

## Information on SAIL Mediclaim Scheme

Members of SAIL Mediclaim Scheme and Ex-Employees of SAIL, may please note:

1. The last date for renewal under SAIL Mediclaim Scheme (Period : 1<sup>st</sup> April, 2015 to 31<sup>st</sup> March, 2016), has been extended upto **15<sup>th</sup> June, 2015**. **Members are requested to renew their membership by the aforementioned date positively.**
2. Further, the following has been decided:
  - i) **In case of Members and/or their spouse who could not renew their membership during January-March, 2015**

Members who could not renew for the period (1<sup>st</sup> January - 31<sup>st</sup> March, 2015) and were hence rendered ineligible for renewal under the current policy period (1<sup>st</sup> April, 2015 - 31<sup>st</sup> March, 2016), have been allowed to renew their membership under SAIL Mediclaim Scheme **subject to the condition** that they also pay the subsidized Applicable Premium for renewal for the policy extension period i.e. 1<sup>st</sup> January to 31<sup>st</sup> March 2015, alongwith the premium for the current Policy period i.e. 1st April 2015 to 31st March, 2016. The premium rates for these members shall be as under:

Category	Applicable Premium (Rs.)	
	For Jan-Mar, 2015	For Apr'15 – Mar'16
For members below 70 years of age	484	3281
For members above 70 years to 79 years of age	434	2378
For members above 80 & above years of age	289	1586

**Separate Drafts for renewal under both the policy periods are required to be submitted alongwith the Application Form to your concerned Plant/Unit.**

- ii) **In case of First Time Enrolments i.e. ex-employees and/or their spouse who have never enrolled under SAIL Mediclaim Scheme**

First time enrolments, i.e. eligible members who have never enrolled themselves under SAIL Mediclaim Scheme, have been allowed to get themselves enrolled under SAIL Mediclaim Scheme (for policy period-1st April, 2015 to 31st March, 2016). **However, there shall be no subsidy on applicable premium for these First Time Enrolments, during the current policy period i.e. full premium at the following rates will have to be deposited by interested members, to be re-enrolled under the scheme:**

- For members below 70 years of age - Rs.10938/- per member
- For members 70 years and above age - Rs.15855/- per member

The last date for enrolment under the current scheme for 2(i) and 2(ii) is **18<sup>th</sup> June, 2015**.

Ex-employees and/or their Spouse who wish to enroll themselves under SAIL Mediclaim Scheme, may get in touch with their concerned Plant/Unit.

Name of the Member  
Address

Sub: **Extension of SAIL Medicaid Scheme for period 1<sup>st</sup> April, 2015 to 31<sup>st</sup> March, 2016**  
Ref: **Medicaid Index Number (MIN) Self ..... Spouse .....**

Dear Sir/Madam,

The SAIL Medicaid Scheme stands renewed for a period of one year i.e. from 1<sup>st</sup> April, 2015 to 31<sup>st</sup> March, 2016. The benefits under the scheme being :

- Hospitalization coverage (IPD) upto **Rs. 2.00 lacs per member with clubbing facility** between the Medicaid member and his/her spouse, for all members.
- The OPD coverage, for members **below 70 years of age as on 31.03.2015, is Rs. 4,000/- per member (no clubbing facility).**
- The OPD coverage, for members who have **completed 70 years of age as on 31.03.2015, will be Rs.8,000/- per member (no clubbing facility).**

It is hereby informed, that SAIL Medicaid Scheme has been renewed **with M/s United India Insurance Co. Ltd. for the policy period 1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016.** From 01.04.2015, a Medicaid member can avail of the cashless/reimbursement facility under hospitalization, as being done earlier. OPD facility will continue to be under reimbursement system. The administration of the Medicaid Scheme under cashless as well as on reimbursement basis will be done by Third Party Administrator (TPA). The cashless facility under hospitalization will be available in the hospitals empanelled by the TPA. For other hospitals, members can avail of the hospitalization facility, on reimbursement basis. The claims on account of reimbursement of OPD/IPD claims for the period will have to be lodged with TPA. The TPA for the period **1<sup>st</sup> April, 2015– 31<sup>st</sup> MARCH, 2016, will be E-Meditex (TPA) Services Ltd.**

**Cappings/Ceilings** in the following areas will continue:

- Room Rent Charges / Procedural Charges
- Implants/ Stents for Coronary Angioplasty
- Lenses for Cataract Surgery
- Implants for Knee/ Hip joint replacement
- Cappings on certain Procedures/ Packages

**Members are further requested to strictly adhere to the following:**

- Inform/Intimate, in writing to the TPA at least 48 hrs. prior to any elective/planned Hospitalization/Admission.**
- In case of Emergency Admission/Hospitalization, the TPA to be informed in writing within 24 hrs. of such hospitalization.**
- Claim intimation to be considered mandatory for both Cashless and Reimbursement claims for IPD.**
- Claim intimation to be sent via Letter/E-mail/Fax/Personally at TPA offices.**
- Reimbursement claims with respect to IPD to be submitted to the TPA, within 30 days from the Date of Discharge from Hospital.**
- Reimbursement claims pertaining to Post Hospitalization (IPD) treatment to be submitted to the TPA, within 30 days after the completion of permissible post Hospitalization treatment period of 60 days.**
- OPD Claims to be submitted to the TPA, at any time but necessarily when the expenses exceed Rs. 2000/- per person per policy period or within 90 days from the date of treatment, whichever is earlier.**
- To facilitate payment of reimbursement of claims through ECS, members are advised to fill in the details as indicated in the attached Form.**

The premium payable for a member *under 70 years of age, as on 31.03.2015 is Rs.3281/- (Rupees Three thousand two hundred eighty one only) per member, for a member who is aged between 70-80 years as on 31.03.2015, premium payable is Rs.2378/- (Rupees Two thousand three hundred seventy eight only) per member and for members aged 80 years or above as on 31.03.2015, the premium payable is Rs.1586/- (Rupees One thousand five hundred eighty six only) per member.* You are requested to refer the indicative table enclosed herewith, and arrive at the premium amount as per the date of birth of member and spouse. You are requested to pay your premium for renewal of your Medicaid membership for the period as per the procedure for premium payment, detailed in the enclosure. The premium receipt and the renewal details as per the enclosed format (Application Form) are to be sent to the concerned SAIL Plant/ Unit, positively by 15<sup>th</sup> May, 2015. Your membership for the period 1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016 will only be activated/renewed, once SAIL receives your filled-in Application Form along with your premium payment receipt.

