

CHANDIGARH ELECTRICITY DEPARTMENT U.T. CHANDIGARH

GUIDELINES FOR PROSPECTIVE CONSUMERS REGARDING PROCESSING OF THE CASE FOR RELEASE OF ELECTRICITY CONNECTION

1	The applicant shall contact Revenue Accountant (RA) in the sub-divisional office to obtain an application and agreement form. The form can also be downloaded from website of the department.
2	The A&A form is to be submitted in duplicate.
3	The application and agreement form duly filled shall be submitted to Consumer Clerk (CC)/ (RA) for further processing.
4	RA shall give details of amount to be depsoited by the applicant with the cashier.
5	Registration No. shall be alloted by the cashier at the time of receipt of application processing charges. Application No. shall be alloted after deposit of security amount and agreement finalization.
6	The applicant shall keep the original receipt(s) with him /her and leave the case file with the cashier.
7	Demand Notice shall be issued as per the clause of 3.7 of Electricity Supply Code Regulations 2010 notified by JERC.
8	The license can ask for the original documents from the applicant, if required for verification.
9	An agreement in the prescribed format shall be executed on the stamp paper of Rs 5/- by the applicant, for getting a new connection and for change in the agreed parameters like contract demand etc. In case of single phase domestic and non-domestic consumers, the application form itself shall be treated as agreement.
10	The appliant shall furnish test report issued by licensed electrical wiring contractor, after completion of installation giving full details of load/machinery.
11	Facility regarding "receiving copy of bill/payment reminder/ important messages through email/sms" shall be available after the implementation of R-APDRP Scheme.
12	In case of change of name, applicant should submit an undertaking regarding payment of defaulting amount, if any at the time of application or detected by audit at later stage, against the electricity conenction for which request of change of name is made.



