father's Name / Husband's Name	<input type="text"/>
8. Name of Manager or person responsible for the supervision and control of the establishment	<input type="text"/>

- 1. Name of the Establishment:** In this field, mention the name of the establishment which you wish to register.
प्रतिष्ठान का नाम : इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रिजिस्टर्ड करना चाहता है | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |
- 2. House No./Plot No./Name:** In this field, enter the first line of the establishment address, For e.g., if your address is "116A, Civil Lines, Jaipur", then enter 116A in this field.
घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" में प्रतिष्ठान के पते की पहली लाइन डालें | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तो आप 116A डालेंगे |
- 3. Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Civil Lines in this field.

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स्ट्रीट मोहल्ला / इलाका /- इसमें प्रतिष्ठान के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

4. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमें अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

5. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामनेवाले ड्रॉप डाउन पर क्लिक करना होगा |

6. **Name of the principal employer:** In this field, enter the name of the employer where the interstate migrant workmen shall be working. User can enter only alphabets in this field as it will be name of a person.

मुख्य नियोक्ता का नाम- इस फील्ड में यूजर मुख्य नियोक्ता का नाम डालेगा | इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

7. **Father's name/Husband's name:** Mention the name of the father/husband.

पिता का नाम पति का नाम /- इस फील्ड में यूजर पिता का नाम पति का नाम डालेगा || इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

8. **Name of Manager or person responsible for the supervision and control of the establishment:** Mention the name of the manager/supervisor who will be responsible for the supervision and control of the establishment.

प्रबंधक या व्यक्ति के नाम स्थापना के पर्यवेक्षण और नियंत्रण के लिए जिम्मेदार है- इस फील्ड में यूजर व्यक्ति या प्रबंधक का नाम डालेगा | इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

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The screenshot shows a web browser window with the URL localhost:81/LDMS/RegistrationAmendment/AddInterStateMigrantWorkmenPrincipalEmployer.aspx?id=1. The form is titled "8. Name of Manager or person responsible for the supervision and control of the establishment". It contains several sections:

- Name and Address of Directors / Partners (In case of companies and firms):** A table with columns for Name of Director and Address of Director. It shows "No result Found" and an "Insert" button.
- 9. Nature of work carried out in the establishment:** A dropdown menu labeled "-- Select Nature of Work --".
- Table of Contractor Details:** A table with columns: Name of contractor, Address of contractor, Nature of work for migrant workmen are hired, Maximum no of Migrant Workmen employed on any day, Estimated Date of commencement of work, and Date of termination of employment. It shows "No result Found" and an "Insert" button.
- Attach Supporting Documents (Max Size : 450KB):** A list of document types with "Choose File" buttons and "No file chosen" status:
 - 10. Affidavit
 - 11. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)
 - 12. Address Proof of the Establishment
 - 13. Copy of Rent / Ownership
 - 14. Signature (Scan And Upload)
- 15. Name of Applicant:** A text field containing "Shyoraj Singh".
- 16. Mobile Number (Only 10 Digits):** A text field containing "9784681378".

At the bottom, there are "Submit" and "Reset" buttons. A footer note reads: "Copyright © 2013 All rights reserved. Best Viewed with: 1024 x 768 pixels. This website is best viewed in Internet Explorer Version 8 | Mozilla Firefox 3.5 version".

9. **Name and Residential Addresses of other Partners or Directors:** This field is followed by a grid where the name and address of the partners/directors are to be mentioned. User can fill in the name and address in the first row of the grid. In case there is more than one director/partner, click on the "ADD". On clicking on ADD, a new row comes in where the user can fill the details of the other partner/director.

To Edit/Delete the information filled: Once the user clicks on ADD, in the filled row, there are two options, Edit and Delete. If user wants to edit the information filled, then he can click on edit, the row gets visible in editable mode, and once he finishes editing, he has to click on Update.

If the user wants to delete the filled row, he has to click on Delete.

नाम और अन्य भागीदारों या निदेशकों के आवासीय पता - इसमें नीचे आपको तालिका दिखाई गई है इसमें आप भागीदारों या निदेशकोंका नाम और पता भर सकते हैं यदि नाम और पता एक से ज्यादा है तो आप एक से ज्यादा लाइन Add पर क्लिक करके जोड़ सकते हैं |

10. **Nature of work carried out in the establishment:** There is a drop down box from which you have to select the appropriate nature of work. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

उन काम के नाम जहा प्रवासी कामगार प्रतिष्ठान में कार्यरत है- यह एक ड्रॉप डाउन है। इसमें यूजर काम के नाम जहा प्रवासी कामगार प्रतिष्ठान में कार्यरतका चयन कर सकते हैं |

11. Details of Contractors: Grid:

- Name of Contractors:** Mention the name of the contractor. It can be a mix of alphabets, numbers and symbols.
- Address of Contractors:** In this field mention the address of the contractor. This field shall also be a mix of alphabets, symbols and numbers
- Nature of work for which migrant workmen are hired:** Mention the nature of work for which the migrant workmen are hired.

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- iv. **Maximum no. of migrant workmen employed on any day:** Mention the maximum no. of migrant workmen who shall be working in the establishment. User can enter up to 5 digits in this field. Only numbers are allowed.
- v. **Estimated date of commencement of work:** In this field select the date of commencement of work from the calendar control.
- vi. **Date of termination of employment:** In this field select the date of termination of employment from the calendar control. In case there is more than one contractor, click on the "INSERT". On clicking on INSERT, a new row comes in where the user can fill the details of the other partner/director.

ठेकेदार का विवरणत ालिका-

- i. ठेकेदार का नाम-ठेकेदार के नाम का उल्लेखइस फील्ड मे अक्षर का ही संयोजन हो सकता है . |
- ii. ठेकेदार का पता-इस फील्ड में ठेकेदार के पते का उल्लेखइस फील्ड में भी अक्षर ., प्रतीकों और संख्याओं का मिश्रण हो सकता है।
- iii. प्रवासी कामगार काम पर रखा है जिसके लिए काम की प्रकृति- प्रवासी कामगार काम पर रखा है जिसके लिए काम की प्रकृति का उल्लेख कीजिए |
- iv. किसी भी दिन पर कार्यरत प्रवासी कामगार की अधिकतम संख्या- किसी भी दिन पर कार्यरत प्रवासी कामगार की अधिकतम संख्याका उल्लेख कीजिए |
- v. काम शुरू होने की अनुमानित तारीख-उसमे काम शुरू होने की अनुमानित तारीख डालिए |
- vi. रोजगार की समाप्ति की तारीख- रोजगार की समाप्ति की तारीख डालिए |

To Edit/Delete the information filled: Once the user clicks on INSERT, in the filled row, there are two options, Edit and Delete. If user wants to edit the information filled, then he can click on edit, the row gets visible in editable mode, and once he finishes editing, he has to click on Update.

If the user wants to delete the filled row, he has to click on Delete.