You are requested to submit all your pending Medicaid Bills pertaining to the period 1<sup>st</sup> January – 31<sup>st</sup> March, 2015 to M/s. E-Meditex TPA Services **latest by 30<sup>th</sup> April, 2015** positively. The TPA will **not** entertain any claims received by them after 30<sup>th</sup> April 2015.

Thanking you,

Yours sincerely,

Concerned IRP

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**PROCEDURE FOR PREMIUM PAYMENT**  
**SAIL Mediclaim Scheme (Period : 1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016)**

**I. New Payment Options**

- SAIL has a tie-up with SBI for facilitating the medical insurance payment.
- Premium can be paid online through Credit Card/ATM-cum-Debit Card/Internet Banking etc.
- Payment can also be made at any of the SBI Branches along-with pre-filled-in, computer generated, challans (having State Bank Collect Reference No. printed on the challan form). The payment maybe made by the member or his/her representative for self/spouse/both, as the case may be.
- Facilities /transaction charges for chosen option are detailed below at Para III in Table A.

**II. State Bank of India (SBI)**

**SBI- Collect** - Link: [www.onlinesbi.com](http://www.onlinesbi.com)

- a) On the first screen click on the tab “**State Bank Collect**”.
- b) Next Screen–check/click the box “**I have read and accepted the terms and conditions stated above**” and click on the **Proceed** Button.
- c) Next Screen - Select “**National Capital Territory of Delhi**” from the drop-down menu for “**State of Corporate/Institution**” and select “**Industry**” from the drop-down menu for “**Type of Corporate/Institution**”.
- d) Select “**Steel Authority of India Limited**” from the drop-down menu for **Industry Name** and then click **GO** button.
- e) Next Screen - From the drop-down menu, select either “**Mediclaim Self/ Mediclaim Spouse / Mediclaim Both**”, as the case may be.
- f) Next Screen - Enter MIN No. (Medical Index Number):-For option “**Mediclaim self**” or “**Mediclaim both**”, enter the MIN No. of the SAIL Ex-employee. For option “**spouse**” only, enter the MIN No. of the spouse.
- g) Click the “**Submit**” button. Next Screen displays member details. Fields marked with \* (**asterix**) are mandatory/compulsory fields. Applicable amount will automatically be displayed in the **Amount field**. {In case of discrepancy in applicable premium amount, pls. contact IRP(Internal Resource Person) of your concerned plant/unit}
- h) In the second part of the same Screen- **The person making payment** may enter his/her **Name, Date of Birth & Mobile Number. This is required to reprint the challan, if the need arises**. Once done, click on the **Submit** button.
- i) Next Screen - All details of the member are displayed. Please check/verify the data on this screen and then proceed to the payment screen.
- j) The options for payment along with the applicable transaction charges are displayed on the next screen. The applicable transaction charges are also indicated in the table below.
- k) Members may choose to make payment directly through Credit Card/Debit Card/ATM card/Internet Banking;
- l) Apart from the above payment options, concerned member can also take a print out of the **computer generated challan** (having a pre-printed State Bank Collect Reference No.) and use the same for making payment through **cash or cheque** at any of the SBI Branches. Please note that for payment through **cash or cheque**, the member is required to submit the **computer generated challan** (mandatory) along with the payment.
- m) On successful payment, the member shall be prompted to print the **e-receipt**. However, in case of ‘*challan*’, there will be an option to print challan.

**III. The convenience charge/ transaction charges for availing the above services, are as follows:**

**Table-A-SBI**

<b>Transaction/ Convenience charges for Payment using SB Collect option – <a href="http://www.onlinesbi.com">www.onlinesbi.com</a></b>			
<b>SBI ATM cum Debit Card</b>	<b>Debit/Credit Card (other than SBI ATM-cum-Debit card)</b>	<b>Payment through system generated pre-filled-in challan at SBI Branch</b>	<b>Internet Banking</b>
Rs.10 per transaction	1.8% of transaction value + Rs.10 per transaction	Rs.34 per transaction	Rs.10 per transaction for Internet Banking of SBI. Rs.15 per transaction for other banks.

**IMPORTANT NOTES:**

- Once payment is successful and acknowledgement / receipt has been obtained, members are required to send the photocopy of the same along with the duly filled-in application form to the respective IRPs of the concerned Plant/Unit, **to activate the membership for the period 1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016**.
- SAIL shall bear no responsibility in case the member has filled incomplete/wrong data/details while proceeding for premium payment for renewal **for the period 1<sup>st</sup> April , 2015 - 31<sup>st</sup> March, 2016**.



## SAIL Mediclaim Scheme for the period 1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016

### 1.0 OBJECTIVES OF THE SCHEME:

To extend the Medical Benefits to the retired employees of SAIL and their spouses.