CHANDIGARH ELECTRICITY DEPARTMENT U.T. CHANDIGARH

	TO GARN ADMINISTRE																																
																			R	egist	ratio	n Nu	ımb	er					T	T	T	T	T
																					e of						1			1			
	(For Office	use only)		Na	ame	of S	ub-c	divis	ion		0	Р	-						Α	pplic	atio	n Nu	mb	er									
													-							Dat	e of	Rece	eipt				1			7	1		
					APF) I	CA ⁻	TIO	N F	=OF	RМ	FΟ	R I	TI	FI F	-ст	RIC	ITY (105	INF	СТІ	ON										-	
Note	: Intending consur	ners are reque	sted to																				nari	men	t Ple	2256	strik	e ou	t wo	rds c	r cla	ISES	
	h are not applicabl		olou li	J 000 til	iat tili	0 101		runy,	oloui	iy air	a log	ioiy i	mou	una	oigin	ou wit	i dan	5 50101	o out		ig to t	no ac	puii			,000	Othic	0 00		40 0	· Ola	uooc	
	Sub-divisional C																																
	ctricity OP Sub-d tor, Cha		,																														
		a.ga																															
	ır Sir, intend to avail le	nw tension no	wer o	sunnly	for t	ne n	urno	nse a	ah e	taile	d he	low	Δς	cord	inal	v an a	annlic	ration	in th	e nre	ecrib	ed fo	orm:	at is	suh	mitt	ed fo	ar ec	rutii	nv a	nd e	anci	ion
	ne power supply			supply	101 1	ЮР	uipo	,00 u	o ao	tuno	u 50		. , .	00.0	9.	yanı	, pp.ii	Janon		o pic		ou i	J	ut 10	oub.		<i>5</i> a 10	,, 00	····	iy ai	10 00	ai 10	.0
								1		ı																		_	_	_	_		
	0-4	Domestic		Resi	identi	al		F	loste	I		Edu	catio	onal I	nstt.		Cha	ritable		Rel	igious		Ot	hers									
	Category of ectricity Usage	Non-Residen	tial	Shop		Ва	ank		ŀ	Hotel			Hos	pital		А	udito	rium		0	ffice		Ot	hers									
	(Tick as	Industrial									Bul	k Su	nnh	,												-							
	Applicable)				1										Ц.											_	Affix hoto			•			
		Street Lightin	ıg											al Pu	ımpi	ng					Т	empo	orary	/		٦ ٢	11010	grap	JII a	iiu 3	gii	uorc	33
		Change of Na	ame		Exte	entio	n of	Load	i		R	educ Lo	tion ad	of		Re	conn	ection		Ch	ange	of ca	ateg	ory									
Den	nand Details			Lo	ad a	pilaa	ed fo	or (in	kW)	,					-									l k	W	1							
		- Na/Na-	/\ 1-		1		1	1		1		T	T	T	T								T			_		П	一	一	T	T	Т
1	Applicant's Nam	e Mr/Mrs	/IVIS						irst N	omo											N4	ddle I	lom										
									IISUN	anie											IVI	T I	Valli										
																	Sur	name															
2	Father's /Husb	and's Name																															
3	Occupation/ D	esignation																															
	Address at wh	ich supply is	requ	uired																													-
	Flat No./ Buildin	a Name	-																														
				\vdash																					-	\vdash		\vdash	+	+	+	-	+
	Sector/ Street/V	illage																							<u> </u>	1		$\vdash \vdash$	4	4	4	-	
	Landmark				<u> </u>									_	1													Щ	4	4	4		<u> </u>
	City																						Pii	n Co	de								
	Phone Number		Land	dline N	0.	0	1	7	2		-						ı	Mobile	Nur	nber		9	1	-									
	E-mail Address																																
	<u> </u>																									<u></u>			<u> </u>	_	#	+	
														_	_										<u> </u>	_		\sqcup	4	4	4		-
																												Ш				_	_
5	Permanent	Address																															
																							Pii	n Co	de								
			Pho	ne No.													ı	Mobile	Nur	nber		9	1	-									
																																	T
														+	+											-		\vdash	\dashv	+	+	-	
					<u> </u>									+	+						_			-	<u> </u>	<u> </u>		igspace	4	4	4		-
6	Office Ad	ddress																										Щ					
																							Pii	n Co	de								
			Pho	ne No.													I	Mobile	Nur	nber		9	1	-									
			Pass	sport	_	_				-		_	_	+	+		_		Par	Car	d	_			<u> </u>	<u> </u>		=	=	=	-	-	Ħ
			_	ing Lice	ense														_		payı	nent	ord	er									+
	Call Au		<u> </u>																_														
7	Self Attested c one document			tity Ca															-		n Fig		ras	ა									
	(Please tick)			tion I.D															Arn	ns Lic	cense)											
			Phot	to Debi	it Ca	rd													Bar	Cou	ncil I	D.											
			Aadl	haar C	ard																												

