Guide for Digital CST-Form

Office of Commissioner of Commercial Tax Gujarat



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1. Introduction to Digital CST-Form

The Commissioner of Commercial Taxes, Government of Gujarat is going to introduce the facility of printing forms under Central Sales Tax Act, 1956 at dealers' end.

Gujarat launched a scheme of partial on-line forms wef 1.7.2008 in which dealer gave details of purchase against forms in the appendix of the CST return. System used to check the details and forms were printed on a pre –printed stationery by the Department and dispatched to the place of business of the dealer. As a further step towards process reengineering, printing of forms by the Department is to be discontinued and dealers will be able to print forms at their end. These forms will come with a digital signature, bar code, Departments' logo and a watermark.

Details of the forms issued can be verified form the TINXSYS and Department's web site: www.commercialtax.gujarat.gov.in.

Process Re-Engineering Step I: The Commercial Tax Department, Government of Gujarat, had launched a unique scheme of on-line issue of forms like C, H and F on their portal www.commercialtax.gujarat.gov.in from 1.7.2008. A dealer is not required to apply for obtaining blank statutory forms. CST e-Returns filed by him are considered as request for forms of application for forms.

Process Re-Engineering Step II: Now, the Department does not print any form. Dealer has to show requirement of forms (C, H and F) in the appendix of the CST e-return and if the details are found OK, he can print the forms at his end. There is no human intervention. However, the system validates the purchase details shown in the CST return with the VAT return. If there is a gap, Joint Commissioner will verify and issue the forms.

Tax payer is required to validate digital signature on his computer. This is one time activity for one computer. Further, it is desirable to have latest version (version 10 or higher is recommended) of Acrobat reader.

2. Download Digital CST-Form

1. Login to Web-Portal



2. Click the link- Online C-Form from the left menu under the heading eServices. Click on Approved CST-Forms

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6. Close this Invoice Details and Press Generate Button. It will ask to save/open the CST-Form. Save the CST-Form. After generation of CST-Form, tax-payer will be able to re-open/download the CST-Form from web-portal; this can be used in event of loss of the CST-Form.

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3. Validate Digital Signature

- 1. Download and install latest version of Acrobat Readers. (Version 10 or higher is recommended).
- 2. Open PDF of CST-Form in Acrobat Reader.
- 3. This will show the "Validity Unknown" in Digital Signature.



4. Right Click on Digital Signature and Click on Validate Signature.

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9. Click on the Add to Trusted Identities.



12. Now you can see the PDF of Digital CST-Form with Valid Signature. This exercise is required to perform only once in a computer. Next time, all Digital CST-Form will be automatically signed on that computer.



4. Validate Digital CST-Form Numbers



Click the link- Validate CST-Forms 1.

2. Download the template and fill it with CST-Form numbers. Upload Template.

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4. Web-Portal is also providing the facility to check individual CST-Form number. Click – "No" in "Do You want upload CST-Form Template?" Enter CST-Form number in provided text-box and Submit

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5. Validate Signed PDF of Digital CST-Form

1. Click on Link – "Validate Signed pdf" under the "Online C Form" and upload PDF of Signed CST-Form.

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6. Web-Portal will show the validity of Digital Signature of uploaded PDF of CST-form.

