

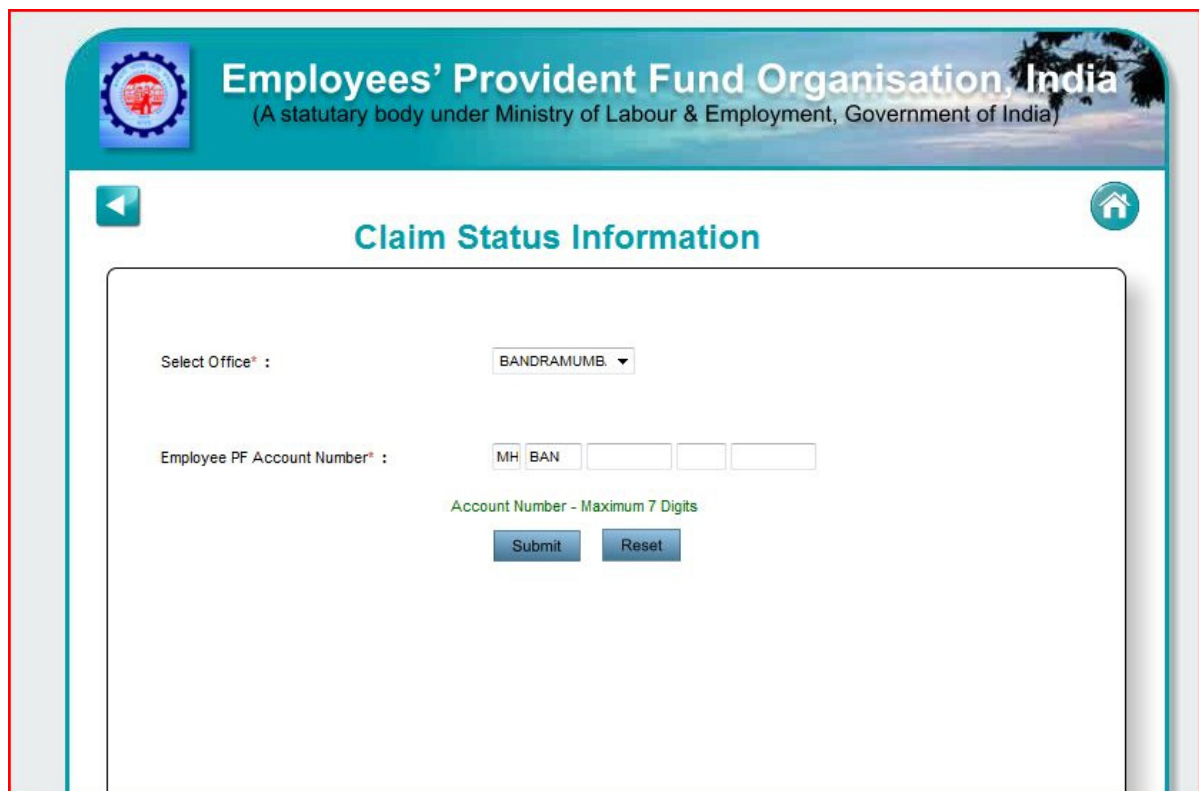
# Know Your Claim Status - How to use the facility?

This facility is meant for EPF Members/subscribers/pensioners who have submitted a claim in any of the EPFO offices across India. Using this facility one can track the status of a claim so submitted. The only pre-requisite is you must know your PF Account Number.

1. If you know the EPF Office from where your claim has to be settled, select the same from the office drop down list.
2. On selection of office, the mandatory Region Code and Office Code will get populated automatically in the respective boxes.
3. Enter the Establishment Code in the third box – which can be of maximum 7 digits.
4. In case the Establishment Code has an extension / sub-code, enter the same here. It can be a digit or letter as the case may be and can be of maximum 3 characters in size. Leave this field blank, if there is no extension /sub-code to the Establishment Code.
5. Enter your account number which can be of maximum 7 digits.
6. Click on submit to get the status.