Attach Supporting Documents (Max Size : 450KB)	
14. Affidavit	<input type="text"/> Browse... *
15. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)	<input type="text"/> Browse... *
16. Address Proof of the Establishment	<input type="text"/> Browse... *
17. Copy of Rent / Ownership	<input type="text"/> Browse... *
18. Signature (Scan And Upload)	<input type="text"/> Browse... *
19. Name of Applicant	<input type="text" value="Administrator Administrator"/>
20. Mobile Number (Only 10 Digits)	<input type="text" value="9461773308"/>

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With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

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In the Name of Applicant field enter your name/person authorized to fill the form. After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

उपर दिए गयी स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा, यहाँ 5 अनिवार्य फ़िल्ड है | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भरी जा चुकी है और दस्तावेज संलग्न किए जा चुके हैं तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

12. Name of Applicant: In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

आवेदक का नाम:- इस फ़िल्ड में आवेदक का वो नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

13. Mobile Number: : In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फ़िल्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फ़िल्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांच लें.

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें |

Manual on Registrations Labour Department, Rajasthan

REGISTRATION UNDER THE MOTOR TRANSPORT WORKER ACT, 1961/मोटर परिवहन

कर्मचारी अधिनियम, 1961

In order to register under 'THE INTER-STATE MIGRANT WORKMEN ACT (RE&CS), 1979', click on 'THE INTER-STATE MIGRANT WORKMEN ACT (RE&CS), 1979 and the registration form opens up.

मोटर परिवहन कर्मचारी अधिनियम, 1961 के तहत रेजिस्ट्रेशन करने के लिए मोटर परिवहन कर्मचारी अधिनियम, 1961 पर क्लिक करेंगे तो आप नीचे वाली स्क्रीन दिखाई देगी |

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

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Registration/License
Register Complaint
Claim Filing
Request for Recovery
Standing Order Application
Return Filing
BOCW Welfare Board
BOCW Welfare Cess Details
Payment
Application Status

Guidelines to fill the form

- Fields marked in (*) is mandatory
- Documents to be attached: Photograph of the owner, Photo ID proof of the owner, Address proof of the owner, Rent proof of the owner, Scanned signature of the owner, Scanned Affidavit format. If payment has already been done, then also attach a copy of the challan
- Attach detailed list of employees working to be working in the establishment and their weekly holidays in the excel sheet provided along with the form (Field No. 15 and 18 respectively)

Form 1 (See Rule 3)
Application for registration under The Motor Transport Worker Act, 1961

Basic Details

- Name of motor transport undertaking *
- House No. / Plot No. / Name *
- Street / Locality / Mohalla *
- Town/City *
- District -- Select District -- *
- Name of Employer *
- Type of Undertaking Public Sector Private Sector
- Is it registered under the Companies Act, 1956 Yes No
- Nature of motor transport service -- Select Nature of Work -- *
- Total number of routes *
- Total route mileage *
- Total no. of motor transport vehicles on the date of application *
- Maximum no. of motor transport workers employed or proposed to be employed during the period of registration *

- Name of the Motor Transport Undertaking:** In this field, mention the name of the establishment which you wish to register. **मोटर परिवहन उपक्रम के नाम-** इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रिजिस्टर्ड करना चाहता है | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |
- House No./Plot No./Name:** : In this field, enter the first line of the establishment address, For e.g., if your address is "116A, Civil Lines, Jaipur", then enter 116A in this field
घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" में प्रतिष्ठान के पते की पहली लाइन डालें | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |
- Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Civil Lines in this field

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स्ट्रीट मोहल्ला / इलाका /- इसमें प्रतिष्ठान के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

4. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमें अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

5. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामनेवाले ड्रॉप डाउन पर क्लिक करना होगा |

6. **Name of the employer:** In this field, enter the name of the employer of the establishment. User can enter only alphabets in this field as it will be name of a person.

नियोक्ता का नाम- इस फील्ड में स्थापना के नियोक्ता का नाम दर्ज कीजिए | इस फील्ड में अक्षर का ही संयोजन हो सकता है |

7. **Type of Undertaking:** In this field there are two options of Public Sector and Private Sector. In case the establishment is a Public Sector, then click on the radio button beside Public Sector. On clicking on the radio button, a new box opens named "Name of Manager". Enter the name of manager in this field.

In case the establishment is a Private Sector, then click on the radio button beside Private Sector.

उपक्रम के प्रकार - इस फील्ड में दो विकल्प हैं सार्वजनिक क्षेत्र और निजी क्षेत्र | यदि यूजर सार्वजनिक क्षेत्र का चयन करता है तो एक अन्य बॉक्स खुलेगा उसमें उसे प्रबंधक का नाम डालना अनिवार्य है |

8. **Is it registered under The Companies Act, 1956:** In this field, there are two options of Yes and No. In case the establishment is registered under The Companies Act, then click on YES. On clicking on Yes, you need to fill the Name and Address of Directors in the grid followed by this field,

On clicking on NO, you need to fill the Name and Address of the Partners in the grid followed by this field.

User can fill in the name and address in the first row of the grid. In case there is more than one director/partner, click on the "ADD". On clicking on ADD, a new row comes in where the user can fill the details of the other partner/director.

To Edit/Delete the information filled: Once the user clicks on ADD, in the filled row, there are two options, Edit and Delete. If user wants to edit the information filled, then he can click on edit, the row gets visible in editable mode, and once he finishes editing, he has to click on Update.

If the user wants to delete the filled row, he has to click on Delete.

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क्या यह 1956 के कंपनी अधिनियम के तहत रजिस्टर्ड है- इसमें यूजर को हाँ या नहीं का चयन करना होगा, यदि 1956 के कंपनी अधिनियम के तहत रजिस्टर्ड है तो उसे हाँ का चयन करना होगा तब आपको ग्रिड में निदेशकों के नाम और पते को भरने की जरूरत है | यदि 1956 के कंपनी अधिनियम के तहत रजिस्टर्ड नहीं है तो उसे नहीं का चयन करना होगा | तब आपको ग्रिड में पार्टनर्स के नाम और पते को भरने की जरूरत है |

9. **Nature of motor transport service:** There is a drop down box from which you have to select the appropriate nature of motor transport service. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

मोटर परिवहन सेवा की प्रकृति- यह एक ड्रॉप डाउन है | इसमें यूजर मोटर परिवहन सेवा की प्रकृति का चयन कर सकते हैं |

10. **Total Number of Routes:** In this field, enter the total routes which the user would want to cover, like if in Rajasthan, then Jodhpur, Jaipur, Bikaner etc. User is allowed to enter 4 digit number in this field.

मार्ग की कुल संख्या- इसमें यूजर मार्ग की कुल संख्या डालेगा |

11. **Total Route Mileage:** In this field, enter the mileage which the vehicles would be giving in the covered routes. User is allowed to enter 4 digit numbers in this field.

प्रति मील व्यय कितना है: इस फील्ड में यूजर को प्रति मील व्यय कितना है, वो डालना है

12. **Total no. of motor transport vehicles on the date of application:** In this field, enter the total motor transport vehicles which the establishment would like to keep. User is allowed to enter 4 digit number in this field.

आवेदन की तारीख पर मोटर परिवहन वाहनों की कुल संख्या- आवेदन की तारीख पर मोटर परिवहन वाहनों की कुल संख्या डालिए | इसमें 4 अंक ही आप दल सकते हैं |

13. **Maximum no. of motor transport workers employed or proposed to be employed during the period of registration:** In this field, enter the maximum employees which the owner would like to employ in his establishment. User is allowed to enter 5 digit number in this field.

