

# Guidelines for eSancharan Form-38 download (Import Declaration Form for dealers in Uttar Pradesh)

eSancharan Import Declaration Form (Form-38) download facility has been provided by Commercial Tax Department, Uttar Pradesh from the month of November 2013. All dealers can avail this facility of downloading of eSancharan Form-38 online.

Depending on the load or requirement of form-38 by individual dealers a categorization has been done. Under the present scheme of category a dealer is,

- 1. Pioneer Dealers/PSU/more than 1000 crore above turnover dealers:** Dealers whose turnover is more than 1000 crore above turnover identified by the department are given some extra facility of eSancharan form-38 downloads.
- 2. Dealers other than Pioneer Dealers/PSU:** Other than Pioneer Dealers/PSU/less than 1000 crore below turnover dealers.

## How to Initiate:

A dealer interested in downloading Form-38 online has to do the following:

1. Go to the website (<http://comtax.up.nic.in>) and apply for 'Registration for Form-38 download' option.

Click on  
Registration  
for Form-38  
download

**E-FORMS APPLICATION**  
Commercial Taxes Department, Uttar Pradesh

### Registration for Forms Downloading

Registered Dealers of Uttar Pradesh Commercial Taxes Department having valid and active TIN No. (Tax Payer's Identification No.) ([Check Tin validity](#)) can register themselves for free Forms Downloading.

[Registration for Forms Downloading](#)

### Forms Downloading

Options for forms downloading (various options for forms generation without logging in by the registered dealers of UP).

**e-Sancharan**

Form-38 (Import Declaration Form):

1. [Update the details of Transportation](#)
2. [Login For Branch User](#)
3. [Reprint](#)
4. [Update Vehicle on Multiple Intermediate numbers](#)

Form-21 (Transport memo):

1. [Update the details of Transportation](#)

**Old Form 21**

Form-21 (Transport memo):

1. [Update the details of Depots/Branches](#)
2. [Update the details of Transportation](#)
3. [Re-Print Form-21](#)

### DEALER'S LOGIN

User ID:

Password:

**LOGIN**

[Forgot Password ?](#)

### IMPORTANT NOTICE

**e Sancharan Form-38**  
Dear Dealers, If you are applying for Other Commodities or any commodity that you have not applied during registration, then please approach your sector officer to Verify/Approve Commodity again to download e Sancharan for that commodity.

**Form 38 Blank Download**  
Dear Dealers, Blank downloading will be discontinued from 01 June. You may get physical printed forms from sector offices concerned or E Sancharan. Forms downloaded before 01 June 2014 and in transit can be utilized before 15 June 2014.

### DOWNLOADS

- Form-38
  - >> [Form-38 : Download Guidelines](#)

2. Fill the entries and submit the form.

**Uttar Pradesh Commercial Tax Department**

उ.प्र. वाणिज्य कर विभाग

Please submit the Application Form to the concerned assessing Authority within 7 Working Days

[eprint Application Form](#) | [Forgot Application No.](#)

**Application for Forms Download/e-Sancharan Facility**  
**फॉर्म डाउनलोड / ई संचरण के लिए आवेदन- पत्र**

Note :

- After successful submission of this application, please take printout in 2 copies and submit to the concerning assessing authority./ आवेदन को पूर्ण्यता: भरने के उपरांत, इसकी दो प्रतियां अपने कर- निर्धारण अधिकारी को सभा करें
- The password shall be send on your e-mails and mobiles registered by you./ कर - निर्धारण अधिकारी द्वारा अयुक्त करते ही पासवर्ड आपके द्वारा दिये गये ई- मेल तथा मोबाइल पर चला जायेगा

**After Entering TIN fill all other details. The fields marked with \* are mandatory./**  
**चिह्नले वितीय वर्ष का टर्न ओवर टिन भरकर, अन्य सभी प्रविष्टियां भरे \* से चिन्हित प्रविष्टियां भरनी अनिवार्य है**

1. Tin Number/टिन	<input type="text"/>	Enter TIN of Dealer
2. Zone/ज़ोन	<input type="text"/>	Select Dealer's Zone
3. Range/रेंज	<input type="text"/>	Select Dealer's Firm Name
4. Location/लोकेशन	<input type="text"/>	Enter Registration Date
5. Sector/सेक्टर	<input type="text"/>	Enter Pin code
6. Name of Firm/कर्म का नाम	<input type="text"/>	Enter Telephone (Office)
7. Date of Registration/संविष्टेशन की तिथि	<input type="text"/>	
8. Address(As Declared in Form-7)/पता (फॉर्म-7 के अनुसार भरे)	<input type="text"/>	
9. City/शहर	<input type="text"/>	
10. PIN Code/पिन कोड संख्या	<input type="text"/>	
11. Telephone No. (Office)/टेलीफोन संख्या	<input type="text"/>	
12. Mobile Number/मोबाइल संख्या	<input type="text"/>	
13. Alternate Mobile Number/अतिरिक्त मोबाइल संख्या	<input type="text"/>	
14. Fax Number/फैक्स संख्या	<input type="text"/>	
15. E-Mail ID/ई- मेल आई. डी.	<input type="text"/>	
16. Alternate E-Mail ID/अतिरिक्त ई- मेल आई. डी.	<input type="text"/>	
17. Constitution of the Firm/कर्म का संविधान	<input type="text"/>	

Untitled Page - Internet Explorer provided by HCL Infosystems Limited

http://comtaxup.nic.in/request\_applicationform.aspx

9. City	<input type="text"/>	Enter Mobile Number
10. PIN Code	<input type="text"/>	Enter Fax Number
11. Telephone No. (Office)	<input type="text"/>	Enter Email ID
12. Mobile Number	<input type="text"/>	Enter Alternate Email ID
13. Fax Number	<input type="text"/>	Enter Security Answer
14. E-Mail ID	<input type="text"/>	Select Last Financial Year
15. Alternate E-Mail ID	<input type="text"/>	
16. Constitution of the Firm	<input type="text"/>	
17. Commodities of Business	<input type="text"/>	
18. Security Question	<input type="text"/>	
19. Security Answer	<input type="text"/>	
20. Last Financial Year Turnover	<input type="text"/>	

**7DRHN**

Please Enter the above code

Submit

Enter Above Text (eg: 7DRHN)

Click On **Submit** Button after Completing All Necessary Entries

3. Once submit button is pressed a report would be generated with a Form request no. The dealer needs to take a print of the form and submit the same to the local Commercial Tax office for further processing. (Please remember the request no. should be visible clearly on the printout taken by the dealer).

Untitled Page - Windows Internet Explorer

http://localhost:4817/VatDelhiMain/application\_form.aspx

File Edit View Favorites Tools Help

Commercial Tax Department  
Uttar Pradesh

**Application for Form Download Facility**

Application No.- **F040110-000025** Application Date : 04/01/2010 Date: 04/01/2010

To,  
The Deputy Commissioner  
Commercial Tax Department  
Lucknow Sector-7 , DC.

Sir / Madam,  
I request you to register me for the form download facility provided by the Commercial Tax Department. The particulars of my firm are as follows :

Name of Firm	: TODAYS STRATEGIC MARKETING CO.
TIN Number	: 09852201319
Registration Date	: 15/05/2001
Address	: PLOT NO.E-107 T P NAGAR LUCKNOW
City	: Lucknow
PIN Code	: 123456
Telephone No. (Office)	: 522-2298861
Mobile Number	: 9876543211
Fax Number	: -
E-Mail ID	: rajeev.netsoft@gmail.com ,
Constitution of the Firm	: Proprietorship
Commodities of Business	: Kirana
Last Year Financial Turn Over	: More than 1 crores and less than 10 crores

**Declaration :**  
I/We accept the terms and conditions governing form download facility of the Commercial Tax Department applicable for my Transactions.I/We accept that I/We would be deemed to be aware of the contents of the terms and conditions and that all my rights and liabilities would be governed by UPVAT Act 2008 and Rules.Necessary resolution/Authorization is enclosed [Declaration is for limited Companies].  
Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Signature \_\_\_\_\_  
Status in the Firm : \_\_\_\_\_

Seal of Firm \_\_\_\_\_

For Commercial Tax office use :  
We Confirm having verified the signatures and mandates.Commercial Tax Department Form Download Facility Recommended.

