

Application number (as generated online)	
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**APPLICATION FOR REGULARIZATION OF
PLOTS/ BUILDINGS IN UNAUTHORIZED COLONIES**

To
Competent Authority,

1.	Name of the Applicant(s)	
2.	Father's Name	
3.	Mobile/ Phone No.	
4.	Email id, if any	
5.	Permanent/ Postal Address	
6.	Detail of Colony in which the plot/ building falls	
i	Year of establishment (Tick the correct)	Before 17.08.2007 or After 17.08.2007
ii	Name of the Colony	
iii	Type of colony (Resi/ Comm/ Ind etc)	
iv	Whether within MC limits or outside	
v	Location of the colony	
vi	Revenue Estate of Village	
vii	Tehsil	
viii	District	
7.	Detail of plot/ building	
i	Plot Number (if any)	
ii	Date of purchase	

iii	Khasra Nos of the site (optional)	
iv	Width of abutting street/ road (in feet approx)	
v	Plot size (in sq yds) with dimensions (in feet)	
	Land use of plot i) Single – Resi, Comm, Ind, Institutional ii) Mixed - % resi % comm., % Ind, % Institutional	
vi	Collector Rate (per Sq. Yd.)	
vii	a) Status of plot:- b) Surroundings of the plot / Building	Vacant_____ Built up_____ North_____ South _____ East _____ West _____
viii	Type of building (if built up)	Resi, Comm, Ind, Institutional i) Mixed - % resi % comm., % Ind, % Institutional
ix	Year of purchase and building construction as a proof	Electricity/ Water supply/ sewerage connection/ registered sale deed/ full and final payment agreement (attach any document)
ix	Number of storeys	
x	Covered area (in sq feet): Ground Floor First floor Second Floor and so on	
	Total covered area on all floors	
8	Documents attached i. Proof of ownership viz., Registered Sale Deed, full and final payment agreement/ agreement to sell on stamp paper, Fard Jamabandi of the time when such plot/ building was sold/ developed and the present jamabandi, if applicable. ii. Location plan showing the adjoining plots/ buildings with number of plot or name of the owners iii. a) For plots upto 750 sq yds residential-Fully dimensioned Building Plan showing detail of constructed area on all floors signed by the owner b) for plots above 750 sq yds residential and all other buildings shall be duly signed by a qualified architect and the owner.	Tick against the documents attached

	iv	Structural Safety Certificate duly signed by a Structural Engineer in case of residential plots above 750 sq yds and all other buildings	
9		Demand Draft a) For outside MC limits: In the name of concerned Chief Administrator of the Development Authority b) Within MC limits: concerned Municipal Commissioner for Corporation towns and concerned Executive Officer of Municipal Towns	
	i	Amount in rupees	
	ii	D.D. No.	
	iii	Date	
	iv	Name of drawee Bank & Branch	
10	Certificate to be submitted by the Applicant		
	<ol style="list-style-type: none"> 1. I hereby certify that the Site Plan/ Building Plan and the particulars furnished above are true and correct. 2. That my site does not fall in such area which is prohibited as per para 6 of the policy. 3. That my building doesn't fall under air funnel of any Airport/ Air force Station. 4. That I undertake to pay composition fee and regularization charges or any other chargers. 5. That I undertake to leave space out of my own plot as required by the competent authority for widening of the street/ road abutting my plot, if required. 6. That In the event of the particulars furnished in the application are found to be incorrect, my application may summarily be rejected and I am liable for action by the Competent Authority as per the rules. 		
	Place	Signature	
	Date		