With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

In the Name of Applicant field enter your name/person authorized to fill the form. After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

उपर दिए गयी स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा, यहाँ 5 अनिवार्य फील्ड हैं | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भरी जा चुकी है और दस्तावेज संलग्न किए जा चुके हैं तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

14. **Name of Applicant:** In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

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आवेदक का नाम:- इस फ़ील्ड में आवेदक का वो नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

15. Mobile Number: : In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फ़ील्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फ़िल्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांच लें.

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें |

Manual on Registrations Labour Department, Rajasthan

REGISTRATION UNDER THE CONTRACT LABOUR (REGULATION AND ABOLITION)

ACT, 1970 – PRINCIPAL EMPLOYER/मुख्य नियोक्ता - ठेकाश्रम) विनियमन और उन्मूलन (अधिनियम, 1970

In order to register under ‘THE CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970 – PRINCIPAL EMPLOYER’, click on ‘THE CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970 – PRINCIPAL EMPLOYER and the registration form opens up.

मुख्य नियोक्ता अधिनियम (न और उन्मूलन विनियम) ठेका श्रम -, 1970 के तहत रजिस्ट्रेशन करने के मुख्य नियोक्ता ठेका श्रम - अधिनियम (विनियमन और उन्मूलन), 1970 पर क्लिक करेंगे तो आप नीचे वाली स्क्रीन दिखाई देगी |

DEPARTMENT OF LABOUR
GOVERNMENT OF RAJASTHAN

सत्यमेव जयते

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Registration/License
Register Complaint
Claim Filing
Request for Recovery
Standing Order Application
Return Filing
BOCW Welfare Board
BOCW Welfare Cess Details
Payment
Application Status

Guidelines to fill the form

- Fields marked in (*) is mandatory
- Documents to be attached: Photograph of the owner, Photo ID proof of the owner, Address proof of the owner, Rent proof of the owner, Scanned signature of the owner, Scanned Affidavit format. If payment has already been done, then also attach a copy of the challan
- Attach detailed list of employees working/to be working in the establishment and their weekly holidays in the excel sheet provided along with the form (Field No. 15 and 18 respectively)

Form 1 (See Rule 3)
Registration of Establishments Employing Contract Labour Under The Contract Labour (Regulation And Abolition) Act, 1970

1. Name of the Establishment 2. Location of Establishment

Postal Address of the Establishment

3. House No. / Plot No. / Name 4. Street / Locality / Mohalla

5. Town / City 6. District

Name of the Establishment

7. Name of Principal Employer

8. Father's Name of Principal Employer (In case of individual)

9. Nature of process, operation or work in which establishment is engaged

Contractor Details

S.No.	Name of Contractor	Address of Contractor	Nature of Process	Maximum No. of Migrant Workmen employed on any day	Estimated date of commencement of work	Date of termination of work	
1	<input type="text"/>	<input type="text"/>	-- Select I --	<input type="text"/>	<input type="text"/>	<input type="text"/>	Delete
							Add

- Name of the Establishment:** In this field, mention the name of the establishment which you wish to register.
प्रतिष्ठान का नाम : इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रजिस्टर्ड करना चाहता है | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |
- Location of Establishment:** In this field, mention the location where the establishment is going to be started.
प्रतिष्ठान का स्थान-इसमें यूजर प्रतिष्ठान का स्थान डालेगा जहाँ प्रतिष्ठान स्थित है।
- House No./Plot No./Name:** : In this field, enter the first line of the establishment address, For e.g., if your address is “116A, Civil Lines, Jaipur”, then enter 116A in this field.

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घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" मे प्रतिष्ठान के पते की पहली लाइन डाले | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

4. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Civil Lines in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमे प्रतिष्ठान के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

5. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /- इसमे अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

6. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमे आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

7. **Name of the principal employer:** In this field, enter the name of the employer where the interstate migrant workmen shall be working. User can enter only alphabets in this field as it will be name of a person.

नियोक्ता का नाम- इस फील्ड में स्थापना के नियोक्ता का नाम दर्ज कीजिए | इस फील्ड में अक्षर का ही संयोजन हो सकता है |

8. **Father's name/Husband's Name:** Mention the name of the father/husband.

पिता का नाम पति का नाम /- इस फील्ड में यूजर पिता का नाम पति का नाम डालेगा | इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

9. **Nature of process, operation or work in which establishment is engaged:** There is a drop down box from which you have to select the appropriate nature of work. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

प्रतिष्ठान में प्रक्रिया, आपरेशन या काम की प्रकृति- यह एक ड्रॉप डाउन है | इसमें यूजर प्रतिष्ठान में प्रक्रिया, आपरेशन या काम की प्रकृति का चयन कर सकते हैं |

10. **Name and Residential Addresses of other Partners or Directors:** This field is followed by a grid where the name and address of the partners/directors are to be mentioned. User can fill in the name and address in the first row of the grid. In case there is

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more than one director/partner, click on the "ADD". On clicking on ADD, a new row comes in where the user can fill the details of the other partner/director.

To Edit/Delete the information filled: Once the user clicks on ADD, in the filled row, there are two options, Edit and Delete. If user wants to edit the information filled, then he can click on edit, the row gets visible in editable mode, and once he finishes editing, he has to click on Update.

If the user wants to delete the filled row, he has to click on Delete.

यदि नियोक्ता एक साझेदारया कंपनी आदि है तोनाम और अन्य भागीदारों या निदेशकों के आवासीय पते-इसमे नीचे आपको तालिका दिखाई गई है इसमे आप निदेशक साथी का /नाम और पता भर सकते है यदि नाम और पता एक से ज्यादा है तो आप एक से ज्यादा लाइन Add पर क्लिक करके जोड़ सकते है |

11. Details of Contractors: Grid:

- i. **Name of Contractors:** Mention the name of the contractor. It can be a mix of alphabets, numbers and symbols.
- ii. **Address of Contractors:** In this field mention the address of the contractor. This field shall also be a mix of alphabets, symbols and numbers.
- iii. **Nature of work for which migrant workmen are hired:** Mention the nature of work for which the migrant workmen are hired.
- iv. **Maximum no. of migrant workmen employed on any day:** Mention the maximum no. of migrant workmen who shall be working in the establishment. User can enter up to 5 digits in this field. Only numbers are allowed.
- v. **Estimated date of commencement of work:** In this field select the date of commencement of work from the calendar control.
- vi. **Date of termination of employment:** In this field select the date of termination of employment from the calendar control.

In case there is more than one contractor, click on the "INSERT". On clicking on INSERT, a new row comes in where the user can fill the details of the other partner/director.

To Edit/Delete the information filled: Once the user clicks on INSERT, in the filled row, there are two options, Edit and Delete. If user wants to edit the information filled, then he can click on edit, the row gets visible in editable mode, and once he finishes editing, he has to click on Update.

If the user wants to delete the filled row, he has to click on Delete.