### 2.0 PERSONS COVERED

- a. Retired employees of SAIL and their spouses
- b. The employees who have taken voluntary retirement and their spouses
- c. The employees who cease to be in employment on account of permanent total disablement and their spouses
- d. The spouse of an employee who dies in service
- e. Employee who resign from the Company at the age of 57 or above and their spouse

Apart from fresh enrolments during the year, only the persons who were members of SAIL Mediclaim Scheme as on 31<sup>st</sup> March, 2015, are eligible to renew their membership under SAIL Mediclaim Scheme (1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016)

This scheme is optional and those who opt for this scheme, are referred to as "members".

**3.0 CONTRACT PERIOD:** The contract period of the intended scheme viz. the SAIL Mediclaim Scheme (2015-16) will be one year. The scheme shall come into effect from 01.04.2015 (0000 Hrs IST) and remain valid up to 31.03.2016 (2400 Hrs IST). SAIL, however, reserves the right to extend the contract for a further period of 3-months up to 30.06.2016 (2400 Hrs IST) on the same terms and conditions, within the contract period.

### 4.0 POLICY COVERAGE

- a. SAIL Mediclaim Scheme shall include coverage of pre-existing diseases, provision of OPD facility, no age bar for entering Mediclaim membership and no restriction on enrolment/ renewal of membership of ex-employee etc.
- b. The policy covers reimbursement of Hospitalisation and also Cashless Facility and/ or Out-Patient Department (OPD) expenses within the prescribed limits under the policy for illness/diseases contracted or injury/ sustained by the insured person. In the event of any claim becoming admissible under the policy, the Insurance Company will pay to the insured member (Reimbursement)/ Hospital (For Cashless Treatment), the amount of such expenses as reasonably and necessarily incurred anywhere in India. For the purpose of SAIL Mediclaim Scheme, the ex-employee and his/her spouse, to be treated as two distinct members.

o **IPD (Hospitalization) Benefits:** Rs. 2 Lakhs per member per policy period with clubbing (floater) facility under hospitalization with his/her spouse which means that hospitalization benefit of Rs. 2 Lakhs per member can be clubbed between the Mediclaim members & their spouses(max. clubbed limit Rs.4 Lakhs per policy period).

o **OPD Benefits:**

- o Rs.4,000/- per member, for members below 70 yrs. of age as on 31.03.2015
- o Rs.8,000/- per member, for members aged 70 yrs. or above, as on 31.03.2015

**Note:** Persons completing 70 years of age on 01.04.2015 will also be considered for enhanced OPD. Unlike IPD facility, the OPD facility cannot be clubbed between the ex-employee and his/her spouse.

- c. The claims of Mediclaim members are required to be serviced at different pan-India locations which shall necessarily include Bokaro, Durgapur, Bhilai, Kolkata, Rourkela, Asansol, Chennai, Salem, New Delhi, Bhadravati, Ranchi, Dhanbad, Nagpur, Mumbai & Bangalore.
- d. Payment of Mediclaim Premium would be made on monthly basis in respect of 1,05,000 number of Mediclaim members. In view of the fact that all the mediclaim members as on 31.03.2015 may not renew their mediclaim membership for 2015-16 and new enrolments of employees retiring during 2015-16 also takes place every month, the final adjustment of the premium would be done subsequent to the completion of the Policy Term. The premium payment with respect to fresh enrolments during the policy period (retiring employees and their spouses, during the pendency of the contract), would be paid on a pro-rata basis; however, full coverage/benefits will be extended to the superannuating employees and their spouses. The Scheme would be effective from 01.04.2015.
- e. The premium to include services offered by Third Party Administrator (TPA) system.
- f. Claim Settlement - The claims under SAIL Mediclaim Scheme are to be settled and recommended amount to be paid within 15 days of submission of all claim documents.
- g. SAIL has its own hospitals/dispensaries. The retired employees can avail of the medical facilities from such SAIL Plant/Unit hospitals/dispensaries, for which respective SAIL Plant /Unit will submit claims for reimbursement to the Insurance Company/ TPA, however, the onus shall be on the TPA to send representatives to SAIL Hospitals/Dispensaries every fortnight to ensure collection of claims.
- h. In case of disputes of any claim, a committee consisting of the representatives of the insurance company and SAIL will be set-up to resolve the dispute. However, this arrangement does not preclude the members to approach the regulatory authorities.
- i. The retiring employees including their spouses who opt for mediclaim membership are assigned a number by our plants/units. These numbers are called Mediclaim Index Number (MIN). The system will continue to facilitate smooth functioning of the scheme for 2015-16.
- j. Once assigned the Mediclaim Policy for the year 2015-16, the Insurance Company shall have no right to unilaterally terminate the operation of the policy in between during 2015-16.
- k. Insurance Company/ TPA services being offered by the Insurance Co. should be able to provide a 24 X 7 telephone facility to cater to the members of SAIL Mediclaim Scheme (2015-16).

### 5.0 DEFINITIONS

- a. **Hospital/ Nursing Home** means any institution in India established for Indoor care and treatment of sickness and injuries and which has been registered either as a Hospital or Nursing Home with the local authorities and is under the Supervision of a registered and qualified Medical Practitioner. Hospital/Nursing Home should comply with minimum criteria as under,
  - i. It should have at least 15 In-patient beds,
  - ii. Fully equipped operation theatre of its own wherever surgical operations are carried out.
  - iii. Fully qualified nursing staff under its employment round the clock.
  - iv. Fully qualified Doctor(s) should be in charge round the clock.

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For the purpose of O.P.D. treatment, "Hospital" shall mean:

- i. A Government Hospital,
- ii. Dispensaries/Clinics run by local Government authority/Municipalities,
- iii. SAIL Plant Hospitals/Dispensaries
- iv. SAIL empanelled Hospitals/ Nursing Homes
- v. Branches/ Franchisees of major renowned chains of Hospitals/ Diagnostic Centres like Apollo, Max, Fortis, Sankara Nethralaya, Centre for Sight, Shroff Eye, Arvind Eye, Sharp Eye and Narayana Hrudalaya, Global Hospitals, Yashoda Hospitals, Dr. Lal Path Labs & SRL Religare anywhere in India.

