

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER : EAST KHASI HILLS DISTRICT : SHILLONG
APPLICATION FORM FOR RESIDENTIAL CERTIFICATE
 (Please use CAPITAL letters to fill in the application form)

ANNEXURE - C

(196)

Applicant's Name in full*: Shri/Smti/Kumari

(First Name)	(Middle Name)	(Last Name)
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Alias (if any) _____

Gender* : Male Female

Date of Birth*: _____ (dd-mm-yyyy) Place of Birth: _____

Permanent Address*

Locality* : _____ Village/Town* : _____

District* : _____

Post Office* : _____ Police Station/Out Post* : _____

Present Address*

Locality* : _____ Village/Town* : _____

District* : _____

Post Office* : _____ Police Station/Out Post* : _____

Mobile No: _____ Email Address: _____

Date/Year from which the applicant is residing in the State/District
 (Please attach documentary proof) _____

Parents Details

Father's Name in full*: _____ Father's Nationality: _____

Mother's Name in full*: _____ Mother's Nationality: _____

Father's/ Mother's EPIC : _____

Supporting Documents indicating why Residential Certificate is required : _____

DECLARATION:

I do hereby declare that the statements made above are true to the best of my knowledge and belief. If these statements are found to be misrepresented or suppressed or the statement found falsely stated, I shall be liable to be prosecuted and legal action can be taken against me.

Date:

Signature of Applicant

Important Note:

- All columns marked with * are mandatory fields to be filled in.
- Please see the checklist for the documents to be enclosed.

For Office Use:

Verification checks before accepting the application:

1. All mandatory fields are filled in properly
2. Signature of applicant & date of submission is mentioned
3. Following necessary documents are to be submitted along with the application.
 - (i) Two Passport Size Photographs in white background
 - (ii) Birth Certificate/School Certificate
 - (iii) **Any one** of Residential Proof(Ration Card/patta/EPIC/
Electricity Bill/ Telephone Bills/Headman Certificate/Others
 - (iv) Supporting Documents to indicate why Residential Certificate
is required.

Verified & Accepted by:

Signature of Receiving Assistant & Date

Important Note:

- All columns marked with * are mandatory fields to be filled in.
- Please see the checklist for the documents to be enclosed.