ठेकेदार का विवरणतालिका :-

- i. **ठेकेदार का नाम-**ठेकेदार के नाम का उल्लेखइस फील्ड मे अक्षर का ही संयोजन हो सकता है . |
- ii. **ठेकेदार का पता-**इस फील्ड में ठेकेदार के पते का उल्लेखइस फील्ड में भी अक्षर ., प्रतीकों और संख्याओं का मिश्रण हो सकता है।
- iii. **प्रवासी कामगार काम पर रखा है जिसके लिए काम की प्रकृति-** प्रवासी कामगार काम पर रखा है जिसके लिए काम की प्रकृति का उल्लेख कीजिए |
- iv. **किसी भी दिन पर कार्यरत प्रवासी कामगार की अधिकतम संख्या-** किसी भी दिन पर कार्यरत प्रवासी कामगार की अधिकतम संख्याका उल्लेख कीजिए |
- v. **काम शुरू होने की अनुमानित तारीख-**उसमे काम शुरू होने की अनुमानित तारीख डालिए |

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Attach Supporting Documents (Max Size : 450KB)	
14. Address Proof of the Establishment	<input type="text"/> Browse... *
15. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)	<input type="text"/> Browse... *
16. Affidavit	<input type="text"/> Browse... *
17. Copy of Rent/Ownership	<input type="text"/> Browse... *
18. Signature and Stamp (Please scan and upload)	<input type="text"/> Browse... *
19. Name of Applicant	<input type="text" value="Administrator Administrator"/>
20. Mobile Number (Only 10 Digits)	<input type="text" value="9461773308"/>
<input checked="" type="checkbox"/> I hereby declare that the particulars given above are true to the best of my knowledge and belief	
<input type="button" value="Submit"/> <input type="button" value="Reset"/>	

With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

In the Name of Applicant field enter your name/person authorized to fill the form. After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

उपर दिए गये स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा, यहाँ 5 अनिवार्य फ़िल्ड हैं | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भरी जा चुकी है और दस्तावेज संलग्न किए जा चुके हैं तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

12. Name of Applicant: In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

आवेदक का नाम:- इस फ़िल्ड में आवेदक का वो नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

13. Mobile Number: : In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फ़िल्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फ़िल्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांच लें.

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें |

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REGISTRATION UNDER THE SHOPS AND COMMERCIAL ESTABLISHMENTS ACT, 1958/दुकानों और व्यावसायिक प्रतिष्ठानों अधिनियम, 1958

In order to register under 'The Shops and Commercial Establishments Act, 1958', click on 'The Shops and Commercial Establishments Act, 1958' and the registration form opens up.

दुकानों और व्यावसायिक प्रतिष्ठानों अधिनियम, 1958 के तहत रजिस्ट्रेशन करने के दुकानों और व्यावसायिक प्रतिष्ठानों अधिनियम, 1958 पर क्लिक करेंगे तो आप नीचे वाली स्क्रीन दिखाई देगी |

The screenshot shows a web browser window displaying the registration form. The browser address bar shows 'http://164.164.27.240/LDMS/RegistrationAmendment/AddShopAndCommercialReg.aspx?id=1'. The form is titled 'Form 1 (See Rule 3) Registration form under The Shops and Commercial Establishments Act, 1958'. The form is divided into two parts: Part I and Part II. Part I includes fields for Name of Establishment, Address of Establishment (House No./Plot No./Name, Street/Locality/Mohalla, Area, Town/City, District), and Establishment Details (Name of Owner, Father's Name/Husband's Name, Name of Manager, Category of Establishment, Date of starting the Shop/Establishment, Nature of Business). Part II includes fields for Total no. of employees engaged in Shop Establishment and Details of employees working in the establishment. A sidebar on the left lists various menu items like Registration, Profile, Return Filing, etc. A 'Browse...' button is visible for uploading a photograph.

1. Name of the Establishment: In this field, mention the name of the establishment which you wish to register.

प्रतिष्ठान का नाम : इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रजिस्टर्ड करना चाहता है | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

2. House No./Plot No./Name: In this field, enter the first line of the establishment address, For e.g., if your address is "116A, Civil Lines, Jaipur", then enter 116A in this field.

घर का नंबर प्लॉट /संख्या नाम /- "घर का नंबर नाम / प्लॉट संख्या /" में प्रतिष्ठान के पते की पहली लाइन डालें | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

3. Street/Locality/Mohalla: In this field, enter the second line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Civil Lines in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमें प्रतिष्ठान के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

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- 4. Area:** Mention the area in which your establishment is located.
क्षेत्र: इस फील्ड में क्षेत्र का नाम डालें जहाँ आपका प्रतिष्ठान स्थित है |
- 5. Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is "116A, Civil Lines, Jaipur", then enter Jaipur in this field.
ग्राम शहर / नगर /- इसमें अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |
- 6. District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.
जिला- इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |
- 7. Name of the owner:** In this field, enter the name of the owner of the establishment. User can enter only alphabets in this field as it will be name of a person.
मालिक का नाम- इस फील्ड में स्थापना के नियोक्ता का नाम दर्ज कीजिए | इस फील्ड में अक्षर का ही संयोजन हो सकता है |
- 8. Father's name/Husband's name:** Mention the name of the father/husband. User can enter only alphabets in this field as it will be name of a person.
पिता का नाम पति का नाम /- इस फील्ड में यूजर पिता का नाम पति का नाम डालेगा // इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |
- 9. Name of Manager:** Mention the name of the manager of the establishment. User can enter only alphabets in this field as it will be name of a person.
प्रबंधक का नाम- इस फील्ड में यूजर पिता का नाम पति का नाम डालेगा // इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |
- 10. Category of Establishment:** There is a drop down box from which you have to select the appropriate category of establishment. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.
स्थापना की श्रेणी- यह एक ड्रॉप डाउन है। इसमें यूजर स्थापना की श्रेणी का चयन कर सकते हैं |
- 11. Nature of Business:** There is a drop down box from which you have to select the appropriate nature of work. On clicking on the drop down box, the list appears. You have to select the appropriate nature by clicking on it.
व्यवसाय की प्रकृति- यह एक ड्रॉप डाउन है। इसमें यूजर व्यवसाय की प्रकृति का चयन कर सकते हैं |
- 12. Date of Starting the establishment:** In this field, select the date of starting the establishment.

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स्थापना शुरू के शुरू करने की तिथि-इसमें यूजर स्थापना शुरू के शुरू करने की तिथि डालेगा |

13. Please affix your photograph here (Scanned photograph to be browsed and affixed): In this field, attach the scanned photograph of the owner. Only image or pdf file is allowed to be attached in this field.

कृपया यहाँ अपनी तस्वीर स्कैन फोटोग्राफ (अपलोड करें -यहाँ अपनी तस्वीर (स्कैन तस्वीर को ब्राउज़ कीजिए और चिपका दीजिए) प्रत्यय कीजिए | आपकी फोटो स्कैन होनी चाहिए |

14. Total no. of employees engaged in Shop/Establishment: In this field, enter the total no. of employees who are employed in the shop/establishment. In case there are employees, then in the next field, you need to download the attached excel sheet which contains the basic details of the employees. If there are no employees, then you can directly move on to the 16th Field.

दुकान पना में लगे कर्मचारियों की कुल संख्यास्था /- इस फील्ड में कर्मचारी की कुलसंख्या डालिए इस फील्ड में 8 अंक(number) को स्वीकार कर सकते हैं, अक्षर(letters) इस फील्ड में अनुमति नहीं है|

15. Details of employees working in the establishment: In this field, the user needs to attach the basic details of the employees working in the establishment. Click on the link "[Please download excel sheet for employees](#)". On clicking on this link, an excel sheet opens up in which the user needs to fill in the information. After entering in all the required information, save it on a location in your computer and come back to the LDMS application. Browse and attach the saved data in this field.