SAIL will have the right to add to the list of hospitals for the purpose of OPD during the currency of the policy.

**Note:** The terms "Hospital" shall not include an establishment which is a place of rest, a place for the aged, a place for drug addicts or alcoholic, a hotel or a similar place.

b. **HOSPITALIZATION (IPD):**

- i. Hospitalization facility can be availed from any Hospital or Registered Nursing Home in India. However, the Mediclaim member can avail **Cashless Facility** under Hospitalization, only in Hospitals, having 50 beds or above, which are empanelled by the Insurance Company for the purpose. However, this minimum Bed criteria of 50 Beds, shall not apply to Single speciality Eye Care Hospitals, for empanelment of Hospitals for Cashless treatment for eye diseases, by the Insurance Company.
  - ii. a) When treatment/surgeries such as Dialysis, Chemotherapy, Radiotherapy, Ophthalmic Surgeries (Cataract/Glaucoma Surgeries etc.), Lithotripsy, Laproscopic surgeries, Microsurgery etc., is taken in the Hospital/Nursing Home and the insured is discharged on the same day, the treatment will be considered to be taken under Hospitalisation Benefit Section. Indicative List of such procedures is given at Annexure - XIV.  
b) In addition to the indicative list of Day-care procedures, any other surgeries / procedures agreed to, by SAIL, Insurance Company and TPA, requiring less than 24 hours hospitalization will also be considered under hospitalisation.
- c. **OPD TREATMENT:** OPD Means treatment taken as an out-patient in any Hospital/ Nursing Home/ Diagnostic Centre as mentioned at para 5(a) above. The Charges incurred for treatment taken from Registered Medical Practitioners or other than Hospitals/Nursing Homes/ Diagnostic Centres as mentioned at para 5(a) above, will not be reimbursed. The Medicine should be prescribed by the treating doctors on the letter heads of the hospitals covered under para 5(a) above. Even though a medical practitioner is attached to any of the approved hospitals for OPD treatment and if the treatment is taken by him/her privately, the OPD Claim amount will not be reimbursed, under any circumstances.
- d. **MEDICAL PRACTITIONER:** Means a person who holds a degree/ diploma of a recognized institution and is registered by Medical Council of respective State of India. The term Medical Practitioner would include Physician, Specialist and Surgeon.
- e. **QUALIFIED NURSE:** Means a person who holds a certificate of a recognised Nursing Council and who is employed on recommendations of the attending Medical Practitioners.

6.0 **HOSPITALISATION BENEFIT**

**Reimbursement:** Reimbursement of actual charges upto Rs. 2,00,000/- per member per policy period (with clubbing facility between employee & spouse) is permissible. Claim under hospitalization benefit shall be admissible only when the patient is admitted in a hospital for a minimum period of 24 hours.

Hospitalization expenses for Ayurvedic/Homeopathic/Unani Treatment are admissible only when the treatment is taken in a Government Hospital/Medical College Hospital.

**Pre-hospitalisation:** Relevant medical expenses incurred during the policy period, upto 30 days prior to the hospitalisation specifically for that particular disease/ illness for which hospitalization has taken place, shall be considered as part of claim under hospitalisation. However, during pre-hospitalisation period, medicines prescribed under regular OPD treatment for diseases/ illness not related to the said hospitalization, shall not be reimbursable under hospitalisation claims.

**Post-hospitalisation:** Relevant medical expenses incurred during the policy period, upto 60 days after the hospitalisation, specifically for that particular disease/ illness for which hospitalization had taken place, shall be considered as part of claim under hospitalisation. However, during post-hospitalisation period, medicines prescribed under regular OPD treatment for diseases/ illness not related to the said hospitalization, shall not be reimbursable under hospitalisation claims.

**Cashless:** Insurance Company/ TPA shall offer Cashless Service to the Insured, where treatment can be obtained without payment, subject to the terms and conditions of the policy, from its empanelled hospitals. Insurance Company/ TPA to settle the hospital bills directly on behalf of Insured.

7.0 **OPD BENEFIT**

- 7.1 Under no circumstances, the clubbing (Floater basis) of individual OPD limits of Rs. 4000/- or Rs. 8000/- (as the case may be) per head per policy period, will be permitted.
- 7.2 OPD treatment if availed in SAIL Plant Hospitals, the members are not required to pay any expenses. SAIL Plant Hospitals will make claims with the Insurance Co. for any Treatment given to the member.
- 7.3 Dental Treatment can also be availed of within the existing limit prescribed under O.P.D. treatment. Cost of dentures will not be reimbursed.
- 7.4 Preventive Health Check-ups and Ophthalmic consultations for refractory error will be covered under OPD Benefits only.
- 7.5 Cost of spectacles/contact lenses shall not be reimbursed.
- 7.6 OPD Claims to be submitted by the Mediclaim member, to the Insurance company/ TPA at any time but necessarily when the expenses exceed Rs. 2000 per person per policy period or within 90 days from the date of completion of the treatment, whichever is earlier.
- 7.7 In case of treatment of ear, cost of hearing aid is not reimbursable.

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## 8.0 MANDATORY CLAIM INTIMATION/ SUBMISSION:-

### 8.1 Claim Intimation for Hospitalization treatment on Cashless/ Reimbursement basis

- i) The Medclaim member shall be required to inform / intimate, in writing, the Insurance Agency / TPA at least 48 Hrs Prior to any elective / planned Hospitalization / Admission.
  - ii) In case of Emergency Admission / Hospitalization, the Insurance Company / TPA, to be informed by the Medclaim member, in writing within 24 hrs of such hospitalization.
  - iii) The Claim Intimation by the Medclaim member, is mandatory for both Cashless & Reimbursement claims.
  - iv) For processing of claims pertaining to treatment undertaken in SAIL Hospitals whether cashless/reimbursement; prior claim intimation is not mandatory.
  - v) Claim Intimation can be sent via Letter/ Email/ Fax/ Personally delivered at Insurance/ TPA offices.
- In case the above timeframe is not adhered to, acceptance of claims will be decided by SAIL Management on case to case basis.