					Reg	iste	red	Sale	De	ed													Cer	tific	ate (of re	esid	enc	e iss	suec	d by	Are	a Co	oun	cilor	· in ‹	case	е	
	Proof of Ownership Self Attested copy of any one document Attached Registered Sale Deed Registered Partition Deed Registered Succession Certificate																				of r	ural	are	as ι	unde	er M	C a	long	jwith	າ lay	out /	pla	n.						
8					Reg	iste	red	Suc	cess	sion	Cer	tifica	ite																				nsilda						
		se tic			Reg	iste	red	Heir	Cei	rtific	ate												cas	e of	rura	al a	reas	no	t un	der l	MC	alon	ngwi	th la	ay o	ut p	lan.		
					Reg	iste	red '	Will																															
		OR			Reg	iste	red	Pow	er o	f Att	torne	ev											Allo	tme	nt o	rde	r iss	ued	l bv	owr	ner							- 1	
	Proof of Self Attests				Late							-,											-										cultu	ıre/	irria	atio	n		
	one docun	nent A	ttache	•	Lea	se D	Deed	d															pun					ОГР		Juoo	01.0	ag.iic	Juliu		9	2110	••		
	(Plea	se tic	k)		Ren	t Aç	ree	men	t														Pos	ses	sior	ı let	ter												
	In case of ter																										s be	atta	ache	ed (<i>I</i>	Plea	ise t	ick)						
	In case of pa						•											• •																					
11	In case of put (Please tick)		rivate	limi	ted fir	m, r	nem	orai	ndur	m,ar	ticle	of a	ISSO(ciatio	on, (certi	ficate	of	inco	rpo	ratio	on ar	nd au	thor	izati	ion	in th	e na	ame	of t	he a	appli	ican	t be	atta	ache	ed		
12	In case of Co		ative C	Grou	ір Ноі	usin	g So	ociet	у ,с	ertifi	ied c	юру	the	regi	stra	tion	of the	e co	oope	rativ	ve C	Group	о Нос	ısin	g Sc	cie	ty b	e at	tach	ned ((Ple	ase	tick)					
13	Existing A/C	No. fo	r reco	ner	nction	, ext	tens	ion/ı	edu	ctio	n in	load	or c	han	ge o	of na	ame										/					/							
																			Ca	teg	ory																		
																-			A	C N	lo.						/					/							
14	Details of an other premis	y othe	r exis handi	ting aarh	conn	ectio	on ir	the	nar	me c	of ap	plica	ant a	t an	У	-																							
	outer proting	0 0		g															Ad	ldre	ss																		
15	Details of an	y othe	r coni	nect	ions i	n th	e sa	me	prer	nise	s, if	any																											
	Category																		Ca	teg	ory																		
	A/C No.			/					/										A	C N	lo.						/					/							
	-																																Ш		_				
	Address		-																Ad	ldre	ss												Н	_	4	4			
	-		-																														Н	_	4	4			
																	<u> </u>	_														H	Н	4	_	4	_	_	
																-	Date	OT				on									H		H	+	\dashv	4	_		
																-				teg C N							,				H	,	H	-	\dashv	\dashv			
	Details of an						ctric	ity c	onn	ectio	on in	the	nan	ne of	f	-			70	011											H			7	Ħ	Ħ			
	applicant any	wher	e in C	han	digarh	٦.																												\exists		T			
																			Ad	ldre	SS																		
																																			П	T			
17	The wiring ca	arried	OLIT/C4	ertifi	ed by	the	follo	owin	a Li	cens	sed	Flec	trica	l Co	ntra	ctor																				_			
17	Name	arrica			T	liic	Tone	J VV III 1	9		Jour		liica	100																									
																																		=	7	+			
	Addess																	l		t	\dagger												Ħ						
																																		\exists		T			
	Phone No.	La	ndline	No		0	1	7	2	-											Mot	oile N	lumb	er			9	1	-					7		T			
	Email Id																																						
	Issuing Author	ority																																\exists		T			
	Licence No																	t									Val	id U	pto			/		\dashv	/				
40	Mantic		- 4:					Ma								-4-					/\/	- /N ! · !										<u> </u>		_	ᅼ	<u> </u>			
	Mention your													-							_	s/No)								_		Yes	\dashv			No No	-	
	Mention your	•								e lin	e an	а ех	tens	ions	s by	tne	appli	car	nt (Y	es/N	10)												Yes	\dashv			No		
20	Installation to	esi Ke	מ זוטע	e at	iacne	u (F	rieas	se ti	UK)																						<u></u>	<u></u>	Yes			r	No		
	Billing & Co																															_						-	
	Do you prefe																		emai	l/sm	าร												Yes	_			No		
	If yes, have y				-										.No	.4 a	bove													1			Yes	\perp			No		
	Preferred Mo		•			,					•			,	р.				1. 1			•			rdin	•						Re	giste	red	Pos	st			
24	If through requestitten reques		d pos	t, th	en th	e ex	pen	se c	t su	ch c	teliv	ery c	ot bil	I sha	all b	e re	cove	ab	le fro	m y	ou.	Acc	ordin	gly l	nave	e yo	u si	ubm	itted	d the)	`	Yes			1	No		