प्रतिष्ठान में काम कर रहे कर्मचारियों का विवरण- इसमें प्रतिष्ठान में काम कर रहे कर्मचारियों का विवरण डालिए |यहाँ केवल अक्षर डालने की अनुमति है |

16. Name of Place: In this field, select the name of place where your establishment is located. In case the selected place, has no rule of having a weekly day off, then Field No. 17 gets automatically updated with the information that "Selected place does not have a weekly day off". In case the selected place has a weekly day off, then go to field No. 17

जगह का नाम- यह एक ड्रॉप डाउन है।इसमें यूजर जगह का नाम का चयन कर सकते हैं |

17. Please mention the weekly off day: In this field, select the weekly off day, i.e. the day when the establishment would remain closed.

कृपया साप्ताहिक छुट्टी के दिनों का उल्लेख दीजिए- यह एक ड्रॉप डाउन है।इसमें यूजर साप्ताहिक छुट्टी के दिनों का चयन कर सकते हैं |

18. Employee Weekly Holidays: This field has to be filled only when there are employees working in the establishment. In case there are no employees, then skip this field. In case there are employees working, then click on the link "[Please download excel sheet for Employee Wise Weekly Holidays](#)". On clicking on this link, an excel sheet opens up in which the user needs to fill in the information. After entering in all the required information, save it on a location in your computer and come back to the LDMS application. Browse and attach the saved data in this field.

कर्मचारी साप्ताहिक अवकाश:कर्मचारी का साप्ताहिक अवकाश तभी भरा जायगा जब प्रतिष्ठान में कामगार एक से ज्यादा हो और यदि कामगार एक से ज्यादा है तो उपर दिए गये फॉर्मेट को डाउनलोड करके उसमें कामगार का विवरण डालना होगा और उसे सलंगन करना होगा |

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Attach supporting document	
20. Photo id	<input type="text"/> Browse...
21. Affidavit	<input type="text"/> Browse...
22. Address Proof of the Establishment	<input type="text"/> Browse...
23. Copy of rent/ownership	<input type="text"/> Browse...
24. Signature of employer(Scan and Upload)	<input type="text"/> Browse...
25. Name of Applicant	<input type="text"/>

With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

In the Name of Applicant field enter your name/person authorized to fill the form. After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

उपर दिए गयी स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा, यहाँ 5 अनिवार्य फ़िल्ड है | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भरी जा चुकी है और दस्तावेज संलग्न किए जा चुके हैं तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

19. Name of Applicant: In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

आवेदकका नाम:- इस फ़िल्ड में आवेदक का वना नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

20. Mobile Number: In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फ़िल्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फ़िल्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांच लें.

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें |

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REGISTRATION UNDER THE CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970/संविदाश्रम) विनियमन और उन्मूलन (अधिनियम, 1970

In order to register under 'The Contract Labour(Regulation and Abolition)Act,1970', click on 'The Contract Labour(Regulation and Abolition)Act,1970 and the registration form opens up.

संविदा श्रम अधिनियम (विनियमन और उन्मूलन),1970के तहत रजिस्ट्रेशन करने के संविदा श्रम (उन्मूलन विनियमन और अधिनियम,1970 पर क्लिक करेंगे तो आप नीचे वाली स्क्रीन दिखाई देगी |

The screenshot shows a web browser window with the URL <http://164.164.27.240/LDMS/RegistrationAmendment/AddContractorReg.aspx?tid=1>. The page displays a registration form for 'The Contract Labour(Regulation and Abolition)Act,1970'. The form is divided into several sections:

- Registration** (10)
- Profile** (2)
- Return Filing** (15)
- Beneficiary** (1)
- Boon Cess Workers** (1)
- Recovery** (1)
- Industrial Disputes** (1)
- Quasi And Judicial** (10)
- Standing Order** (2)
- Complaint** (3)
- Amendment** (10)
- Renewal** (5)
- Payment** (1)
- Application Status** (1)

The main form fields include:

- Name of the contractor
- In case of individual, mention father's name husband's name
- House No./Plot No./Name
- Street/Locality/Mohalla
- Town/City
- District (dropdown menu)
- Name of the establishment
- House No./Plot No./Name
- Street/Locality/Mohalla
- Town/City
- District (dropdown menu)
- Number and date of certificate of registration of the establishment under this act (Mandatory)
- Name of the principal employer
- Is the address where Contract Labour is to be employed and the address of the Principal Employer same? (checkbox Yes)
- House No./Plot No./Name
- Street/Locality/Mohalla
- Town/City
- District (dropdown menu)
- Nature of the process, operation or work in which establishment is engaged
- Name of work in which contract labour is employed in the establishment (dropdown menu)
- Duration of the proposed contract work (give particulars of proposed Commence Date and End Date)

1. Name of the Contractor:Field mention the name of the contractor under whom the workmen shall be working. For e.g. if the name of the contractor is Mr. Suresh Yadav, then write the name in this field.

ठेकेदार का नाम- इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रजिस्टर्ड करना चाहता है | नाम अक्षर का संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

2. **In case of individual, mention father's name/husband's name:** Mention the name of the father/husband.

व्यक्तिगत मामले में पिता का नाम पति के नाम का उल्लेख /- इस फील्ड में यूजर पिता का नाम पति का नाम डालेगा /| इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

3. **House No./Plot No./Name:** : In this field, enter the first line of the contractor's address, For e.g., if the address is "116A, Civil Lines, Jaipur", then enter 116A in this field.

घर का नंबर नाम / प्लॉट संख्या /-"घर का नंबर नाम / प्लॉट संख्या /" में ठेकेदारके पते की पहली लाइन डाले |उदाहरण : यदि आपका ठेकेदारका पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

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4. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if the address is “116A, Civil Lines, Jaipur”, then enter Civil Lines in this field.

स्ट्रीट मोहल्ला / इलाका /-इसमे ठेकेदारके पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका ठेकेदारका पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

5. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if the address is “116A, Civil Lines, Jaipur”, then enter Jaipur in this field.

ग्राम शहर / नगर /-इसमे अपनी ठेकेदारके पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका ठेकेदारका पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

6. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला-इसमे आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामनेवाले ड्रॉप डाउन पर क्लिक करना होगा |

7. **Name of the Establishment:** In this field, mention the name of the establishment, where the workers will be working.

प्रतिष्ठान का नाम : इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रिजिस्टर्ड करना चाहता है | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

8. **House No./Plot No./Name:** : In this field, enter the first line of the establishment's address where the workers are to be employed, For e.g., if your address is “12/136, Sitapura, Jaipur”, then enter 12/136 in this field.

घर का नंबर नाम / प्लॉट संख्या /-“घर का नंबर नाम / प्लॉट संख्या /” में प्रतिष्ठान के पते की पहली लाइन डाले | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

9. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is “12/136, Sitapura, Jaipur”, then enter Sitapura in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमे प्रतिष्ठान के पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

10. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is “12/136, Sitapura, Jaipur”, then enter Jaipur in this field.