Done

4. Once the request is accepted or rejected by the official concerned at the Commercial Tax Department, an email would be sent to the dealer on the registered as well as alternate email-id. The Accepted dealer would receive a password for form-38 downloading.

#### Acceptance mail:

Gmail - Commercial Tax Department - Form Downloads Password.Please Do NOT Reply. - rajeev.netso - Windows Internet Explorer

http://mail.google.com/mail/?ui=en&shva=1#inbox/125edfe1b0fdb13

File Edit View Favorites Tools Help

Gmail - Commercial Tax Department - Form Downloads...

Orkut Gmail Calendar Documents Web more

Search Mail Search the Web Show search options Create a filter

Dictionary.com Word of the Day - **hauteur** : haughtiness; arrogance. - 7 days ago

1 of 247 Older

**Commercial Tax Department - Form Downloads Password.Please Do NOT Reply.** Inbox

Commercial Tax Department to me show details 1:13 PM (1 minute ago) Reply

**TIN Number :** 09852201311  
**Firm Name :** MARKETIN. . .

Dear Dealer,  
Your application for Form Downloads has been verified Successfully. Your username will be your TIN Number and initial generated password for you is **b34819ab759**. It is further requested that you please change the password immediately after logging in.  
Please Login to <http://cpctax.up.nic.in> for Form Downloading.

In case of any problem,contact Mr. Anupam chaturvedi or Mr. Puneet Tripathi at Commercial Tax Department.  
**Help Line Numbers :** 0522-2721165, 2305798 .  
**Ext :** 0522- 2305798  
**E-Mail :** [upct\\_con\\_room@rediffmail.com](mailto:upct_con_room@rediffmail.com)  
**JPCT Control Room.**

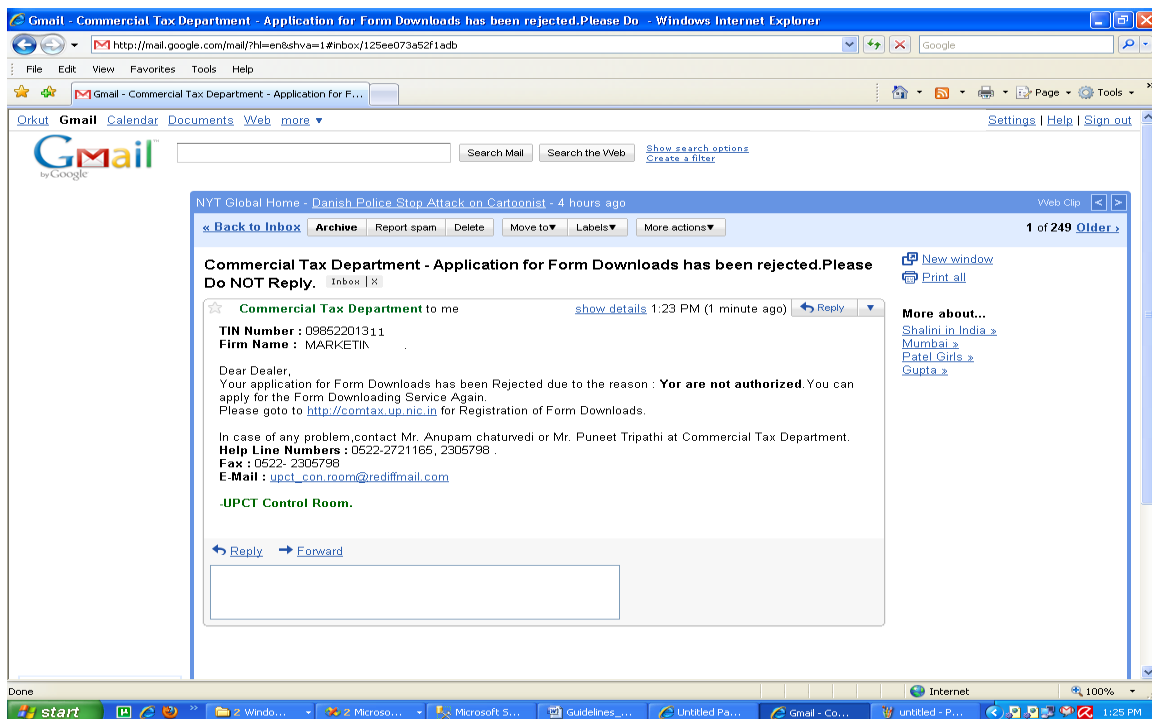
Reply Forward

Dealers **Tin** and **Firm Name**.

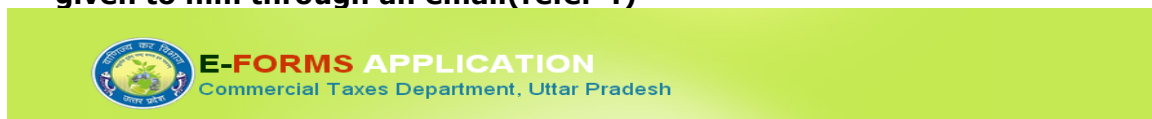
Dealers **Password** for form-38 downloading.

In case of **any Query** Dealer can call at these **helpline numbers**.

#### Rejected request mail:



5. The dealer whose request is rejected by the Commercial Tax authorities can once again request after removing the objectionable points. The dealers whose request has been accepted can straightaway start downloading form-38 by logging-in using his TIN No. and Password given to him through an email(refer 4)



## Registration for Forms Downloading

Registered Dealers of Uttar Pradesh Commercial Taxes Department having valid and active TIN No. (Tax Payer's Identification No.) ([Check Tin validity](#)) can register themselves for free Forms Downloading.

[Registration for Forms Downloading](#)

## Forms Downloading

Options for forms downloading (various options for forms generation without logging in by the registered dealers of UP).

### e-Sancharan

Form-38 (Import Declaration Form):

1. [Update the details of Transportation](#)
2. [Login For Branch User](#)
3. [Reprint](#)
4. [Update Vehicle on Multiple Intermediate numbers](#)

Form-21 (Transport memo):

1. [Update the details of Transportation](#)

### Old Form 21

Form-21 (Transport memo):

1. [Update the details of Depots/Branches](#)
2. [Update the details of Transportation](#)
3. [Re-Print Form-21](#)

### DEALER'S LOGIN

User ID:

Password:

**LOGIN**

[Forgot Password ?](#)

Enter Dealers **TIN**

Enter **Password**

Click On **Login** Button after entering TIN and Password.

### IMPORTANT NOTICE

**e Sancharan Form-38**

Dear Dealers, If you are applying for Other Commodities or any commodity that you have not applied during registration, then please approach your sector officer to Verify/Approve Commodity again to download e

### DOWNLOADS

**Form-38**

>>[Form-38 : Download Guidelines.](#)

6. Once login button is pressed using appropriate login credentials, a successful login page would appear with along dealer short detail. The

dealer needs to press "e-Sancharan Form-38-Form of declaration of Import Download" button for proceeding further.