### 8.2 Claim Submission for IPD treatment on Cashless/ Reimbursement basis

- i. The reimbursement claims with respect to IPD/ Hospitalization to be submitted to the Insurance Company/ TPA within 30 days from the Date of Discharge from the Hospital.
  - ii. The reimbursement claims pertaining to Post Hospitalization (IPD treatment), to be submitted to the Insurance Company/ TPA within 30 days after the completion of permissible post Hospitalization treatment period of 60 days.
- In case the above time-frame is not adhered to, acceptance of claims will be decided by SAIL Management on case to case basis.

## 9.0 Cappings in Medclaim Scheme: In order to ensure that the policy is used by the members in an efficient, effective and just manner and to maintain the legitimacy of claims, SAIL has willingly incorporated certain measures under the program, which are as follows:

### 9.1 Cappings in the area of room rent charges, the Implants/Stents used under various procedures like cataract surgery, coronary angioplasty, joint related disorder requiring knee/hip joint replacement excluding the associated procedure charges under the Scheme will be as given below:

- a) Maximum entitlement of room to be restricted to:
  - o For Metro Cities (Hyderabad, NCR, Bangalore, Mumbai, Chennai, Kolkata) - Ceiling of 2% of the sum insured per member or a single AC non-deluxe room per day, whichever is lower,
  - o For non-metro cities which are State capitals - Ceiling of 1.5% of the sum insured per member or a single AC non-deluxe room per day, whichever is lower,
  - o For rest of the country - Ceiling of 1% of the sum insured per member or a single AC non-deluxe room per day, whichever is lower;

In case a member goes for a higher category room, the consultation charges/ investigation charges/ procedural charges/ surgical Charges/ package rates etc. shall be limited to actuals or as per their corresponding rates for single AC non-deluxe room of the concerned hospital, whichever is lower.

- b) Ceiling rates for different types of Intra Ocular Lens (IOL) Implants to be as per actuals or Rs 10,000/- whichever is lower and shall be reimbursable in addition to the package rates for cataract surgery procedure. It should be mandatory for the operating surgeon of all hospitals to attach the empty IOL sticker, bearing the signature and stamp of the operating surgeon on it in support of the type of IOL used along with its batch number. In case the same is not followed, the claim with regards to IOL implant, may be rejected.
- c) Ceiling rates for different types of Coronary Stents to be as per the actuals or the rates as mentioned below, whichever is lower.

S.No.	Name of Drug Eluting Stent / Bare Metal Stent	Ceiling Rate
1	Cypher Stent	Rs. 95000 + VAT
2	Taxus Stent	Rs. 67300 + VAT
3	Element Stent	Rs. 95000 + VAT
4	Endeavor	Rs. 85000 + VAT
5	Xience V EECSS	Rs. 95000 + VAT
6	Yukon choice	Rs. 55000 + VAT
7	Pronova	Rs. 50000 + VAT
8	Supralimus	Rs. 55000 + VAT
9	Bare Metal Stent	Rs. 45000 (all inclusive)

Ceiling rates for Coronary Stents other than the Stents mentioned above, to be as per actuals or Rs. 95000/- plus VAT, whichever is lower.

- d) A maximum of three Coronary Stents shall be permitted on the advice of the specialist, of which not more than two shall be of Drug Eluting Stents (DES).

It is essential for the hospital to quote the batch number when a Coronary Stent of any type (ordinary metal/Drug Eluting Stent) is implanted in the case of a beneficiary. In addition to this, the outer pouch of the Stent packet along with the sticker on it on which the details of the stent are printed shall also be enclosed with the Hospital bill for claiming reimbursement. In case hospital has not given the batch number and / or outer pouch of the stents in a particular case, the claim with regards to the implant, may be rejected.

- e) Ceiling rates for different types of Knee and Hips implants, to be as per the actual rates or the rates as mentioned below, whichever is lower.
  - i) Maximum ceiling for Knee implant to be Rs 75000/- (including cost of Bone cement)
  - ii) Maximum ceiling for Hip implant to be Rs 75000/- (including cost of Bone cement)

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- f) In addition to the aforementioned cappings, the following cappings on procedures/ packages as given below, shall also be applicable:

S. No.	Treatment	Ceilings per Hospitalization
1.	Hernia repair	Rs. 40000
2.	Cholecystectomy	Rs. 45000
3.	Haemorrhoidectomy	Rs. 25000
4.	Appendicectomy	Rs. 35000
5.	Hysterectomy	Rs. 45000

The above cappings/ ceilings are applicable on 'per Hospitalization' basis and only for cases where there are no complications/multiple diseases. Moreover, Pre-Hospitalization & Post-Hospitalization claims pertaining to the above treatments do not come under the purview of the aforementioned cappings.