25	Declaration/ Undertaking:-
(a)	I have read and agreed to the notices/conditions above and make following declarations/ undertaking:-
(b)	To abide by the provisions of Electricity Act 2003 and Joint Electricity Regulatory Commission (JERC) for the State of Goa and Union Territories (Electricity Supply Code and other conditions of supply) as amended from time to time.
(c)	To pay for the supply of electricity based on the prevailing tariff rates of Chandigarh Electricity Department.
(d)	To pay for all other proper charges as become due in accordance with the above regulations and approved schedule of charges of Chandigarh Electricity Department.
(e)	To deposit such security as Chandigarh Electricity Department, may be entiled to required from me under the above act and regulations.
(f)	In case of any fraudulent document submitted by me, I shall be solely and exculsively responsible for the criminal proceedings or any court proceedings initiated and Chandigarh Electricity Department and any employed thereof, shall not be responsible for the same.
(g)	I/we also undertake that the above information is correct and in case, I/We violate any undertaking /instructions or any other information is found to be false at any stage, my/our electric connection may not be released and if released, it may be disconencted without any prior notice and all charges deposited by me/us be forfeited.
	Date Signature of Appilcant
	Name:
	For and on behalf of CED, Chandigarh
	Signature of the load sanctioning authority Dated
	Official Seal
	(To be signed after release of load)
	Signature of the officer/officials verifying the correctness of the application
	Name Part I
	Dated (To be signed after release of load)
1	In case of single phase domestic and non domestic consumers, the application form itself shall be treated as agreement.



THE THE STATE OF T					CHAI	NDIG		U.T. CH				RTMENT									
												Registration	n Nu	mber							
(For Office us	e onlv)								_			Date of F	Recei	ipt		1			1		
(, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,	, ,	Nam	ne of OP	Sub-di	vision	0	Р	-				Application	Nur	nber							
		<u> </u>										Date of F	Recei	ipt		1			1		
		<mark>APP</mark> I	<mark>LICATIO</mark>	<mark>ON F</mark>	<mark>DRM F</mark>	OR I	HT.	<mark>/EHT EL</mark>	_E(CTRICIT	TY C	ONNECTIO	N								
are not applicable. To, The Sub-divisional Officer, Electricity OP Sub-division Sector, Chandigar Dear Sir, I/we intend to avail High To	ivisional Officer, DP Sub-division No,																				
	Domestic	Res	sidential		Hostel		Edu	ucational Ins	stt.	Char	ritable	Religious		Others							
Category of Electricity Usage	Non-Residential	Shop	Ba	ank	Hote	.el		Hospital		Auditor	ium	Office		Others							
(Tick as Applicable)	Industrial					Bull	k Sı	upply									_				
	Street Lighting					Ag	jricu	ultural Pum	npin	ig		Te	mpor	ary				lecer raph			
	Change of Name		Extention	ı of Loa	ad	Re		ction of oad		Reconne	ection	Change of	of cat	egory							

		Change of Na	me		Ŀ	Exte	ntio	n of	Loa	d			uctio	on of d		Rec	onr	nect	ion		С	han	ge c	f ca	tego	ory									
	15.17	Load applied	for ((in k	(W)										k۱	W	С	ont	ract	der	man	nd				k	VA								
Dem	and Details	Supply Voltage	ge at	t wh	ich (conr	nectio	on i	s re	quire	ed				11	kV					66	kV													
1	Applicant's Na	Mr/Mrs	/Ms	Г		T																			Γ		Ī				Ī	T		T	
	Applicants No	airie				-	-	•	-	First	Nam	ne											Mid	dle N	ame	-		•	-	_	-			-	
-	1			_	_				1	1		1					Su	irnan	ne											_		_	_		
2	Father's /Hust	oand's Name																																	
3	Occupation/ D	esignation																																	
4	Address at wh	nich supply is	req	uire	d					•										•						•			•						
	Flat No./ Buildi	ng Name																																	
	Sector/ Street/	Village																																	
	Landmark																													T					
	City																							Pir	n Co	ode			_						
	Phone Number	Lar	ndlin	ne No	0.	0	1	7	2		١.						Мо	bile	Nu	mbe	er		9	1	T -										
	E-mail Address	 S																												T			T		
																														_		_	_		
5	Permanen	t Address																																	
																									Pir	n Co	ode	•	-	-			T		
			Pho	one	No.													Мо	bile	Nu	mbe	er		9	1	T -							T		
	1													 I I																Ξ					
				4_	<u> </u>																											4			
																																1			
6	Office A	ddress																																	
																									Pir	n Co	ode								
			Pho	one	No.													Мо	bile	Nu	mbe	er		9	1	-									
	<u> </u>		I_								1							-		L		_			1	1				_			_		
			Pas	sspc	ort .															Pai	n Ca	ard													