The screenshot shows the official website of the Uttar Pradesh Commercial Tax Department. At the top, there is a header with the department's name in English and Hindi, along with a logo and a map of Uttar Pradesh. Below the header, there are links for 'Logout', 'Change Password', and 'Update Profile'. The main heading is 'Commercial Taxes Department , Government of Uttar Pradesh', followed by 'Forms Download - Dealer Menu'. A section titled 'Select Form' lists various forms available for download, including 'e-Sancharan Form-21 - e-sancharan Transport memo', 'e-Sancharan Form-38 - Form of declaration for import', 'Form-21 - Transport memo', 'Form-31 - Certificate of tax deduction at source', 'Form-38 - Form of declaration for import', 'Form-C - Form of DECLARATION', 'Form-E1 - Certificate under sub-section (2) of section 6', 'Form-E2 - Certificate under sub-section (2) of section 6', 'Form-F - Form of declaration to be issued by the transferee', 'Form-H - Certificate of Export', and 'Form-I - Form I'. A red arrow points from a text box on the left to the 'e-Sancharan Form-38 - Form of declaration for import' link. Below the list of forms, there is a green box with the title 'Important Notice to Dealer Regarding Form 38 Blank Download'. The notice states: 'Dear Dealers, Blank downloading will be discontinued from 01 June. You may get physical printed forms from sector offices concerned or E Sancharan. Forms downloaded before 01 June 2014 and in transit can be utilized before 15 June 2014.' Below this notice, there is a white box with the text: 'Dear Dealer, For Form C Downloading upload Annexure C of eReturn. For Form F Downloading upload Annexure D of eReturn. For Form H Downloading upload Annexure E of eReturn. For Form I Downloading upload Annexure F of eReturn. For Form E1 Downloading upload Form CST Annexure A of eReturn. For Form E2 Downloading upload Form CST Annexure B of eReturn.'

Click on **e-Sancharan Form-38-Form of declaration of Import Download**

**Select Form**

- [e-Sancharan Form-21 - e-sancharan Transport memo](#)
- [e-Sancharan Form-38 - Form of declaration for import](#)
- [Form-21 - Transport memo](#)
- [Form-31 - Certificate of tax deduction at source](#)
- [Form-38 - Form of declaration for import](#)
- [Form-C - Form of DECLARATION](#)
- [Form-E1 - Certificate under sub-section \(2\) of section 6](#)
- [Form-E2 - Certificate under sub-section \(2\) of section 6](#)
- [Form-F - Form of declaration to be issued by the transferee](#)
- [Form-H - Certificate of Export](#)
- [Form-I - Form I](#)

**Important Notice to Dealer Regarding Form 38 Blank Download**

**Dear Dealers,**  
Blank downloading will be discontinued from 01 June. You may get physical printed forms from sector offices concerned or E Sancharan. Forms downloaded before 01 June 2014 and in transit can be utilized before 15 June 2014.

**Dear Dealer,**  
For Form C Downloading upload Annexure C of eReturn.  
For Form F Downloading upload Annexure D of eReturn.  
For Form H Downloading upload Annexure E of eReturn.  
For Form I Downloading upload Annexure F of eReturn.  
For Form E1 Downloading upload Form CST Annexure A of eReturn.  
For Form E2 Downloading upload Form CST Annexure B of eReturn.

7. Once the "e-Sancharan Form-38-Form of declaration of Import Download" button is pressed a menu page with the following options would appear.

**ENTRY-----**

- **Form 38 E-Sancharan Token Generation.**
- **Form 38 E-Sancharan Bulk Token Generation.**
- **Form 38 E-Sancharan Bulk Token Generation(Single Invoice Multiple Vehicle).**
- **Form 38 e-Sancharan Download.**
- **Reprint e-Sancharan Form 38.**
- **Edit/Update Branches.**
- **Request For e-Sancharan Commodity.**
- **Advance Tax Entry.**
- **Token Cancelation.**
- **Update/Change Vehicle.**

**REPORTS-----**

- **Report for Demanded/Issued Tokens.**
- **Report for Generated Unique Forms**
- **Report for Utilised Form38**
- **Report for Unused Token**
- **Report for Demanded,Issued,Downloaded,Invalid Form**
- **Export Detail Report of Demand Number into Excel**



Click to Form 38 **E-Sancharan Single Token Generation(For multiple invoice and multiple commodities )**

Click to **Request eSancharan form-38 Tokens in Bulk(For Multiple Invoice and multiple Commodities)**

Click to **Request eSancharan form-38 Tokens in Bulk(When Goods Carry By Railway)**

Click to **Edit/Update Branches(Only For Whose Turnover is more than 100 Crore)**

[Back to Main Menu](#) | [Logout](#)

### Form 38 e-Sancharan Menu

ENTRY	REPORTS
<a href="#">Form 38 E-Sancharan Token Generation</a>	<a href="#">Report for Demanded/Issued Tokens</a>
<a href="#">Form 38 E-Sancharan Bulk Token Generation</a>	<a href="#">Report for Generated Unique Forms</a>
<a href="#">Form 38 E-Sancharan Bulk Token Generation(Single Invoice Multiple Vehicle)</a>	<a href="#">Report for Utilised Form38</a>
<a href="#">Form 38 e-Sancharan Download</a>	<a href="#">Report for Unused Token</a>
<a href="#">Reprint e-Sancharan Form 38</a>	<a href="#">Report for Demanded,Issued,Downloaded,Invalid Form</a>
<a href="#">Edit/Update Branches</a>	<a href="#">Export Detail Report of Demand Number into Excel</a>
<a href="#">Request For e-Sancharan Commodity</a>	
<a href="#">Advance Tax Entry</a>	
<a href="#">Token Cancellation (Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)</a>	
<a href="#">Update/Change Vehicle (Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)</a>	

Click to **Download Form-38**

Click to **Reprint Form-38**

Click to **Add Commodities After Registration**

Click Paid **Advanec Tax (Only For Coal Dealers)**

Click to **Token Cancelaten(Only for Pioneer Dealers)**

Click to **Update/Change Vehicle(Only for Pioneer Dealers)**

## Form Downloading Process For Single Token

- Now the dealer can start demanding Form-38 by clicking on "Form 38 E-Sancharan Token Generation". The dealer has to enter the Tin no. of Seller ,address of seller,origin state,origin District and press the submit button. The Demand no. would be generated along with specified Demand Number.

**Uttar Pradesh Commercial Tax Department**  
उ.प्र. वाणिज्य कर विभाग

**e-Sancharan FORM 38 Demand**  
Token generated successfully! on demand number:D1407300049397

**Dealer Information:**

TIN	09700000001	Date(w.e.f)	01/01/2010
Name of Dealer	M/S TESTING TIN	Address of Dealer	VIBHUTI KHAND GOMTI NAGAR

**Seller Information:**

Name of seller *	abc	Address of seller *	lko
TIN of seller *	09700000001		
Select Origin State *	BIHAR	Select Origin District *	ARARIA

Submit Back To Menu

Print

S.No.	TIN	Demand No.	Token No.	Status	Demand Date
1	09700000001	D1407300049397	140700079120	Demanded	07/07/2014

**Demand Number**

**Token Number**

9. Clicking on "eSancharan Form Download" menu option for issuance of the generated forms would ask for selection of demand no. for downloading of forms. The Tokens would be appearing for the selected demand no. on pressing of the "Submit" button.

