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#### **Introduction**

- 1> For all online service available for dealers of Chhattisgarh Commercial Tax Department, it was required that they should have a common login credentials to access their online services. So e-Services introduces for this purpose.
- 2> Users who were using e-Return from earlier need not to register in e-Services, they can use their e-Return Username, password here to login in eServices.
- 3> User, who has TIN but never used e-Return, needs to register in e-Services.
- 4> User who got TIN through e-Registration need to use given link "For e-Registration User" on login page. They need to request from there to use their e-Registration credentials to login in e-Services.



### \*\*\*<u>Before Begin for eServices</u>

Choose what kind of dealer you are and then register for eServices...

- 1) Got TIN by manual process but never used eReturn and filed manual Returns
- 2) Got TIN by manual Process , never used eReturn & didn't file any Return manually
- 3) Got TIN by manual Process , never used eReturn & filed only Composition Return manually
- 4) Already using eReturn
- 5) Already using eReturn and now transferred to new Circle
- 6) Got TIN from eRegistration
- 7) Registration for New TIN



# Case1> Got TIN by manual process but never used eReturn and filed manual Return

This kind of dealer need to register first for eServices form Login Page. Click the link "New User" as shown in figure below and then select "Apply for eServices".

New User

#### Case2> Got TIN by manual process, never used eReturn & didn't file any Return manually

Dealer who got Tin by manual Process, never used eReturn & didn't file any Return manually can register here to access eServices. These kinds of dealers shall get password after CTO approval. Go to login page of eServices and apply from this link shown in figure below...

Registration for eReturn(to Access eServices)

a)Dealer who got TIN by Manual Process. b) do not file any Manual Return c) Never used eReturn, wants to access eServices. OR

A)Already Registered in eReturn B)You got transferred to New Circle, wants to access eServices. After CTO Approval password will be given.

#### Case3> Got TIN by manual process, never used eReturn & filed only Composition Returns Manually

Dealer who got TIN manually, never used eReturn and filed only Composition Returns by manual process can register here to access eServices. These kinds of dealers shall get password after CTO approval. Go to login page of eServices and apply from this link shown in figure below...

Registration for eReturn(to Access eServices)

a)Dealer who got TIN by Manual Process. b) do not file any Manual Return c) Never used eReturn, wants to access eServices. OR A)Already Registered in eReturn B)You got transferred to New Circle, wants to access eServices.

After CTO Approval password will be given.

#### Case4> Already using eReturn

Dealer who is already registered to eReturn NEED NOT to Register for eServices. They can login from their eReturn login id password to eServices.

#### Case5> Already using eReturn & now transferred to new Circle

Dealer who is using eReturn and now they got transferred to new Circle can register here to access eServices. These kinds of dealers shall get password after CTO approval. Go to login page of eServices and apply from this link shown in figure below...

Registration for eReturn(to Access eServices)

a)Dealer who got TIN by Manual Process. b) do not file any Manual Return c) Never used eReturn, wants to access eServices. OR A)Aiready Registered in eReturn B)You got transferred to New Circle, wants to access eServices.

After CTO Approval password will be given.

#### Case6> Got TIN from eRegistration

Need to apply first from link "For eRegistration User" on login page of eServices. See the figure below. After apply here within 7 days they shall receive a mail to use eServices with their eRegistration username Password.

IMP: This process will eliminate in future when eRegistration is also integrated with eServices.



#### Case7> Registration for new TIN (eRegistration)

eRegistration is not combined at present with eServices. So user applies for Tin or Get new TIN in same way as they are getting it in present. In future this process will also combine with eServices.

Go to http://cg.nic.in/eRegistration/

#### FAQ's(Frequently Asked Questions)

**Q1** :- I'm a dealer have Valid TIN but never used any online service of department, how can I use e-Services?

A1 :- Go to e-Services. Click the link "New User". Then Select "Apply for new Service". A simple registration form need to fill, after submit you'll get username password on screen and also sent to your email id.

Q2 :- I'm a dealer using e-return Service of Department, how can I use e-Services?

A2 :- Go to e-Services. Use your existing e-Return Username password to login in e-Services.

Q3 :- I'm a dealer got Username & Password from e-Registration, but I'm not able to login in e-Services with my e-Registration username password?

A3 :- Go to e-Services. Click the link "For eRegistration User". Fill the request Form, mention here the info which you mentioned in e-registration and a valid email id, within 7 days you'll informed to use e-Services with your existing e-Registration username password.

Q4 :- I registered with eservices, but I didn't select any service there, now on login I cant see any service link, only text given "No service Requested"?

A4 :- Go to e-Services and login, see the link Edit services, check the service you want to use and submit.



#### **New User Registration**

On Click on Link New User, there a re two options available

- → Apply for new TIN
- $\rightarrow$  Apply for new e-Service
- 1> Apply for new Tin--- Service is under construction and will come soon.
- 2> Apply for new e-Service--- Service is used by the dealers who have valid TIN but not using any online service of CG Commercial Tax Department.