Pension payment order

Freedom Fighter Pass

Arms License

Bar Council I.D.

Driving License

Photo Debit Card

Aadhaar Card

Identity Card Election I.D.

Self Attested copy of any one document Attached (Please tick)

		Registered	Sale De	eed											Certif												r in	cas	е	
	Proof of Ownership	Registered	l Partitio	n Deed	l										of rur	al a	reas	unde	er M	IC a	lon	gwit	h lay	/ out	t pla	ın.				
8	Self Attested copy of any one document Attached	Registered	l Succes	sion C	ertificat	е									Certif	icat	e of	resid	enc	e is:	sue	d by	y Tel	hsild	lar {	& Pa	atwa	ari ir	1	
	(Please tick)	Registered	Heir Ce	ertificat	е										case	of r	ural a	areas	s no	t un	der	MC	alo	ngwi	ith l	ay c	out p	olan.	.	
		Registered	l Will																											
	OR	Registered	l Power	of Atto	nev.			_	_						Allotn	nen	t ord	er iss	SHE	d by	OW	ner		_	_		_	_		_
	Proof of Occupancy Self Attested copy of any	Latest Rer			Ticy								_		Land								agri	cultu	ure/	irrio	natio			_
	one document Attached	Lease Dee													pump			0100	,O.P.	、	Juoi	, 0.	agiii	Juite	110,		jane	,,,		
	(Please tick)	Rent Agre	ement												Posse	essi	on le	etter												
9	In case of tenant, permission	of Landlord	with pro	oof of o	wnersh	ip of	prer	nise	s al	longwit	h la	andlor	d's fu	ull n	ame a	& a	ddres	ss be	atta	ache	ed (Plea	ase t	tick)						
10	In case of partnership firm, p	artnership d	eed and	author	ization	in th	e na	me (of th	ne appli	ica	nt be a	attac	hec	d (Plea	ase	tick)													
11	In case of public/private limite (Please tick)	ed firm, mer	norandu	m,artic	le of as:	soci	ation	, ce	rtific	cate of	inc	orpora	ition	and	d auth	oriz	ation	n in th	ne n	ame	e of	the	app	licar	nt b	e at	tach.	ned		
12	In case of Cooperative Group	Housing S	ociety ,c	ertified	copy th	ie re	gistr	atio	n of	the co	ope	erative	Gro	oup	Housi	ing	Soci	ety b	e at	tach	ned	(Ple	ase	tick)	_					
13	Existing A/C No. for reconen	ction, extens	sion/redu	uction i	n load o	r ch	ange	e of ı	nam	ne								/					/							
	-	-							T		Ca	ategor	у																+	f
											A	/C No.						/					/	П						
14	Details of any other existing of the premise in Chandigarh.		n the nai	me of a	applican	t at	any																							
	g										A	ddress	6																	
																												Ш		
15	Details of any other connection	ons in the sa	ame prer	mises,	if any				Н		<u> </u>																			
	Category /		1		+	+		₩	┢			ategor				+		,				_	-	\vdash	H		H	H	+	
	A/C No. / / / A/C No. / / / / / / / / / / / / / / / / / / /																													
					+	+		₩								+						_		\vdash	H		H	H	+	
	Address								İ		A	ddress	•												H	H	H	\forall		_
								T																H	H		H	H		
									Da	ite of di	sc	onnec	tion		<u> </u>								/			/		П		
											Ca	ategor	у															П		
	Details of any other disconen	cted electric	city conn	ection	in the n	ame	e of				A	/C No.						/					/							
16	applicant anywhere in Chand		,																				<u> </u>	\blacksquare				\vdash	4	
											A	ddress	;											\vdash	\vdash		\vdash	\vdash	+	-
																									П		П	H		_
17	The wiring carried out/certifie	d by the foll	owing Li	censed	l Electri	റച (Contr	ractu	<u>—</u>										<u> </u>						=	_	=	=		=
17	Name Name		T T		Licotii		J	T	, 																					_
					+			+		++			H											\forall	H		H	H	+	
	Addess										Ì													П						_
	Phone No. Landline No.	0 1	7 2	-								M	obile	Νι	ımber			9	1	-								Ш		
	Email Id																													
	Issuing Authority																													
	Licence No																	Val	id L	Jpto			/			/				
18	Mention your option to procu	re the meter	,MCB/C	B & as	sociated	d equ	uipm	ents	s by	the ap	plic	cant (Y	'es/N	No)										Yes	Ī			No	Ī	Ī
19	Mention your option to bear t																						٠.	Yes	\dashv			No		
20	Installation test Report be att								12		`,'		•											Yes				No	+	
																						_	<u> </u>		_		<u>—</u>	<u> </u>	_	
	Billing & Collection																						_				_			_
21	Do you prefer to receive copy	of bill/payn	nent rem	inder/	importa	nt m	essa	iges	thro	ough e	ma	iil/sms											<u> </u>	Yes			<u> </u>	No	\perp	
22	If yes, have you meantioned	your email a	iddress/	Mobile	Numbe	er at	Sr.N	lo.4	abo	ove.					,								<u> </u>	Yes			<u> </u>	No		
23	Preferred Mode of dispatch of	f bills (Ordir	ary post	t/ Regis	stered F	ost)										Ord	dinar	y Po	st				Re	giste	erec	d Po	st			
24	If through registered post, the written request.	en the exper	nse of su	ıch deli	very of	bill s	shall	be r	eco	verable	e fr	om yo	u. Ad	ссо	rdingly	y ha	ive y	ou sı	ıbm	itted	d the	е	,	Yes				No		