ग्राम शहर / नगर /-इसमे अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

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11. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला-इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामनेवाले ड्रॉप डाउन पर क्लिक करना होगा |

12. **Number and date of certificate of registration of the establishment under his act(Mandatory):** This is a mandatory field. In the first field, applicant needs to fill the registration number of the establishment where the workers shall be working. In the second field, applicant needs to enter the date. He can select the date from the calendar. He cannot enter the date manually.

कानून के तहत संख्या और अपने स्थापना के पंजीकरण के प्रमाण पत्र की तारीख(अनिवार्य) :- इसमें यूजर कानून के तहत संख्या और अपने स्थापना के पंजीकरण के प्रमाण पत्र की तारीख) अनिवार्य डालेगा (| यह अनिवार्य फील्ड है |

13. **Name of the principal employer:** In this field, enter the name of the employer where the workers shall be working. User can enter only alphabets in this field as it will be name of a person.

मुख्य नियोक्ता का नाम- इस फील्ड में यूजर मुख्य नियोक्ता का नाम डालेगा | इस फील्ड में अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

14. Is the address where the interstate migrant workmen is employed and the address of the principal employer same?: There is a checkbox beside this field. If the address where the workers are employed and address of the principal employer same, then click in the check-box. On clicking on the check-box, fields from 7 to 10 get auto-filled and are in non-editable mode. If the address is not the same, then don't click on the check-box and fill the details manually.

पता जहां ठेका श्रम नियोजित किया जाना है, और मुख्य नियोक्ता का पता एक ही है?- यहां आपको चेक बॉक्स दिखाया गया है यदि पता जहां ठेका श्रम नियोजित किया जाना है, और मुख्य नियोक्ता का पता एक ही है तो इस चेक बॉक्स पर क्लिक करेंगे तो फील्ड नंबर 7 से 10 तक के फील्ड अपने आप भर जायेंगे और यदि आप इसको चेक नहीं करते हैं तो आपको 7 से 10 तक के फील्ड भरने होंगे |

15. **House No./Plot No./Name:** : In this field, enter the first line of the industrial premises address, For e.g., if your address is "12/136, Sitapura, Jaipur", then enter 12/136 in this field.

घर का नंबर नाम / प्लॉट संख्या /- "घर का नंबर नाम / प्लॉट संख्या /" में मुख्य नियोक्ताके पते की पहली लाइन डालें | उदाहरण: यदि आपका मुख्य नियोक्ताका पता "116A, सिविल लाइन्स, जयपुर" है तब आप 116A डालेंगे |

16. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Sitapura in this field.

स्ट्रीट मोहल्ला / इलाका /- इसमें मुख्य नियोक्ताके पते की दूसरी लाइन डालेगा | उदाहरण : यदि आपका मुख्य नियोक्ताका पता "116A, सिविल लाइन्स, जयपुर" तब आप सिविल लाइन्स डालेंगे |

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17. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is "12/136, Sitapura, Jaipur", then enter Jaipur in this field.

ग्राम शहर / नगर /-इसमें अपनी मुख्य नियोक्ताके पते की अन्तिम लाइन डालेगा | उदाहरण : यदि आपका मुख्य नियोक्ताका पता "116A, सिविल लाइन्स, जयपुर" तब आप जयपुर डालेंगे |

18. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला-इसमें आपको जिले का ड्रॉप डाउन दिखाया है अगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हें जिले के सामनेवाले ड्रॉप डाउन पर क्लिक करना होगा |

19. **Nature of the process, operation or work in which establishment is engaged:** There is a drop down box from which you have to select the appropriate nature of process. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

प्रतिष्ठान में प्रक्रिया, आपरेशन या काम की प्रकृति- यह एक ड्रॉप डाउन है | इसमें यूजर प्रतिष्ठान में प्रक्रिया, आपरेशन या काम की प्रकृति का चयन कर सकते हैं |

20. **Name of the agent or manager of contractor at the work site/establishment:** Mention the name of the manager who is responsible for the establishments smooth functioning. For e.g., if name of the manager is Mr. Manoj Poonia, then you need to write it in the field.

कार्य स्थल ठेकेदार के एजेंट या प्रबंधक का नाम स्थापना पर /- प्रबंधक के नाम का उल्लेख जो प्रतिष्ठानों के लिए जिम्मेदार है |

21. **Max no of contract labour proposed to be employed in the establishment on any day:** In this field, user has to fill the maximum number of employees which he proposes to be employed in his establishment. This field can accept values up to 6 digits. Alphabets are not allowed in this field.

किसी भी दिन के दौरान नियोजित करने का प्रस्ताव में ठेका श्रमिकों की अधिकतम संख्या- इस फील्ड में कर्मचारी की अधिकतम संख्या इस फील्ड में 8 अंक(number) को स्वीकार कर सकते हैं, अक्षर(letters) इस फील्ड में अनुमति नहीं है |

22. **Name of work in which contract labour is employed in the establishment:** There is a drop down box from which you have to select the appropriate nature of process. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

उन काम के नाम जहां प्रवासी कामगार प्रतिष्ठान में कार्यरत हैं- यह एक ड्रॉप डाउन है | इसमें यूजर काम के नाम जहां प्रवासी कामगार प्रतिष्ठान में कार्यरतका चयन कर सकते हैं |

23. **Duration of the proposed contract work (give particulars of proposed date of commencing and ending):** Estimated date of commencement of work is the field where the user needs to select the date when he wishes his contract work to commence. The month shall have a drop down. Click on the arrow beside the "Month". List of all the months opens up.

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The year shall also have a drop down. Click on the arrow beside the "Year". List of all the years opens up. User can select the year of the commencement.

In the main calendar is the date. Once the month and year is selected, click on the date of commencement.

प्रस्तावित अनुबंध के काम :की अवधि (शुरू होने और समाप्त होने की प्रस्तावित तिथि का विवरण दें)-इसमें यूजर प्रस्तावित अनुबंध के काम समाप्त होने की प् शुरू होने और)रस्तावित तिथि का विवरण देंकी अवधि की शुरू की तारीख और अंत की तारीख डाले (|

24. Estimated date of completion of contract work is the field where the user needs to select the date when he wishes his contract work to be completed.

25. **Whether the contractor was convicted of any offense within the preceding five years(if so give details):** There are 2 radio buttons for this field, YES and NO. In case the user was convicted of any offense, then he has to click on the button beside YES. On clicking on the button, a text box appears in which the user needs to mention the type of offense.

क्या ठेकेदार पिछले पांच साल के भीतर किसी भी अपराध के दोषी यदि ऐसा है तो जानकारी देना (-इसमें यूजर को हाँ या नहीं का चयन करना होगा,यदि प्रवासी कामगार पिछले पांच साल के भीतर किसी भी अपराध के दोषी था तो (यदि ऐसा है तो जानकारी दे) उसे हाँ का चयन करना होगा यदि ऐसा नहीं है तो उसे नहीं का चयन करना होगा

26. **Whether there was any order against the contractor revoking or suspending license or forfeiting security deposit in respect of an earlier contract, if so the date of such order:** There are 2 radio buttons for this field, YES and NO. In case any order was passed against the user, then he has to click on the button beside YES. On clicking on the button, a calendar appears from which the user needs to select the date.