**10.0 IMPORTANT EXCLUSIONS:** Under SAIL Mediclaim Scheme, the Insurance Company shall not be liable to make any payment in respect of any expenses whatsoever incurred by the insured person in connection with:

- i) Any Disease/ complication caused due to alcohol intake.
- ii) Any disease/ injury caused by War/Nuclear Weapons/Radiations / Breach of Criminal law.
- iii) Circumcision, cosmetic or Plastic Surgery unless necessitated by an accident or as a part of any disease/ illness.
- iv) Cost of dentures, hearing aid, spectacles, cost of glasses/ contact lenses etc.
- v) Convalescence, general debility, "Run-down" condition or rest cure, congenital diseases or defects, sterility, venereal diseases, intentional self injury and use of intoxicating drugs.
- vi) The Hospitalization charges in which Radiological/ Laboratory investigations/ other diagnostic studies have been carried out which are not consistent with or incidental to the diagnosis of treatment of positive existence or presence of any ailment, sickness or injury for which confinement at any Hospital/ Nursing Home, has taken place.
- vii) Expenses on vitamins and tonics unless forming part of treatment for injury or disease as certified by the attending physician.
- viii) Voluntary medical termination of pregnancy during first 12 weeks of conception.
- ix) Naturopathy Treatment.
- x) External and/ or durable Medical/ Non-Medical equipment of any kind used for diagnosis and/ or treatment including CPAP, CAPD, Infusion pump etc. Ambulatory devices, i.e walker, crutches, belts, collars, caps, splints, slings, braces, stockings etc., of any kind. Diabetic foot wear, Glucometer/ Thermometer and similar related items etc., and also any medical equipment which subsequently used at home etc.
- xi) Any kind of service charges, attendant food charges, surcharges, admission fees/ registration charges & Non-Medical expenses levied by the Hospital.
- xii) Treatment for age related Macular degeneration with Injection Avastin/ Lucentis/ Macugen.
- xiii) Cytotron Therapy
- xiv) Ozone Therapy
- xv) Enhanced External Counter Pulsation Therapy (EECP)
- xvi) Robotic Surgery/ Robotically assisted surgery
- xvii) Any unproven therapy
- xviii) Ayurvedic treatment if it is not an active line of treatment.
- xix) Rejuvenation therapy/ Massage/ Panchkarma
- xx) Stem cell Transplantation except Haemopoetic Stem Cell Transplant/ Bone Marrow Transplant

**11.0 Misuse of Scheme:** Stringent action to be taken against individuals found to be misusing the system/guilty of any fraudulent activity, viz. debarring member from Mediclaim membership, blacklisting hospitals, initiating suitable legal action etc., as deemed fit by SAIL Management.

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**Renewal Premium for SAIL Medclaim Scheme (1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016)**

<b>INDIVIDUAL PREMIUM AMOUNTS</b>	
<b>AGE OF MEDICLAIM MEMBER (AS ON 31.03.2015)</b>	<b>RENEWAL PREMIUM AMOUNT PER MEMBER</b>
<b>BELOW 70 YRS</b>	<b>3281</b>
<b>B/W 70-80 YRS</b>	<b>2378</b>
<b>80 YRS &amp; ABOVE</b>	<b>1586</b>

<b>CALCULATION OF RENEWAL PREMIUM FOR SAIL MEDICLAIM SCHEME</b>		
<b>AGE OF MEDICLAIM MEMBER (AS ON 31.03.2015)</b>	<b>AGE OF MEMBER SPOUSE (AS ON 31.03.2015)</b>	<b>TOTAL PREMIUM FOR BOTH MEMBERS</b>
<b>BELOW 70 YRS</b>	<b>BELOW 70 YRS</b>	<b>6562</b>
	<b>B/W 70-80 YRS</b>	<b>5659</b>
	<b>80 YRS &amp; ABOVE</b>	<b>4867</b>
<b>B/W 70-80 YRS</b>	<b>BELOW 70 YRS</b>	<b>5659</b>
	<b>B/W 70-80 YRS</b>	<b>4756</b>
	<b>80 YRS &amp; ABOVE</b>	<b>3964</b>
<b>80 YRS &amp; ABOVE</b>	<b>BELOW 70 YRS</b>	<b>4867</b>
	<b>B/W 70-80 YRS</b>	<b>3964</b>
	<b>80 YRS &amp; ABOVE</b>	<b>3172</b>

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## INDICATIVE LIST OF DAY CARE PROCEDURES

1. Suturing - CLW -under LA or GA
2. Surgical debridement of wound
3. Therapeutic Ascitic Tapping
4. Therapeutic Pleural Tapping
5. Therapeutic Joint Aspiration
6. Aspiration of an internal abscess under ultrasound guidance
7. Aspiration of hematoma
8. Incision and Drainage
9. Endoscopic Foreign Body Removal - Trachea /- pharynx-larynx/ bronchus
10. Endoscopic Foreign Body Removal -Oesophagus/stomach /rectum.
11. True cut Biopsy - breast/- liver/- kidney-Lymph Node/-Pleura/-lung/-Muscle biopsy/-Nerve biopsy/-Synovial biopsy/-Bone/ trephine biopsy/ pericardial biopsy
12. Endoscopic ligation/banding
13. Sclerotherapy
14. Dilatation of digestive tract strictures
15. Endoscopic ultrasonography and biopsy
16. Nissen fundoplication for Hiatus Hernia /Gastro esophageal reflux disease
17. Endoscopic placement/removal of stents
18. Endoscopic Gastrostomy
19. Replacement of Gastrostomy tube
20. Endoscopic polypectomy
21. Endoscopic decompression of colon
22. Therapeutic ERCP
23. Bronchoscopic treatment of bleeding lesion
24. Bronchoscopic treatment of fistula /stenting
25. Bronchoalveolar lavage & biopsy
26. Tonsillectomy without Adenoidectomy
27. Tonsillectomy with Adenoidectomy
28. Excision and destruction of lingual tonsil
29. Foreign body removal from nose
30. Myringotomy
31. Myringotomy with Grommet insertion
32. Myringoplasty /Tympanoplasty
33. Antral wash under LA
34. Quinsy drainage
35. Direct Laryngoscopy with or w/o biopsy
36. Reduction of nasal fracture
37. Mastoidectomy
38. Removal of tympanic drain
39. Reconstruction of middle ear
40. Incision of mastoid process & middle ear
41. Excision of nose granuloma
42. Blood transfusion for recipient
43. Therapeutic Phlebotomy
44. Haemodialysis/Peritoneal Dialysis
45. Chemotherapy
46. Radiotherapy
47. Coronary Angioplasty (PTCA)
48. Pericardiocentesis
49. Insertion of filter in inferior vena cava
50. Insertion of gel foam in artery or vein
51. Carotid angioplasty
52. Renal angioplasty
53. Tumor embolisation
54. TIPS procedure for portal hypertension
55. Endoscopic Drainage of Pseudopancreatic cyst
56. Lithotripsy
57. PCNS (Percutaneous nephrostomy)
58. PCNL (percutaneous nephrolithotomy)
59. Suprapubic cystostomy
60. Tran urethral resection of bladder tumor
61. Hydrocele surgery
62. Epididymectomy
63. Orchidectomy
64. Herniorrhaphy
65. Hernioplasty
66. Incision and excision of tissue in the perianal region
67. Surgical treatment of anal fistula
68. Surgical treatment of hemorrhoids
69. Sphincterotomy/Fissurectomy
70. Laparoscopic appendicectomy
71. Laparoscopic cholecystectomy