**Uttar Pradesh Commercial Tax Department**  
उ.प्र. वाणिज्य कर विभाग

**e-Sancharan Form-38 Download**

ain Menu Logout

User Id: 09700000001 select Branch: -Head Office-

Enter Demand No. Or Select Demand No: D1407300049397

Submit

**Seller Information:**

Name of seller	abc	Address of seller	lko
TIN of seller	09700000001	Goods Destination Place	
Token Password	Token Password is		

S.No.	Token No.	Status	Demand Date
1	140700079120	Demanded	07/07/2014

Click on **Submit** after selecting

Click on **Token No.** to download

10. Then Select Consignment Type and click on Proceed button  
(In Case of Full Truck Consignment)


**Uttar Pradesh Commercial Tax Department**

**उ.प्र. वाणिज्य कर विभाग**

---

**Select Consignment Type for eSancharan Form**

---

Select **Full Truck Consignment Type**

Token Number is **140700033071**  
Select Consignment Type

Click on **Proceed**

- ☒ Full Truck Consignment  
☐ Partial Truck Consignment

[Proceed>>](#)

### 11. After Clicking **Proceed** button add Commodities and other information and click on "**Preview of eSancharan Form**"

[Back to Main Menu](#)
[Logout](#)

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**e-Sancharan Form-38 Download**

FORM - XXXVIII  
 Department of Commercial Taxes, Government of Uttar Pradesh  
 [See rule-54(a) of UPVAT Rules, 2008]  
 Form of declaration for import

---

Your Token Number is : **140700033071** and Demand Number is : **D1407500019733**

Dealer Information:-			
TIN	09700000001	Date(w.e.f)	01/01/2010
Name of Dealer	M/S TESTING TIN	Address of Dealer	VIBHUTI KHAND GOMTI NAGAR

Seller and Commodity Information:-			
Name of seller *	abc	Address of seller *	lko
TIN of seller *	09700000001		
Bill of Entry No.		Bill of Entry Date(dd/mm/yyyy)	(dd/mm/yyyy)
Custom Clearance No.		Custom Clearance Date(dd/mm/yyyy)	(dd/mm/yyyy)

(For Dealers importing goods from outside India)

Commodity	Weight/Measure	Weight Unit	Quantity	Quantity Unit	Value Of Goods	Bill/cash memo/ challan No.	Bill Date in (dd/MM/yyyy)	
--Select--	*	*	*	--Select--	*	*	*	<a href="#">Delete</a> <a href="#">Add</a>

Enter days for form expiry(Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)

Total Number of Days for Form Expiry

Transporter and Goods Delivery Information:-			
1. Name of Transporter / carrier		2. Address of Transporter / carrier	
3. Service Provider no. of the carrier, if any		4. Carrier/ Truck no. *	
5. Name of Driver		6. Address of Driver	
7. Driving License No.			
8. Goods Destination District. *	-Select District-	9. Goods Destination Place *	
10. Goods Movement *	By Road	11. Transporter/Driver Mobile No. :	

[Save](#)
[Preview of eSancharan Form](#)

Fields marked with \* are compulsory

Click on Add button to add commodity detail.

Enter **truck no.**

Select **destination place**

### 12.Shows preview eSancharan Form 38. If modification required click on Ckick here to Back ,or click on Click here to Save Finally and Generate eSancharan



Click on **Click here to Save finally and generate eSancharan**

[Click here to Back](#) | [Click here to Save Finally and Generate eSancharan](#)

**FORM-XXXVIII**  
**Department of Commercial Taxes, Government of Uttar Pradesh**  
**[See rule-54 of the UPVAT Rules, 2008]**  
**Confirmation Page of Form of Declaration for import**  
**This is not a Valid eSancharan Form XXXVIII**

This e-Sancharan Number is valid upto **05/07/2014**

Date of Issue : **03/07/2014**

Assessment Office : Corporate Circle, HO Lucknow  
TIN 09700000001

Date (w.e.f) 01/01/2010

Name of Dealer

M/S TESTING TIN

Address of Dealer

VIBHUTI KHAND GOMTI NAGAR

1. Description of Goods

Cement

2. Weight/Measure

55.00-Kilograms

3. Quantity

55-Bag

4. Value in Figure

55.00

5. Value in Words

Rupees Fifty Five Only

6. Bill/CashMemo/Challan/tax invoice number & date

(55569,03/07/2014)

7. Goods Destination Place

Iko

8. Name and Address of Seller/Consignor

abc Iko

9. TIN of seller/consignor

09700000001

I,.....,the authorized signatory of the above named dealer; do hereby declare that the goods noted above are being Imported/received/brought by the aforesaid dealer.  
(This "Vishishta Sancharan Number/Form XXXVIII" is online generated and as such does not require any signature of importer/seller.)

Signature of authorized signatory

1. Name & adress of the Transporter/carrier etc.

2. Service Provider no. of the carrier. if any

**FIG: FORM DOWNLOAD**



FORM - XXXVIII  
Department of Commercial Taxes, Government of Uttar Pradesh  
[See rule-54 of the UPVAT Rules, 2008]  
Form of Declaration for import

Original Copy

Form 38 Serial No 1407ES46945500018870 This e-Sancharan Number is valid upto 05/07/2014  
Date of Issue 03/07/2014  
Assessment Office Corporate Circle, HO Lucknow  
TIN 09700000001 Date(w.e.f) 01/01/2010  
Name of Dealer M/S TESTING TIN  
Address of Dealer VIBHUTI KHAND GOMTI NAGAR  
1. Description of Goods Cement  
2. Weight / Measure 55.00-Kilograms  
3. Quantity 55-Bag  
4. Value in Figure 55.00  
5. Value in Words Rupees Fifty Five Only  
6. Bill/ cash memo/ challan/ tax invoice number & date (55569,03/07/2014)  
7. Goods Destination Place lko  
8. Name and Address of seller / consignor abc lko  
9. TIN of seller / consignor 09700000001

I, \_\_\_\_\_, the authorized signatory of the above named dealer;do hereby  
declare that the goods noted above are being imported/received/brought by the aforesaid dealer.

*This Vishishta Sancharan Number/Form XXXVIII is online generated and as such does not require any signature of  
importer/seller.*

Signature of authorized signatory

1. Name & address of the Transporter / carrier etc.
2. Service Provider no. of the carrier, if any

12.If Dealer Select **Partial Truck Consignment Type** and click on **Proceed** button

Uttar Pradesh Commercial Tax Department

उ.प्र. वाणिज्य कर विभाग

Select Consignment Type for eSancharan Form

Select **Partial Truck Consignment Type** and **Proceed**

Token Number is 140600140881  
Select Consignment Type

- ☐ Full Truck Consignment  
☒ Partial Truck Consignment

Proceed>>

13. In case of **Partial Truck Consignment** fill **Bill of Entry date or Custom Clearance Date**, **actual weight**, **actual amount in vehicle**, **goods destination District**, **goods destination place** and click on **Save** button

[Back to Main Menu](#)

## e-Sancharan Form-38 Partial Load Consignment Entry

FORM - XXXVIII  
Department of Commercial Taxes, Government of Uttar Pradesh  
[See rule-54 (3)(a) of UPVAT Rules, 2008]  
Form of declaration for import

Your Token Number is : 140700079120

### Dealer Information:

TIN	09700000001	Date(w.e.f)	01/01/2010
Name of Dealer	M/S TESTING TIN	Address of Dealer	VIBHUTI KHAND GOMTI NAGAR

### Seller and Commodity Information:

Name of seller *	abc	Address of seller *	lko
TIN of seller *	09700000001		
Bill of Entry No.		Bill of Entry Date(dd/mm/yyyy)	(dd/mm/yyyy)
Custom Clearance No.		Custom Clearance Date(dd/mm/yyyy)	(dd/mm/yyyy)

(For Dealers importing goods from outside India)

Add Multiple  
Commodities

Commodity	Weight/Measure	Weight Unit	Quantity	Quantity Unit	Value Of Goods	Bill/cash memo/ challan No.	Bill Date in (dd/MM/yyyy)	
Cement	22.00	Cubicfeet	22	Bag	22.00	23677	07/07/2014	Delete
--Select--				--Select--				Add

Enter Form  
Expiry days(This  
panel Visible  
only for Pioneer  
dealers)

Enter days for form expiry(Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)

Total Number of Days for Form Expiry	0
--------------------------------------	---

### Goods Delivery Information:

1. Goods Destination District. *	CHANDAULI	2. Goods Destination Place *	lko
3. Goods Movement : *	By Road		

[Save](#) [GenerateIntermediateNumber](#)

Fields marked with \* are compulsory

Your Intermediate Number is 36945500047235

On Clicking **Generate Intermediate Number**  
**Intermediate number** shows

**14. For Adding vehicle and generate eSancharan Form on Intermediate Numbers click on **Update Vehicle on Multiple Intermediate Numbers.****



## E-FORMS APPLICATION

Commercial Taxes Department, Uttar Pradesh

### Registration for Forms Downloading

Registered Dealers of Uttar Pradesh Commercial Taxes Department having valid and active TIN No. (Tax Payer's Identification No.) ([Check Tin validity](#)) can register themselves for free Forms Downloading.