क्या कोई ऐसा आदेश था जिसमें ठेकेदार पर लाइसेंस निलंबित करने का आरोप लगा हो यदि ऐसा है तो लाइसेंस निलंबित की तिथि बताइए- इस फील्ड में ठेकेदार पर लाइसेंस निलंबित करने का आरोप की तिथि डालिए |

27. **Whether the contractor has worked in any other establishment within the past 5 years, if so give details of the principal employer establishment and nature of work:** In this field, a text box is provided. In case the user has any past experience then he can mention in this field, or else leave it blank.

क्या ठेकेदार पिछले 5 वर्षों के भीतर किसी भी अन्य प्रतिष्ठान में काम कार चुका है, अगर ऐसा है तो प्रिंसिपल नियोक्ता का स्थापना और काम की प्रकृति का ब्यौरा दें- इसमें यूजर को ठेकेदार पिछले 5 वर्षों के भीतर किसी भी अन्य प्रतिष्ठान में काम कार चुका है तो प्रिंसिपल नियोक्ता का स्थापना और काम की प्रकृति का ब्यौरा देगा |

28. **Estimated value of the contract work:**In this field, mention the estimated value of the contract work. For e.g., if the user assumes the contract work to be worth Rs. 1,00,000, then he has to mention it in this lakh. Only numbers are allowed in this field.

अनुबंध काम के अनुमानित मूल्य-इस फील्ड में अनुबंध काम के अनुमानित मूल्य डालिए जिन्हें इस फील्ड में 8 अंक (number) को स्वीकार कर सकते हैं, अक्षर (letters) इस फील्ड में अनुमति नहीं है |

29. **Please enclose the certificate issued by the principal employer in form V:** In this field, the user needs to attach the certificate which is issued by the Principal Employer.

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फॉर्म V में मुख्य नियोक्ता द्वारा जारी किए गए प्रमाण पत्र संलग्न करें- यहाँ प्रयोक्ता को फॉर्म V में मुख्य नियोक्ता द्वारा जारी किए गए प्रमाण पत्र संलग्न करने की जरूरत है, फाइल का चयन करने के लिए यूजर को Browse बटन पर क्लिक करना होगा

Attach supporting document	
20. Photo id	<input type="text"/> Browse...
21. Affidavit	<input type="text"/> Browse...
22. Address Proof of the Establishment	<input type="text"/> Browse...
23. Copy of rent/ownership	<input type="text"/> Browse...
24. Signature of employer(Scan and Upload)	<input type="text"/> Browse...
25. Name of Applicant	<input type="text"/>

With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

In the Name of Applicant field enter your name/person authorized to fill the form. After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

उपर दिए गयी स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा, यहाँ 5 अनिवार्य फ़िल्ड है | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भरी जा चुकी है और दस्तावेज संलग्न किए जा चुके हैं तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

30. Name of Applicant: In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

आवेदक का नाम:- इस फ़िल्ड में आवेदक का वो नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

31. Mobile Number: : In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फ़िल्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फ़िल्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांचें।

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें |

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REGISTRATION UNDER THE CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970 – TEMPORARY PRINCIPAL EMPLOYER/अस्थायी मुख्य नियोक्ता - ठेकाश्रम)विनियमन और उन्मूलन (अधिनियम, 1970 :

In order to register under 'THE CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970 – TEMPORARY PRINCIPAL EMPLOYER', click on 'THE CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970 – TEMPORARY PRINCIPAL EMPLOYER' and the registration form opens up.

The screenshot shows a web browser window with the URL <http://164.164.27.240/LDMS/RegistrationAmendment/AddPrincipalEmployerRegistrationReg.aspx?ic>. The page title is 'LDMS Web Application'. The form is titled 'Form 1 (See Rule 3) Application for Registration of Establishments Employing Contract Labour Under The Contract Labour (Regulation And Abolition) Act, 1970'. The form is divided into several sections: 1. Name of the Establishment, 2. Location of Establishment, 3. House No./Plot No./Name, 4. Street/Locality/Mohalla, 5. Town/City, 6. District, 7. Name of Principal Employer, 8. Father's name of Principal Employer (In case of individual), 9. Nature of process, operation or work in which establishment is engaged, Contractor Details table, 10. Bank Name, 11. Amount, 12. Challan no, 13. Date, 14. Address Proof of the Establishment, and 15. Photo ID. The Contractor Details table has columns for Sno, Name of contractors, Address of contractor, Nature of Process, Maximum no of Migrant Workmen employed on any day, Estimated date of commencement of work, and Date of Termination of work. The form includes various input fields, dropdown menus, and buttons like 'Add New' and 'Delete'.

- 1. Name of the Establishment:** In this field, mention the name of the establishment which you wish to register.
प्रतिष्ठान का नाम : इस फील्ड में यूजर स्थापना का नाम डालेगा जिसे यूजर रजिस्टर्ड करना चाहता है | नाम अक्षर, संख्या और प्रतीकों का भी संयोजन हो सकता है | यह एक अनिवार्य फील्ड है।
- 2. Location of Establishment:** In this field, mention the location where the establishment is going to be started.
प्रतिष्ठान का स्थान- इसमें यूजर प्रतिष्ठान का स्थान डालेगा जहाँ प्रतिष्ठान स्थित है।
- 3. House No./Plot No./Name :** In this field, enter the first line of the establishment address, For e.g., if your address is "116A, Civil Lines, Jaipur", then enter 116A in this field.
घर का नंबर नाम / प्लॉट संख्या /- घर का नंबर नाम / प्लॉट संख्या /" में प्रतिष्ठान के पते की पहली लाइन डालें | उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर" है तो आप 116A डालेंगे |

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4. **Street/Locality/Mohalla:** In this field, enter the second line of the address. For e.g., if your address is “116A, Civil Lines, Jaipur”, then enter Civil Lines in this field.

स्ट्रीट मोहल्ला / इलाका /-इसमे प्रतिष्ठान के पते की दूसरी लाइन डालेगा |उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर"तब आप सिविल लाइन्स डालेंगे |

5. **Village/Town/City:** In this field, enter the last line of the address. For e.g., if your address is “116A, Civil Lines, Jaipur”, then enter Jaipur in this field.

ग्राम शहर / नगर /-इसमे अपनी प्रतिष्ठान के पते की अन्तिम लाइन डालेगा |उदाहरण : यदि आपका प्रतिष्ठान का पता "116A, सिविल लाइन्स, जयपुर"तब आप जयपुर डालेंगे |

6. **District:** This field has a drop down list. When you click on this field, list of all the districts in Rajasthan comes up in alphabetical order. User can select the appropriate district. In order to select a district, click on the district which is appearing in the list.

जिला- इसमे आपकोजिले का ड्रॉप डाउन दिखाया हैअगर आप इस फील्ड पर क्लिक करते हैं, राजस्थान के सभी जिलों की सूची वर्णानुक्रम में आयगी | यूजर उपयुक्त जिले का चयन कर सकते हैं | इसके लिए उन्हे जिले के सामने वाले ड्रॉप डाउन पर क्लिक करना होगा |

7. **Name of the principal employer:** In this field, enter the name of the employer where the interstate migrant workmen shall be working. User can enter only alphabets in this field as it will be name of a person.

नियोक्ता का नाम-इस फील्ड मे स्थापना के नियोक्ता का नाम दर्ज कीजिए | इस फील्ड मे अक्षर का ही संयोजन हो सकता है |

8. **Father's name/Husband's Name:** Mention the name of the father/husband.

