

**FORM 27**  
**[Rule 21(2) and 22 (2)]**

APPLICATION FOR REGISTRATION OF CHILD CARE INSTITUTION UNDER THE JUVENILE  
JUSTICE (CARE & PROTECTION OF CHILDREN) ACT, 2015

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**1. Detail of Applicant/ Institution which proposes to run the Child Care Institution:**

- (i) Type of Institution .....
- (ii) Name of the Institution / Organization.....
- (iii) Registration number and date of Registration of the Institution/ Organization under the relevant Act (Annex- Relevant documents of registration and bye-laws, memorandum of association).....
- (iv) Period of validity to run the Institution / Organization.....
- (v) Complete address of the Applicant/ Institution/ organization.....
- (vi) STD code/ Telephone No.....
- (vii) STD code/ Fax No.....
- (viii) E-mail address.....
- (ix) Whether the organization is of all India character, if yes, give address of its branches, in other State.....
- (x) Whether the Institution/ Organization had been denied registration earlier  
Yes / No
- (xi) Ref. No. of application which resulted in denial of registration as CCI
  - a) Date of denial.....
  - b) Which department has denied the registration.....
- (xii) Reason for denial of registration as CCI.....

**2. Details of the proposed Child Care Institution**

- (i) Name of the proposed Child Care Institution.....
- (ii) Type/Kind of Child Care Institution.....
- (iii) Complete address/ location of proposed child Care Institution or organization
- (iv) STD code/ Telephone No.....
- (v) STD code /Fax No.....
- (vi) E-mail address.....

**3. Connectivity (Name and Distance from the proposed Child Care Institution):**

- (i) Main Road.....
- (ii) Bus –stand.....
- (iii) Railway Station.....
- (iv) Any landmark.....

**4. Infrastructure**

- (i) No. of Rooms (Mention with measurement).....
- (ii) No. of toilets (mention with measurement).....
- (iii) No. of Kitchen (mention with measurement) .....
- (iv) No. of sick room.....

(v) Annex -Copy of blue print of the building (authentic sketch plan of building)...

(vi) Arrangement to deal with unforeseen disaster also mention the kind of arrangement made:

- a. Fire
- b. Earthquake
- c. Any other arrangement
- d. Arrangement of Drinking water
- e. Arrangement to maintain sanitation and hygiene:
- f. Pest Control
- g. Waste disposal
- h. Storage area
- i. Any other arrangement
- j. Rent agreement/ building maintenance estimate (whichever is applicable)(Annex- copy of Rent agreement)

### **5. Capacity of the Institution/ Organization**

- i. No. of children (0-6 years) present in the home , (if any)
- ii. No. of children (6-10 years) present in the home , (if any)
- iii. No. of children (11-15 years) present in the home , (if any)
- iv. No. of children (16-18 years) present in the home , (if any)
- v. No. of persons (18-21 years) present in the home , (if any)

**6. Whether the Child Welfare Committee/Juvenile Justice Board has been informed about the children being housed in the Institution**      Yes      /      No

### **7. Facilities Available**

- (i) Education facility.....
- (ii) Health Checkup arrangement, frequency of checkup, type of checkups proposed to be done.....
- (iii) Any other facility that shall impact on the overall development of the child

### **8. Staffing**

- (i) Detailed staff list.....
- (ii) Education and Experience of the staff .....
- (iii) Name of partner organizations
- (iv) Name of the chief functionary of the organization

### **9. Background of the Applicant (Institution / Organization)**

- (i) Major activities of the organization in last two years
- (ii) An updated list of members of the management committee/ governing body in the enclosed format (Annex- resolution of the annual meeting)
- (iii) List of assets/ infrastructure of the organization
- (iv) If the organization registered under the Foreign Contribution (Regulation) Act, 1976 (Annex – certificate of registration)

- (v) Details of foreign contribution received during the last two years (Annex- relevant documents)
- (vi) List of other sources of grant- in – aid funding (if any ) with the name of the scheme / project , purpose amount, etc. (separately)
- (vii) Details of existing bank account of the agency indicating branch code account no.
- (viii) Whether the agency agree to open a separate bank account for the grant proposed
- (ix) Annex -Photocopy of Accounts of last three years:
  - i. Auditors report
  - ii. Income and expenditure account
  - iii. Receipt and payment account
  - iv. Balance sheet of the organization.

I have read and understood The Juvenile Justice (Care and Protection of Children) Act, 2015 and the Juvenile Justice (Care and Protection of Children) Rules, 2016

I declare that no person associated with the organization has been previously convicted or has been involved in any immoral act or in any act of child abuse or employment of child labour and that the organization has not been blacklisted by the Central or the State Government at any point of time.

.....(Name of the Organization / Institution) has complied with all the requirements to be granted registration as a Child Care Institution under the Juvenile Justice (Care and Protection of Children) Act, 2015 and The Juvenile Justice (Care and Protection of Children) Rules, 2016.

I undertake to abide by all the conditions laid down by the Central/ State Act, Rules, Guidelines and Notifications in this regard.

Signature of the authorized signatory: .....

Name:.....

Designation:.....

Address.....

District.....

Date.....

Office stamp:

Signature of:

Witness no.1: .....

Witness no.2: .....

Signature of the President / Secretary or Authority of Children Home  
(With stamp)