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Chhattisgarh Comm	ercial Tax Department					Constant of
Home	About e-Services	User Manual	Downloads	Support	FeedBack	Faq's
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Home	About e-Services	User Manual	Downloads	Support	FeedBack	Faq's
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The some of your information need to fill here, a small registration process, which take your some of the important details, including any one of your manual return information of last 5 years to validate registration.

After Submit all entries, your password will visible to you on screen and also sent to your email id mentioned in registration.

Please provide a valid email id at the time of registration, because all the future communication will entertain on this email id only.

6.

#### **Login Process**

If you have a username and password then you can login to e-Services.

- 1> E-Return User will login with existing username password.
- 2> E-Services User when register to e-Services got a username password.
- 3> E-registration users need to request first to login by their existing username password of e-Registration to login to eService.

Thhattisgarh Commercial Tax Department					A Sound
Home About e-Services	User Manual	Downloads	Support	FeedBack	Faq's
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#### **Edit My information**

If you have a username and password, after login click link shown in blue circle to edit your Information. After make the changes submit the form.

Home	About e-Services	User Manual	Downloads	Support	FeedBack	Faq's
HBOARD					TIN:- 2	275110473
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My Information	on	E	dit My Inform	ation		
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Mv Services		TIN *	22751104739			
		PAN *	GHTYU6765G			
nge Passwor	d	Dealer Name *	GAURAV SHA	ARMA		
		Business Name *	GAURAV ENT	TERPRISES PRIVATE		
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		Business Address 2	RAIPUR (C.G.	) PIN-492001		
		Email *	gaur.cs@gmai	il.com		
		Mobile No. *	78968979878			
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#### **Edit My Services**

Click link Edit My Services to edit services...

Check against the service checkboxes you want to use.

Never try to misuse this service because we have history of all the services used by you...

<u>eserv</u>	VICES nercial Tax Department					
Home	About e-Services	User Manual	Downloads	Support	FeedBack	Faq's
DASHBOARD					TIN	:- 22751104739
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#### **Change Password**

Use Change password link to change password, enter your old password, new password and confirm password.

Password should be of 8-16 character length.

Password must be alphanumeric.

Serv	ices					
Home	About e-Services	User Manual	Downloads	Support	FeedBack	Faq's
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#### **Forgot Password**

If you forgot your password, enter your tin, email id and PAN as you entered at the time of registration.

Password will available to next screen and also sent to your email id.

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hat s new in e-Services :-   ints to be Noticed!   This site is compatible with Microsoft Internet Explorer 6 and above. Best viewed in 1024 x 768 resolution.   Please Clear your forwarer History, cookies and Temporary internet files in 2-3 days for better Performance.   This strike is to provide a common login for all departmental e-Services (like e-Return, C-Form or any up coming service).   e-Return Users need not to register here, they can login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password. If they want to use C-form, login from the same password will visible to your screen and also send to e-mail ld. So not-wait for Password?   wetcome to e-Services   wetcome to e-Services   O 2011 Chhattisgarh Commencial Tax Department    This site is de	<pre>http://www.intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/intergenergiestanders.com/in</pre>	Home About e-Services	User Manual	Downloads	Support	FeedBack	Faq's
hat's new in e-Services :-   ints to be Noticed:   This site is compatible with Microsoft Internet Explorer 6 and above. Best viewed in 1024 x 768 resolution.   Please Clear your Browser History, cookies and Temporary internet files in 2-3 days for better Performance.   This service is to provide a common login for all departmental e-Services (like e-Return, C-Form or any up coming service)   uture) provided for dealers.   e and goto Edit Service and enable C-Form.   User who is not using e-Return need to register here, they can login from the same password. If they want to use C-form login from the gister here to use any of the departmental e-Service (like e-Return, C-Form or up coming service) in future jorvided for dealers.   . After Registration Process, Password will visible to your screen and also send to e-mail id. So n0-wait for Password!!   e This site is compatible with Microsoft Internet Explorer 6 and above. Best viewed in 1024 x 768 resolution.   . Wetcome to e-Services   (** or e-Services)    Constraint Commercial Tax Department    This site is developed & maintained by NICSI    Plantisganh Commercial Tax Department    This site is developed & maintained by NICSI    Planting About e-Services  Plantisganh Commercial Tax Department    This site is developed & maintained by NICSI    Plantisganh Commercial Tax Department    This site is developed & maintained by NICSI    Planting About e-Services  Plantisganh Commercial Tax Department    This site is developed & maintained by NICSI   Planting About e-Services  Planting About e-Services Planting About e-Services  Planting About e-Services Pla	hard is new in e-Services :- Ints compatible with Microsoft internet Explorer 6 and above. Best viewed in 1024 x 788 resolution. Place Clara your Britory, cookes and Temporary withrent files in 2-3 days for bester Performance. This service is to provide a common login for all departmental e-Services (like e-Return, C-Form or any up coming service				ſ		
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