Example:- Case – I – PF Account Number without an extension/sub-code to Establishment Code:

Suppose your PF Account Number is MH/35634/523 and the office is Bandra, Select Bandra from the list as under:



The screenshot shows the 'Claim Status Information' form on the EPFO website. The header includes the EPFO logo and the text 'Employees' Provident Fund Organisation, India (A statutory body under Ministry of Labour & Employment, Government of India)'. The form contains the following fields and buttons:

- Select Office\* :** A dropdown menu with 'BANDRAMUMB.' selected.
- Employee PF Account Number\* :** A series of input boxes. The first box contains 'MH', the second contains 'BAN', and the remaining three are empty.
- Account Number - Maximum 7 Digits** (text below the input boxes)
- Submit** and **Reset** buttons.

Note that MH and BAN has been populated already in the first two fields.

Now enter the Establishment Number:

**Employees' Provident Fund Organisation, India**  
(A statutory body under Ministry of Labour & Employment, Government of India)

### Claim Status Information

Select Office\* : BANDRAMUMB. ▾

Employee PF Account Number\* : MH BAN 35634

Establishment code - Maximum 7 Digits

Submit Reset

Leave the next field – Extension – blank and enter your account number in the last field:

**Employees' Provident Fund Organisation, India**  
(A statutory body under Ministry of Labour & Employment, Government of India)

### Claim Status Information

Select Office\* : BANDRAMUMB. ▾

Employee PF Account Number\* : MH BAN 35634   323

Account Number - Maximum 7 Digits

Submit Reset

Now click on "Submit" to get the status.

**Employees' Provident Fund Organisation, India**  
(A statutory body under Ministry of Labour & Employment, Government of India)

### Claim Status Information

Select Office\* : BANDRAMUMB. ▾

Employee PF Account Number\* : MH BAN

**STATUS for Member ID: MHBAN0035634000000323**

\*\* No record found

\*\* BANDRAMUMBAI-I data available from 04-01-2011. Last updated on 19-04-2011 at 03:42 pm \*\*  
\*\* Data available since last one year. \*\*  
\*\* Approval Details on PPO and Scheme Certificates will be made available soon.. \*\*

As this is an non-existing number, we get a "No Record Found" message. In legitimate cases, appropriate messages will be displayed.

Example:- Case – II – PF Account Number without an extension/sub-code to Establishment Code:

In case there is an Extension/Sub-Code to the Establishment Code, say, "A", then enter the same as under before entering the account number:

**Employees' Provident Fund Organisation, India**  
(A statutory body under Ministry of Labour & Employment, Government of India)

### Claim Status Information

Select Office\* : BANDRAMUMB

Employee PF Account Number\* : MH BAN 35634 A

Extension - Maximum 3 Characters / Can be left blank in case no extension

Submit Reset

Then enter the account number:

**Employees' Provident Fund Organisation, India**  
(A statutory body under Ministry of Labour & Employment, Government of India)

### Claim Status Information

Select Office\* : BANDRAMUMB

Employee PF Account Number\* : MH BAN 35634 A 523

Account Number - Maximum 7 Digits

Submit Reset

Now Click on “Submit” to get the status:

**Employees' Provident Fund Organisation, India**  
(A statutory body under Ministry of Labour & Employment, Government of India)

### Claim Status Information

Select Office\* : BANDRAMUMB. ▾

Employee PF Account Number\* : MH BAN

**STATUS for Member ID: MHBAN0035634A0000523**

\*\* No record found

\*\* BANDRAMUMBAI-I data available from 04-01-2011. Last updated on 19-04-2011 at 03:42 pm \*\*  
\*\* Data available since last one year. \*\*  
\*\* Approval Details on PPO and Scheme Certificates will be made available soon.. \*\*

Again, as this is a non-existing number, we get a “No Record Found” message. In legitimate cases, appropriate messages will be displayed.

Noe:-

Please note that in case the claim is not entered in the system/software for some reason or it is outside the dates as mentioned in the footer of the screen above, such a record will NOT appear in this facility. In other words, ideally, a claim should have been submitted and a system-generated claim ID should have been obtained for using this facility.