[Registration for Forms Downloading](#)

### Forms Downloading

Options for forms downloading (various options for forms generation without logging in by the registered dealers of UP).

#### e-Sancharan

Form-38 (Import Declaration Form):

1. [Update the details of Transportation](#)
2. [Login For Branch User](#)
3. [Re-print](#)
4. [Update Vehicle on Multiple Intermediate numbers](#)

Form-21 (Transport memo):

1. [Update the details of Transportation](#)

#### Old Form 21

Form-21 (Transport memo):

1. [Update the details of Depots/Branches](#)
2. [Update the details of Transportation](#)
3. [Re-Print Form-21](#)

### DEALER'S LOGIN

User ID:

Password:

**LOGIN**

[Forgot Password ?](#)

### IMPORTANT NOTICE

#### e-Sancharan Form-38

Dear Dealers, If you are applying for Other Commodities or any commodity that you have not applied during registration, then please approach your sector officer to Verify/Approve Commodity again to download e-Sancharan for that commodity.

### DOWNLOADS

#### Form-38

>>> [Form-38 : Download Guidelines.](#)

>>> [Form-38 : Download Excel Sheet for Multiple Utilization.](#)

>>> [e-Sancharan Form-38 : Download Manual of e-Sancharan Form-38.](#)

#### Form-21

**15. Add multiple Intermediate Number numbers ,fill other information and click on "Update Vehicle and Generate Forms" button.**

**Select Token Month**

**Select Token Year**

उ.प्र. वाणिज्य कर विभाग

Update Transportation Details On Multiple e-Sancharan Forms

[Go Back](#)

TIN No.	Month	Year	Intermediate No.	Delete
	January	2014		<a href="#">Delete</a>

[Add](#)

Transporter Information:

1. Name of Transporter / carrier		2. Address of Transporter / carrier	
3. Service Provider no. of the carrier, if any		4. Carrier/ Truck no. *	uuu8
5. Name of Driver		6. Address of Driver	
7. Driving License No.		8. Transporter/Driver Mobile No. :	

Generated Forms : 1406ES86945500181864

**Update Vehicle and Generate Forms**

**Click Validate Vehicle and Generate Forms**

**Generated E-sancharan Number**

**Click on Update Vehicle on Multiple Intermediate numbers**

**Enter Purchaser TIN Number.**

**Click on Add button**

**Fill Truck no.**

## 16. For Downloading This Generated eSancharan Form go in Reprint option



### E-FORMS APPLICATION

Commercial Taxes Department, Uttar Pradesh

#### Registration for Forms Downloading

Registered Dealers of Uttar Pradesh Commercial Taxes Department having valid and active TIN No. (Tax Payer's Identification No.) ([Check Tin validity](#)) can register themselves for free Forms Downloading.

[Registration for Forms Downloading](#)

#### DEALER'S LOGIN

User ID:

Password:

**LOGIN**

[Forgot Password ?](#)

#### IMPORTANT NOTICE

e Sancharan Form-38

Dear Dealers, If you are applying for Other Commodities or any commodity that you have not applied during registration, then please approach your sector officer to Verify/Approve Commodity again to download e Sancharan for that commodity.

#### DOWNLOADS

##### Form-38

>>> [Form-38 : Download Guidelines.](#)

>>> [Form-38 : Download Excel Sheet for Multiple Utilization.](#)

>>> [e-Sancharan Form-38 : Download Manual of e-Sancharan Form-38.](#)

##### Form-21

#### Forms Downloading

Options for forms downloading (various options for forms generation without logging in by the registered dealers of UP).

##### Sancharan

Form-38 (Import Declaration Form):

- [Update the details of Transportation](#)
- [Login For Branch User](#)
- [Reprint](#)
- [Update Vehicle on Multiple Intermediate numbers](#)

Form-21 (Transport memo):

- [Update the details of Transportation](#)

Old Form 21

Form-21 (Transport memo):

- [Update the details of Depots/Branches](#)
- [Update the details of Transportation](#)
- [Re-Print Form-21](#)

Click on **Reprint** for Downloading generated eSancharan Forms

## 17. Fill tin of purchaser and generated eSancharan number and Submit for downloading Form.

Uttar Pradesh Commercial Tax Department

उ.प्र. वाणिज्य कर विभाग

e-Sancharan FORM 38 Reprint

Dealer Information:

TIN of Purchaser:

Enter eSancharan Number:

Enter Tin of Purchaser

Enter esancharan number

Fig: Downloaded eSancharan Form.



FORM - XXXVIII  
Department of Commercial Taxes, Government of Uttar Pradesh  
[See rule-54 of the UPVAT Rules, 2008]  
Form of Declaration for import

Original Copy

Form 38 Serial No 1406ES86945500181864 This e-Sancharan Number is valid upto 24/07/2014  
Date of Issue 04/07/2014  
Assessment Office Corporate Circle, HO Lucknow  
TIN 09700000001 Date(w.e.f) 01/01/2010  
Name of Dealer M/S TESTING TIN  
Address of Dealer VIBHUTI KHAND GOMTI NAGAR  
1. Description of Goods Cement  
2. Weight / Measure 11.00-Cubicfeet  
3. Quantity 11-Box  
4. Value in Figure 11.00  
5. Value in Words Rupees Eleven Only  
6. Bill/ cash memo/ challan/ tax invoice number & date (11111,21/06/2014)  
7. Goods Destination Place lko  
8. Name and Address of seller / consignor abc lko  
9. TIN of seller / consignor 09700000001

I, \_\_\_\_\_, the authorized signatory of the above named dealer;do hereby  
declare that the goods noted above are being imported/received/brought by the aforesaid dealer.

*This Vishishta Sancharan Number/Form XXXVIII is online generated and as such does not require any signature of importer/seller.*

Signature of authorized signatory

- 1 . Name & address of the Transporter / carrier etc.
2. Service Provider no. of the carrier, if any
3. Carrier/ Truck no. uu8

**Form Downloading Process For Multiple  
Token Generation**



[Back to Main Menu](#) | [Logout](#)

## Form 38 e-Sancharan Menu

### ENTRY

[Form 38 E-Sancharan Token Generation](#)  
[Form 38 E-Sancharan Bulk Token Generation](#)  
[Form 38 E-Sancharan Bulk Token Generation\(Single Invoice Multiple Vehicle\)](#)  
[Form 38 e-Sancharan Download](#)  
[Reprint e-Sancharan Form 38](#)  
[Edit/Update Branches](#)  
[Request For e-Sancharan Commodity](#)  
[Advance Tax Entry](#)  
[Token Cancellation](#)  
(Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)  
[Update/Change Vehicle](#)  
(Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)

### REPORTS

[Report for Demanded/Issued Tokens](#)  
[Report for Generated Unique Forms](#)  
[Report for Utilised Form38](#)  
[Report for Unused Token](#)  
[Report for Demanded,Issued,Downloaded,Invalid Form](#)  
[Export Detail Report of Demand Number into Excel](#)

**Click to Generate Multiple Tokens Corresponding Single Demand No.**

1. Enter the Tin no. of Seller, address of seller, origin state, origin District and press the submit button. The Tokens would be generated along with specified Demand Number.