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72. TURP (Resection prostate)
73. Varicose vein stripping or ligation
74. Excision of dupuytren's contracture
75. Carpal tunnel decompression
76. Excision of granuloma
77. Arthroscopic therapy
78. Surgery for ligament tear
79. Surgery for meniscus tear
80. Surgery for hemoarthrosis/pyoarthrosis
81. Removal of fracture pins/nails
82. Removal of metal wire
83. Incision of bone, septic and aseptic
84. Closed reduction on fracture, luxation or epiphyseolysis with osetosynthesis
85. Suture and other operations on tendons and tendon sheath
86. Reduction of dislocation under GA
87. Cataract surgery
88. Excision of lachrymal cyst
89. Excision of pterigium
90. Glaucoma Surgery
91. Surgery for retinal detachment
92. Chalazion removal (Eye)
93. Incision of lachrymal glands
94. Incision of diseased eye lids
95. Excision of eye lid granuloma
96. Operation on canthus & epicanthus
97. Corrective surgery for entropion & ectropion
98. Corrective surgery for blepharoptosis
99. Foreign body removal from conjunctiva
100. Foreign body removal from cornea
101. Incision of cornea
102. Foreign body removal from lens of the eye
103. Foreign body removal from posterior chamber of eye
104. Foreign body removal from orbit and eye ball
105. Excision of breast lump /Fibro adenoma
106. Operations on the nipple
107. Incision/Drainage of breast abscess
108. Incision of pilonidal sinus
109. Local excision of diseased tissue of skin and subcutaneous tissue
110. Simple restoration of surface continuity of the skin and subcutaneous tissue
111. Free skin transportation, donor site
112. Free skin transportation recipient site
113. Revision of skin plasty
114. Destruction of the diseases tissue of the skin and subcutaneous tissue
115. Incision, excision, destruction of the diseased tissue of the tongue
116. Glossectomy
117. Reconstruction of the tongue
118. Incision and lancing of the salivary gland and a salivary duct
119. Resection of a salivary duct
120. Reconstruction of a salivary gland and a salivary duct
121. External incision and drainage in the region of the mouth, jaw and face
122. Incision of hard and soft palate
123. Excision and destruction of the diseased hard and soft palate
124. Incision, excision and destruction in the mouth
125. Surgery to the floor of mouth
126. Palatoplasty
127. Transoral incision and drainage of pharyngeal abscess
128. Dilatation and curettage
129. Myomectomies
130. Simple Oophorectomies
131. Coronary Angiography
132. Dental Surgery (following Accident)
133. Hysterectomy
134. Laproscopic Therapeutic Surgeries

*Any other surgeries / procedures agreed to by SAIL, Insurance Company and TPA, requiring less than 24 hours hospitalization will also be considered under Hospitalization.*

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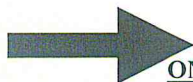


## Application for Renewal of Membership for Medclaim Scheme

(for the period 1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016)

(Members to note that the Renewal process will be completed

ONLY when the filled-in Application Form alongwith Premium Receipt reaches the concerned Plant/Unit)



Employee Details																			
Name of Member																			
Date of Birth		D	D	M	M	Y	Y	Y	Y	MIN No.				Gender (M/F)	Please affix recent photograph of member		Please affix recent photograph of spouse		
Name of Spouse																			
Date of Birth		D	D	M	M	Y	Y	Y	Y	MIN No.				Gender (M/F)					
Address (Only in case of Change of Address since last policy period)																			
Pin Code					Phone						Cell (to be provided)								
Email ID (to be provided)																			
Premium for Employee(Rs.)						Premium for Spouse(Rs.)						Total Premium(Rs.)							
Nominee of Employee												Relation with Employee							
Nominee of Spouse												Relation with Spouse							
ECS Details					Employee					Spouse									
Name of Account Holder																			
Name of Bank																			
Branch Address																			
Member Account No.												IFSC Code Member							
Spouse Account No.												IFSC Code Spouse							
Signature of Member										Signature of Spouse									
Payment Details																			
Challan / E- Receipt No.										Amount (Rs.)									
Members to Note																			
<b>Submission of this form with the E-receipt/Challan receipt of premium payment to the respective Plants/Units is mandatory.</b>																			
<b>Enclosures:</b>																			
(1) Receipt of Payment; (2) Cancelled cheque with Name & MIN at the back.																			
<b>Intimation :</b> (1) Pre-planned hospitalization - 48 hours in advance; (2) Emergency - within 24 hrs from the time of admission.																			
<b>Claim Submission :</b> (1) IPD - Within 30 days from the date of discharge; (2) Post-Hospitalization – within 30 days after completion of treatment period of 60 days; (3) OPD - When expenses exceed Rs.2000/- per person per policy period or within 90 days from the date of treatment, whichever is earlier.																			
<b>Cappings/Ceilings :</b> Members to apprise themselves regarding Cappings/Ceilings before availing medclaim facility, from the SAIL Website ( <a href="http://www.sail.co.in/">www.sail.co.in/</a> ) Medclaim Booklet.																			
<b>THE ABOVE TIME LIMITS TO BE STRICTLY ADHERED TO, SO THAT THE CLAIMS ARE NOT REJECTED.</b>																			