25	Declaration/ Undertaking:-
(a)	I have read and agreed to the notices/conditions above and make following declarations/ undertaking:-
(b)	To abide by the provisions of Electricity Act 2003 and Joint Electricity Regulatory Commission (JERC) for the State of Goa and Union Territories (Electricity Supply Code and other conditions of supply) as amended from time to time.
(c)	To pay for the supply of electricity based on the prevailing tariff rates of Chandigarh Electricity Department.
(d)	To pay for all other proper charges as become due in accordance with the above regulations and approved schedule of charges of Chandigarh Electricity Department.
(e)	To deposit such security as Chandigarh Electricity Department, may be entiled to required from me under the above act and regulations.
(f)	In case of any fraudulent document submitted by me, I shall be solely and exculsively responsible for the criminal proceedings or any court proceedings initiated and Chandigarh Electricity Department and any employed thereof, shall not be responsible for the same.
(g)	I/we also undertake that the above information is correct and in case, I/We violate any undertaking /instructions or any other information is found to be false at any stage, my/our electric connection may not be released and if released, it may be disconencted without any prior notice and all charges deposited by me/us be forfeited.
	Date Signature of Appilcant Name:
	For and on behalf of CED, Chandigarh
	Signature of the load sanctioning authority Dated Official Seal (To be signed after release of load)
	Signature of the officer/officials verifying the correctness of the application Name Dated (To be signed after release of load)