Uttar Pradesh Commercial Tax Department

उ.प्र. वाणिज्य कर विभाग

e-Sancharan FORM 38 Demand

Token generated successfully! on demand number:D1407900050910

Dealer Information:

TIN	09700000001	Date(w.e.f)	01/01/2010
Name of Dealer	M/S TESTING TIN	Address of Dealer	VIBHUTI KHAND GOMTI NAGAR

Seller Information:

Name of seller *	abc	Address of seller *	lko
TIN of seller *	09700000001	Total No. of Token Demanded * (Maximum 100)	5
Select Origin State *	UTTAR PRADESH	Select Origin District *	AGRA

**Fill no. of Tokens to be deamnded**

TIN	Demand Number	Token Number	Token Password	Status	Demand Date
09700000001	D1407900050910	140700081646 To 140700081650	ULMYyE	Demanded	07/07/2014

**Token Number series**

**Token Password**

2. These Tokens used by Transporters to Generate forms with Token password.





## E-FORMS APPLICATION

Commercial Taxes Department, Uttar Pradesh

### Registration for Forms Downloading

Registered Dealers of Uttar Pradesh Commercial Taxes Department having valid and active TIN No. (Tax Payer's Identification No.) ([Check Tin validity](#)) can register themselves for free Forms Downloading.

[Registration for Forms Downloading](#)

### Forms Downloading

Options for forms downloading (various options for forms generation without logging in by the registered dealers of UP).

#### e-Sancharan

Form-38 (Import Declaration Form):

1. [Update the details of Transportation](#)
2. [Login For Branch User](#)
3. [Reprint](#)
4. [Update Vehicle on Multiple Intermediate numbers](#)

Form-21 (Transport memo):

1. [Update the details of Transportation](#)

Old Form 21

Form-21 (Transport memo):

1. [Update the details of Depots/Branches](#)
2. [Update the details of Transportation](#)
3. [Re-Print Form-21](#)

### DEALER'S LOGIN

User ID:

Password:

**LOGIN**

[Forgot Password ?](#)

### IMPORTANT NOTICE

#### e Sancharan Form-38

Dear Dealers, If you are applying for Other Commodities or any commodity that you have not applied during registration, then please approach your sector officer to Verify/Approve Commodity again to download e Sancharan for that commodity.

### DOWNLOADS

#### Form-38

>>[Form-38 : Download Guidelines.](#)


>>[Form-38 : Download Excel Sheet for Multiple Utilization.](#)

>>[e-Sancharan Form-38 : Download Manual of e-Sancharan Form-38.](#)

#### Form-21

Click to update the details of Transportation

### 3. Enter Token Number , password and select Truck consignment type.



Uttar Pradesh Commercial Tax Department

उ.प्र. वाणिज्य कर विभाग

e-Sancharan FORM 38 Update and Download

[Reprint eSancharan Form](#)

Dealer Information:

TIN of Purchaser

09700000001

Branch

Head Office

Seller Information:

Token Number \*

1407000081646

Token Password  
(Password is not required in case of single Token)

.....

Select Consignment Type \*

☒ Full Truck Consignment ☐ Partial Truck Consignment

Submit

Back To Menu

Reprint

Enter token number

Enter token password

Select truck Consignment

### 4. If Dealer Select Full Truck consignment type.



## e-Sancharan Form-38 Full Load Consignment Entry

FORM - XXXVIII  
Department of Commercial Taxes, Government of Uttar Pradesh  
[See rule-54 (3)(a) of UPVAT Rules, 2008]  
Form of declaration for import

Your Token Number is : 140700081646

Dealer Information:							
TIN	09700000001	Date(w.e.f)	01/01/2010				
Name of Dealer	M/S TESTING TIN	Address of Dealer	VIBHUTI KHAND GOMTI NAGAR				

Seller and Commodity Information:							
Name of seller *	abc	Address of seller *	lko				
TIN of seller *	09700000001						
Bill of Entry No.		Bill of Entry Date(dd/mm/yyyy)	(dd/mm/yyyy)				
Custom Clearance No.		Custom Clearance Date(dd/mm/yyyy)	(dd/mm/yyyy)				
(For Dealers importing goods from outside India)							

Commodity	Weight/Measure	Weight Unit	Quantity	Quantity Unit	Value Of Goods	Bill/cash memo/ challan No.	Bill Date in (dd/MM/yyyy)	
--Select-- *				--Select-- *				Delete
								Add

Enter days for form expiry(Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)

Total Number of Days for Form Expiry	0
--------------------------------------	---

Transporter and Goods Delivery Information:			
1. Name of Transporter / carrier		2. Address of Transporter / carrier	
3. Service Provider no. of the carrier, if any		4. Carrier/ Truck no. *	
5. Name of Driver		6. Address of Driver	
7. Driving License No.			
8. Goods Destination District. *	-Select District-	Goods Destination Place *	
10. Goods Movement : *	By Road	11. Transporter/Driver Mobile No. :	

[Save](#) [Preview of eSancharan Form](#)

Fields marked with \* are compulsory

**Click on Preview  
of eSancharan  
Form**

5. In Preview Page if there is any modification need then click on **Click here to Back** or for Save Finally click **Click here to Save Finally** and generate eSancharan .

Click on **Click here to Save Finally and Generate eSancharan**

Click here to Back

Click here to Save Finally and Generate eSancharan

**FORM-XXXVIII**

**Department of Commercial Taxes, Government of Uttar Pradesh**

**[See rule-54 of the UPVAT Rules, 2008]**

**Confirmation Page of Form of Declaration for import**

**This is not a Valid eSancharan Form XXXVIII**

This e-Sancharan Number is valid upto **24/07/2014**

Date of Issue : **21/06/2014**

Assessment Office : Corporate Circle, HO Lucknow

TIN 09700000001

Date (w.e.f)

01/01/2010

Name of Dealer

M/S TESTING TIN

Address of Dealer

VIBHUTI KHAND GOMTI NAGAR

1. Description of Goods

Cement

2. Weight/Measure

33.00-Cubicfeet

3. Quantity

33-Bag

4. Value in Figure

33.00

5. Value in Words

Rupees Thirty Three Only

6. Bill/CashMemo/Challan/tax invoice number & date

(35345,04/07/2014)

7. Goods Destination Place

lko

8. Name and Address of Seller/Consignor

abc bcs

9. TIN of seller/consignor

09700000001

I,.....,the authorized signatory of the above named dealer; do hereby declare that the goods noted above are being imported/received/brought by the aforesaid dealer.

(This "Vishishta Sancharan Number/Form XXXVIII" is online generated and as such does not require any signature of importer/seller.)

Signature of authorized signatory

1. Name & address of the Transporter/carrier etc.

**Fig: Generated e-Sancharan Form**



FORM - XXXVIII  
Department of Commercial Taxes, Government of Uttar Pradesh  
[See rule-54 of the UPVAT Rules, 2008]  
Form of Declaration for import

Original Copy

Form 38 Serial No 1406ES86945500181864 This e-Sancharan Number is valid upto 24/07/2014  
Date of Issue 04/07/2014  
Assessment Office Corporate Circle, HO Lucknow  
TIN 09700000001 Date(w.e.f) 01/01/2010  
Name of Dealer M/S TESTING TIN  
Address of Dealer VIBHUTI KHAND GOMTI NAGAR  
1. Description of Goods Cement  
2. Weight / Measure 11.00-Cubicfeet  
3. Quantity 11-Box  
4. Value in Figure 11.00  
5. Value in Words Rupees Eleven Only  
6. Bill/ cash memo/ challan/ tax invoice number & date (11111,21/06/2014)  
7. Goods Destination Place lko  
8. Name and Address of seller / consignor abc lko  
9. TIN of seller / consignor 09700000001


I, \_\_\_\_\_, the authorized signatory of the above named dealer;do hereby  
declare that the goods noted above are being imported/received/brought by the aforesaid dealer.