पिता का नाम पति का नाम /- इस फील्ड मे यूजर पिता का नाम पति का नाम डालेगा // इस फील्ड मे अक्षर का ही संयोजन हो सकता है | यह एक अनिवार्य फील्ड है |

9. **Nature of process, operation or work in which establishment is engaged:** There is a drop down box from which you have to select the appropriate nature of work. On clicking on the drop down box, the list appears. You have to select the appropriate name by clicking on it.

प्रतिष्ठान में प्रक्रिया, आपरेशन या काम की प्रकृति- यह एक ड्रॉप डाउन है।इसमे यूजर प्रतिष्ठान में प्रक्रिया, आपरेशन या काम की प्रकृति का चयन कर सकते है |

10. **Name and Residential Addresses of other Partners or Directors:** This field is followed by a grid where the name and address of the partners/directors are to be mentioned. User can fill in the name and address in the first row of the grid. In case there is more than one director/partner, click on the “ADD”. On clicking on ADD, a new row comes in where the user can fill the details of the other partner/director.

To Edit/Delete the information filled: Once the user clicks on ADD, in the filled row, there are two options, Edit and Delete. If user wants to edit the information filled, then he can click on edit, the row gets visible in editable mode, and once he finishes editing, he has to click on Update.

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If the user wants to delete the filled row, he has to click on Delete.

यदि नियोक्ता एक साझेदारया कंपनी आदि है तोनाम और अन्य भागीदारों या निदेशकों के आवासीय पते-इसमे नीचे आपको तालिका दिखाई गई है इसमे आप निदेशक साथी का /नाम और पता भर सकते है यदि नाम और पता एक से ज्यादा है तो आप एक से ज्यादा लाइन Add पर क्लिक करके जोड़ सकते है |

11. **Details of Contractors: Grid:**

- i. **Name of Contractors:** Mention the name of the contractor. It can be a mix of alphabets, numbers and symbols.
- ii. **Address of Contractors:** In this field mention the address of the contractor. This field shall also be a mix of alphabets, symbols and numbers.
- iii. **Nature of work for which migrant workmen are hired:** Mention the nature of work for which the migrant workmen are hired.
- iv. **Maximum no. of migrant workmen employed on any day:** Mention the maximum no. of migrant workmen who shall be working in the establishment. User can enter up to 5 digits in this field. Only numbers are allowed.
- v. **Estimated date of commencement of work:** In this field select the date of commencement of work from the calendar control.
- vi. **Date of termination of employment:** In this field select the date of termination of employment from the calendar control.

In case there is more than one contractor, click on the "INSERT". On clicking on INSERT, a new row comes in where the user can fill the details of the other partner/director.

To Edit/Delete the information filled:Once the user clicks on INSERT, in the filled row, there are two options, Edit and Delete. If user wants to edit the information filled, then he can click on edit, the row gets visible in editable mode, and once he finishes editing, he has to click on Update.

If the user wants to delete the filled row, he has to click on Delete.

ठेकेदार का विवरणतालिका :-

- i. **ठेकेदार का नाम-** ठेकेदार के नाम का उल्लेखइस फील्ड मे अक्षर का ही संयोजन हो सकता है . |
- ii. **ठेकेदार का पता-** इस फील्ड में ठेकेदार के पते का उल्लेखइस फील्ड में भी अक्षर ., प्रतीकों और संख्याओं का मिश्रण हो सकता है|
- iii. **प्रवासी कामगार काम पर रखा है जिसके लिए काम की प्रकृति-** प्रवासी कामगार काम पर रखा है जिसके लिए काम की प्रकृति का उल्लेख कीजिए |
- iv. **किसी भी दिन पर कार्यरत प्रवासी कामगार की अधिकतम संख्या-किसी भी दिन पर कार्यरत प्रवासी कामगार की अधिकतम संख्याका उल्लेख कीजिए |**
- v. **काम शुरू होने की अनुमानित तारीख-उसमे काम शुरू होने की अनुमानित तारीख डालिए |**

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Attach Supporting Documents (Max Size : 450KB)

14. Address Proof of the Establishment	<input type="text"/>	Browse... *
15. Photo ID (For e.g., PAN Card, Driving License, Aadhar Card, Passport)	<input type="text"/>	Browse... *
16. Affidavit	<input type="text"/>	Browse... *
17. Copy of Rent/Ownership	<input type="text"/>	Browse... *
18. Signature and Stamp (Please scan and upload)	<input type="text"/>	Browse... *
19. Name of Applicant	<input type="text" value="Administrator Administrator"/>	
20. Mobile Number (Only 10 Digits)	<input type="text" value="9461773308"/>	

I hereby declare that the particulars given above are true to the best of my knowledge and belief

With every application form it is mandatory to attach certain supporting documents.

There are 5 mandatory attachments in this form. User needs to attach these documents along with this application form. In order to attach a file, click on Browse, select the path of the file, select the file from the selected path and click on save. The required file gets attached to the system.

In the Name of Applicant field enter your name/person authorized to fill the form. After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

उपर दिए गये स्क्रीन में यूजर अपने दस्तावेज संलग्न करेगा, यहाँ 5 अनिवार्य फ़िल्ड हैं | यूजर को अप्लिकेशन फॉर्म के साथ संलग्न करना है | यदि सारी सूचना भरी जा चुकी है और दस्तावेज संलग्न किए जा चुके हैं तो यूजर सुरक्षित बटन पर क्लिक करके अपनी आवेदन सुरक्षित करे |

12. Name of Applicant: In this field, the name of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the name then he can do so.

आवेदक का नाम:- इस फ़िल्ड में आवेदक का वो नाम आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

13. Mobile Number: : In this field, the mobile number of the applicant appears as mentioned in the login form, however this field shall be editable and if the user wants to change the number then he can do so. All the communication relating to this form shall be intimated to the user on the mobile number mentioned in this form.

मोबाइल नंबर: इस फ़िल्ड में आवेदक का वो मोबाइल नंबर आता है जो कि लॉगिन फॉर्म में भरा गया था. परन्तु आवेदक यदि चाहे तो नाम को सम्पादित कर सकता है |

After all the fields are filled and attachments are added, re-check the form.

If you are satisfied with the entries made, then click on SUBMIT.

सारे फ़िल्ड्स भरने और आवश्यक कागज़ संलग्न करने के बाद, फॉर्म को एक बार फिर से जांच लें.

यदि आप भरे गए विवरण से संतुष्ट हैं, तो "SUBMIT" पर क्लिक करें |

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Work flow is same for all the Acts and certificate can be downloaded for all Acts from the citizen login or from the department web site <http://labour.rajasthan.gov.in/> as shown below.

Labour Department Management System (LDMS) Online Web Application for ease of doing business

Hon'ble State Minister
Shri Surender Pal Singh

Hon'ble Chief Minister
Smt. Vasundhara Raje

Application Status			
Act Name:	The Shops and Commercial Establishments Act, 1958		
Registration No:	SCA/2015/19/659703	Registration Date:	29/09/2015
Name:	P.MOBILE WALA.COM COVER HOUSE	Status:	Valid
Valid Upto:	31/12/2019	Download Certificate	

Download Certificate from here

Verify Registration No./ Licence No./ Application Status

SCA/2015/19/659703

Provide application number to download certificate