**SAIL Mediclaim Scheme- (1<sup>st</sup> April, 2015 – 31<sup>st</sup> March, 2016)**  
**Details of Internal Resource Person of SAIL Plant/Units**

Plant/ Unit	Name	Designation	Phone	Email ID	Address
BSP	Hemalatha B.	DGM(P-ES)	0788-2857074	hemlatab@sail-bhilaisteel.com	Building 4-A, CEZ Area, BSP, Bhilai-491001 (CG)
	Bhuwan Lal Sahu	AM (P-FSS/SEWA)	0788-2854702	blsahu@sail-bhilaisteel.com	
DSP	R.C.Mishra	Manager(Pers)	0343-2745092	rcmishra@saildsp.co.in	R.No.206, TA Building, Durgapur- 5, Burdwan, West Bengal, PIN- 713205
RSP	Gouri Prasad Misra	AGM (P) G&P, Welfare	0661-2642343 0661-2344460	gouriprasad.mishra@sailrsp.co.in	Rourkela Steel Plant, At–Public Health Office Complex, Sector – 5, P.O. - Rourkela – 769002 (Odisha).
BSL	Dr. Nanda Priyadarshini	AM (P-MPC&FSC)	06542-280630	nandapriyadarshini@gmail.com	Personnel-Final Settlement Cell, Old Administrative Building, Ispat Bhawan,Bokaro Steel City, Jharkhand- 827001
ISP	Pragya Kumari	JM (P-MPP&CPD, Admn.)	0341-2240313	mppisp1@gmail.com	IISCO Steel Plant, PO-Burnpur, Dt- Burdwan (W.B), Pin-713325
ASP	Sarmistha Datta	AM (CSR & Admn)	0343-2546224	dattasarmistha931@gmail.com	Alloy Steels Plant, Administrative Building, Durgapur-713208, Dist Burdwan
SSP	Debariki Suresh	AM (Pers.)	0427-2382281	debariki.suresh@gmail.com	Personnel Department, Salem Steel Plant, Salem-636030 (TN)
VISL	Pradeep Kumar Pati	Manager-P (ES.)	08282-271621	pradeep_kumar@sail-visl.com	SAIL-VISL, New Town, Bhadravathi-577301 Karnataka
RMD	Sanjit K. Das	AGM (Pers)	033 - 22820900	dsanjitk@gmail.com	SAIL, Raw Materials Division, Industry House (6th floor), 10, Camac Street, Kolkata - 700 017.
CMO	Rajat Sarkar	AGM(P-HRW)	033-22880073	rajatsarkar@sail-steel.com	SAIL,CMO, Ispat Bhawan, 40 JL Nehru Road, Kolkata-700071
	I. Mukhopadhyay	Mgr.(P-R&W)	033-22888825	indrajitm@sail-steel.com	
RDCIS	Manas Rath	AGM (Pers.)	0651-2411596	manas@sail-rdcis.com	RDCIS, SAIL, Ispat Bhawan, PO- Doranda, Ranchi-834004
CET	Tapan Kr. Ghosh	Dy. Manager (Pers.)	0651-2411209	tk.ghosh@sailcet.co.in	CET/SAIL, RDCIS Building, 4th Floor, Shymali Colony, Ranchi- 834002
MTI	Mohammad Yusuf Hussain	Sr Faculty Member & FF Pers & Trg	0651-2411057	yusuf@sailmti.com	Management Training Institute, Ranchi – 834002 (Jharkhand)
GD	Dr. Rituparna Mukherjee	Sr. Medical Officer	033-22263399	ritup_m@rediffmail.com	97, Park Street (2 <sup>nd</sup> Floor), Kolkata- 700016
SGW- Kulti	Dr. S. Misra	Asstt. Director (Med.)	0341-2515391	surajit92misra@gmail.com	I.G.M. Hospital, SAIL Growth Works, Kulti
CO	Vaani Kapoor	AGM (P-ITB&Med.)	011-24300330	vaani.kapoor@gmail.com	Personnel Directorate, 3 <sup>rd</sup> Floor, Ispat Bhawan, Lodi Road, New Delhi-110003
	Neeraj Seth	AM (P-ITB&Med.)	011-24300327	sail.neerajseth@gmail.com	
	Prabal Sadhu	JO (P-ITB&Med.)	011-24300329	prabal32@gmail.com	
Coll. Divn.	Sanjay Choudhury	Asst Manager (PI)	0326-2385002	sanjaychoudhary102@gmail.com	Personnel Department, Central Office, Chasnalla Colliery Complex, P.O. Chasnalla, Dhanbad - 828135
CFP	P.P.Chakrabarty	DGM(P&A)	07172-278222	ppchaku49@hotmail.com	SAIL-CFP, MUL Road, Chandrapur, Maharashtra-442401
	Arthi.G	Jr.Mgr(P&A)	07172-278222	arthi.g_cfp@sail-bhilaisteel.com	
SRU	Sebastian Lakra	Sr. Manager (P)	06542-233233	sbstnlkr12@gmail.com	SRU, Indira Gandhi Marg, Sector- IV, Bokaro Steel City-827004 (Jharkhand)