*This Vishishta Sancharan Number/Form XXXVIII is online generated and as such does not require any signature of importer/seller.*


Signature of authorized signatory

- 1 . Name & address of the Transporter / carrier etc.
2. Service Provider no. of the carrier, if any
3. Carrier/ Truck no. uu8

6. If Dealer Select **Partial truck Consignment Type** then.



# Uttar Pradesh Commercial Tax Department



## उ.प्र. वाणिज्य कर विभाग

**e-Sancharan FORM 38 Update and Download**

[Reprint eSancharan Form](#)

**Dealer Information:**

TIN of Purchaser:  Branch:

**Seller Information:**

Token Number \*  Token Password (Password is not required in case of single Token)

Select Consignment Type \* ☐ Full Truck Consignment ☒ Partial Truck Consignment

**Select Partial Truck Consignment Type**

- 7. In case of Partial Truck Consignment add multiple commodities for multiple Invoice numbers. If dealer fill custom Clearance Date then form expiry date will count from Custom clearance date otherwise from Bill date.**

[Back to Main Menu](#)

### e-Sancharan Form-38

#### Partial Load Consignment Entry

FORM - XXXVIII  
Department of Commercial Taxes, Government of Uttar Pradesh  
[See rule-54 (3)(a) of UPVAT Rules, 2008]  
Form of declaration for import

**Your Token Number is : 140700046353**

**Dealer Information:**

TIN:  Date(w.e.f):

Name of Dealer:  Address of Dealer:

**Seller and Commodity Information:**

Name of seller \*:  Address of seller \*:

TIN of seller \*:

Bill of Entry No.:  Bill of Entry Date(dd/mm/yyyy):

Custom Clearance No.:  Custom Clearance Date(dd/mm/yyyy):

(For Dealers importing goods from outside India)

Commodity	Weight/Measure	Weight Unit	Quantity	Quantity Unit	Value Of Goods	Bill/cash memo/ challan No.	Bill Date in (dd/MM/yyyy)	
Cement	111.00	Cubicfeet	111	Box	1111.00	111112	04/07/2014	Delete
--Select--	<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select--	<input type="text"/>	<input type="text"/>	<input type="text"/>	Add

Enter days for form expiry(Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)

Total Number of Days for Form Expiry:

**Goods Delivery Information:**

1. Goods Destination District: \*  2. Goods Destination Place: \*

3. Goods Movement: \*

Fields marked with \* are compulsory

**Your Intermediate Number is 06945500025440**

**Add Multiple commodities**

**Click on GenerateIntermediateNumber**

# Form Downloading Process for Bulk Token Generation (Single Invoice multiple Vehicle)



[Back to Main Menu](#) | [Logout](#)

## Form 38 e-Sancharan Menu

ENTRY	REPORTS
<a href="#">Form 38 E-Sancharan Token Generation</a>	<a href="#">Report for Demanded/Issued Tokens</a>
<a href="#">Form 38 E-Sancharan Bulk Token Generation</a>	<a href="#">Report for Generated Unique Forms</a>
<a href="#">Form 38 E-Sancharan Bulk Token Generation(Single Invoice Multiple Vehicle)</a>	<a href="#">Report for Utilised Form38</a>
<a href="#">Form 38 e-Sancharan Download</a>	<a href="#">Report for Unused Token</a>
<a href="#">Reprint e-Sancharan Form 38</a>	<a href="#">Report for Demanded,Issued,Downloaded,Invalid Form</a>
<a href="#">Edit/Update Branches</a>	<a href="#">Export Detail Report of Demand Number into Excel</a>
<a href="#">Request For e-Sancharan Commodity</a>	
<a href="#">Advance Tax Entry</a>	
<a href="#">Token Cancellation</a> (Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)	
<a href="#">Update/Change Vehicle</a> (Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)	

**Click on Form 38 eSancharan Bulk Token Generation(Single Invoice Multiple Vehicle)**

1. In case of Single Invoice and multiple vehicle(e.g. Railway Rack ) add commodity ,actual weight ,invoice date, weight of Goods ,unit of weight ,unit of quantity ,name of seller, address and no. of Tokens to be demanded and click on Submit Button.

Uttar Pradesh Commercial Tax Department

e-Sancharan FORM 38 Demand

Token generated successfully! on demand number:D1407200052210

Dealer Information:			
TIN	09700000001	Date(w.e.f)	01/01/2010
Name of Dealer	M/S TESTING TIN	Address of Dealer	VIBHUTI KHAND GOMTI NAGAR
Goods/Invoice Information:			
Invoice No./R.R. No./Bill of Entry *	90909	Invoice Date * (dd/mm/yyyy)	07/07/2014
Select Commodity *	--Select--	Total Amount (in Rs.) *	1000
Weight of Goods	11	Select Unit of Weight*	Cubicfeet
Quantity of Goods*	11	select Unit of Quantity*	Bag
Seller Information:			
Name of seller *	abc	Address of seller *	lko
TIN of seller *	09700000001	Total No. of Token Demanded * (Maximum 100)	10
Select Origin State *	DELHI	Select Origin District*	EAST
<input type="button" value="Submit"/> <input type="button" value="Back To Menu"/>		<input type="button" value="Print"/>	

TIN	Demand Number	Token Number	Token Password	Status	Demand Date
09700000001	D1407200052210	140700083562 To 140700083571	ZPRGG6	Demanded	07/07/2014

**Fill Commodity**

**Click on Submit Button**

**Generated Token Numbers**

**Token password**

2. For Download eSancharan Form On behalf of generated Token Numbers by Transporters click on **Update the detail of Transporter** by Transporter.



## Registration for Forms Downloading

Registered Dealers of Uttar Pradesh Commercial Taxes Department having valid and active TIN No. (Tax Payer's Identification No.) ([Check Tin validity](#)) can register themselves for free Forms Downloading.

[Registration for Forms Downloading](#)

## Forms Downloading

Options for forms downloading (various options for forms generation without logging in by the registered dealers of UP).

### e-Sancharan

Form-38 (Import Declaration Form):

1. [Update the details of Transportation](#)
2. [Login For Branch User](#)
3. [Reprint](#)
4. [Update Vehicle on Multiple Intermediate numbers](#)

Form-21 (Transport memo):

1. [Update the details of Transportation](#)

### Old Form 21

Form-21 (Transport memo):

1. [Update the details of Depots/Branches](#)
2. [Update the details of Transportation](#)
3. [Re-Print Form-21](#)

## DEALER'S LOGIN

User ID:

Password:

**LOGIN**

[Forgot Password ?](#)

## IMPORTANT NOTICE

### e Sancharan Form-38

Dear Dealers, If you are applying for Other Commodities or any commodity that you have not applied during registration, then please approach your sector officer to Verify/Approve Commodity again to download e Sancharan for that commodity.

## DOWNLOADS

### Form-38

>>>[Form-38 : Download Guidelines.](#)

>>>[Form-38 : Download Excel Sheet for Multiple Utilization.](#)


>>>[e-Sancharan Form-38 : Download Manual of e-Sancharan Form-38.](#)

### Form-21



Click on **Update the details of Transporters** Button

3. Fill Token Number, Token Password and select Truck Consignment Type and click Submit button.

In Case of **Full Truck Consignment Type**.



## Uttar Pradesh Commercial Tax Department

## उ.प्र. वाणिज्य कर विभाग

e-Sancharan FORM 38 Update and Download

[Reprint eSancharan Form](#)

**Dealer Information:**

TIN of Purchaser	09700000001	Branch	Head Office
------------------	-------------	--------	-------------

**Seller Information:**

Token Number *	140700081646	Token Password (Password is not required in case of single Token)	*****
Select Consignment Type*	<input checked="" type="radio"/> Full Truck Consignment <input type="radio"/> Partial Truck Consignment		

**Select Full  
Truck  
Consignment  
Type**

**4. Fill actual weight, actual amount , truck no., Goods movement and if Transporter/Driver no. is filled then SMS of eSancharan No. delivered on Save Finally.**

[Back to Main Menu](#)

### e-Sancharan Form-38

#### Full Load Consignment Entry

FORM - XXXVIII  
 Department of Commercial Taxes, Government of Uttar Pradesh  
 [See rule-54 (3)(a) of UPVAT Rules, 2008]  
 Form of declaration for import

Your Token Number is : **140700083562** and Demand Number is : **D1407200052210**

<b>Dealer Information:</b>			
TIN	09700000001	Date(w.e.f)	01/01/2010
Name of Dealer	M/S TESTING TIN	Address of Dealer	VIBHUTI KHAND GOMTI NAGAR

<b>Seller and Commodity Information:</b>			
Name of seller	abc	Address of seller	lko
TIN of seller	09700000001		
Invoice No./R.R. No./Bill of Entry	90909	Invoice Date	07/07/2014
Commodity	Cement	Total Amount (in Rs.)	1000.00
Weight of Goods	11.00	Unit of Weight	Cubicfeet
Quantity of Goods	11	Unit of Quantity	Bag
Bill of Entry No.		Bill of Entry Date(dd/mm/yyyy)	(dd/mm/yyyy)
Custom Clearance No. (For Dealers importing goods from outside India)		Custom Clearance Date(dd/mm/yyyy)	(dd/mm/yyyy)
Actual Weight in Vehicle *		Actual Amount of Goods in Vehicle *	
Actual Quantity in Vehicle *			

Enter days for form expiry(Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)

Total Number of Days for Form Expiry	0
--------------------------------------	---

<b>Vehicle Information:</b>			
1. Name of Transporter / carrier		2. Address of Transporter / carrier	
3. Service Provider no. of the carrier, if any		4. Carrier/ Truck no. *	
5. Name of Driver		6. Address of Driver	
7. Driving License No.			
8. Goods Destination District. *	-Select District-	9. Goods Destination Place*	
10. Goods Movement : *	By Road	11. Transporter/Driver Mobile No. :	

Fields marked with \* are compulsory

**5. In Preview Page if there is any modification need then click on [Click here to Back](#) or for Save Finally click [Click here to Save Finally and generate eSancharan](#) .**

[Click here to Back](#)

[Click here to Save Finally and Generate eSancharan](#)

**FORM-XXXVIII**

**Department of Commercial Taxes, Government of Uttar Pradesh**

**[See rule-54 of the UPVAT Rules, 2008]**

**Confirmation Page of Form of Declaration for import**

**This is not a Valid eSancharan Form XXXVIII**

This e-Sancharan Number is valid upto **24/07/2014**

Date of Issue : **21/06/2014**

Assessment Office : Corporate Circle, HO Lucknow  
TIN 09700000001

Date (w.e.f) 01/01/2010

Name of Dealer

M/S TESTING TIN

Address of Dealer

VIBHUTI KHAND GOMTI NAGAR

1. Description of Goods

Cement

2. Weight/Measure

33.00-Cubicfeet

3. Quantity

33-Bag

4. Value in Figure

33.00

5. Value in Words

Rupees Thirty Three Only

6. Bill/CashMemo/Challan/tax invoice number & date

(35345,04/07/2014)

7. Goods Destination Place

lko

8. Name and Address of Seller/Consignor

abc bcs

9. TIN of seller/consignor

09700000001

I,.....,the authorized signatory of the above named dealer; do hereby declare that the goods noted above are being imported/received/brought by the aforesaid dealer.


(This "Vishishta Sancharan Number/Form XXXVIII" is online generated and as such does not require any signature of importer/seller.)

Signature of authorized signatory



1. Name & address of the Transporter/carrier etc.

**6. If Dealer select Partial Tuck Consignment Type.**





Uttar Pradesh Commercial Tax Department



उ.प्र. वाणिज्य कर विभाग

e-Sancharan FORM 38 Update and Download

[Reprint eSancharan Form](#)

Dealer Information:

TIN of Purchaser

09700000001

Branch

Head Office

Seller Information:

Token Number \*

140700083562

Token Password  
(Password is not required in case of single Token)

\*\*\*\*\*

Select Consignment Type \*

☐ Full Truck Consignment

☒ Partial Truck Consignment

Select Partial Truck Consignment

Submit

Back To Menu

Reprint

7. Fill Actual Weight, actual quantity, goods destination District and place and click on Generate Intermediate Number button.

## e-Sancharan Form-38 Partial Load Consignment Entry

FORM - XXXVIII  
Department of Commercial Taxes, Government of Uttar Pradesh  
[See rule-54 (3)(a) of UPVAT Rules, 2008]  
Form of declaration for import

Your Token Number is : 140700083562 and Demand Number is : D1407200052210

Dealer Information:			
TIN	09700000001	Date(w.e.f)	01/01/2010
Name of Dealer	M/S TESTING TIN	Address of Dealer	VIBHUTI KHAND GOMTI NAGAR

Seller and Commodity Information:			
Name of seller	abc	Address of seller	lko
TIN of seller	09700000001		
Invoice No./R.R. No./Bill of Entry	90909	Invoice Date	07/07/2014
Commodity	Cement	Total Amount (in Rs.)	1000.00
Weight of Goods	11.00	Unit of Weight	Cubicfeet
Quantity of Goods	11	Unit of Quantity	Bag
Bill of Entry No.		Bill of Entry Date(dd/mm/yyyy)	(dd/mm/yyyy)
Custom Clearance No.		Custom Clearance Date(dd/mm/yyyy)	(dd/mm/yyyy)
(For Dealers importing goods from outside India)			
Actual Weight in Vehicle *	11	Actual Amount of Goods in Vehicle *	11.00
Actual Quantity in Vehicle *	11		
Enter days for form expiry(Only for Pioneer Dealer/PSU/more than 1000 crore above turnover dealer)			
Total Number of Days for Form Expiry	0		

Goods Delivery Information:			
1. Goods Destination District. *	BAREILLY	2. Goods Destination Place *	trtrt
3. Goods Movement : *	By Road		

[Save](#) [Generate InterMediate Number](#)

Fields marked with \* are compulsory

Your Intermediate Number is 56945500049692

Click **Submit**  
Button

Intermediate number

### For Help and Suggestions:

**Shashi Bhushan Singh**  
Joint Commissioner (IT)  
Commercial Tax Headquarter  
Vibhuti Khand Gomti Nagar, Lucknow.  
Email: [ctithqlu-up@nic.in](mailto:ctithqlu-up@nic.in)

Or

Mr Puneet Tripathi  
AC, Commercial Tax HQs.  
Gomti Nagar, Lucknow.  
email: [srajan.tripathi@gmail.com](mailto:srajan.tripathi@gmail.com)

### For Technical Help:

Mr Ashesh Agarwal,  
Sr. Technical Director, NIC,  
Yojna Bhawan, Lucknow.  
email: [ashesh.agarwal@nic.in](mailto:ashesh.agarwal@nic.in)

**HELPLINE: 0522-2721944, EMAIL ID: [cthelplinelu-up@nic.in](mailto:cthelplinelu-up@nic.in)**