

**FORM NO.XIII**

(See Rule 34)<sup>2</sup>

**COUNCIL OF ARCHITECTURE**

Certificate of Registration under sub-section (7) of section 24 and sub-section (4) of section 26 of the Architects Act, 1972.

**DUPLICATE CERTIFICATE OF REGISTRATION**

This is to certify that the name of Shri/Shrimati..... has been entered in the register and his/her Registration No. is .....

This certificate is valid from the ..... day of 20

to the .....day of 20..... inclusive.

RENEWALS

Signature of Registrar

The duplicate certificate is issued as the original one has been lost/destroyed.

Given under the Common Seal of the Council of Architecture,

the ..... day of 20.....

Secretary

(Seal)

President

**PROFORMA FOR AFFIDAVIT FOR DUPLICATE CERTIFICATE OF REGISTRATION**

(Affidavit is to be submitted on Non-Judicial Stamp Paper of Rs. TEN or more)

**AFFIDAVIT**

Affidavit of Shri/Smt./Kumari \_\_\_\_\_

son/daughter of Shri \_\_\_\_\_

Residing at \_\_\_\_\_

I, the above named deponent do hereby solemnly affirm and declare as under :

1. that I am a registered Architect with the Council of Architecture and that my Registration Number is CA/\_\_\_\_\_/\_\_\_\_\_;
2. that my Original/Duplicate Certificate of Registration has been lost and that I may please be issued Duplicate one; and
3. that in the event of the aforesaid Certificate is found, the same would be surrendered forthwith to the Council of Architecture.

Sd/-  
DEPONENT

Verification :-

I, the above named deponent, do hereby certify that the above given statement is true and correct to the best of knowledge and belief and that nothing has been concealed therefrom.

Verified at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_

Seal of Oath Commissioner/Notary Public

Sd/-

DEPONENT

**INSTRUCTIONS TO APPLY FOR DUPLICATE CERTIFICATE:**

1. To apply for Duplicate Certificate of Registration, an architect is required to submit to the Council Office an affidavit in the format prescribed above, along with a request letter and a demand draft of Rs. 600/- in favour of "Council of Architecture" payable at New Delhi, towards prescribed fee for Duplicate Certificate of Registration.
2. The affidavit is required to be signed by the concerned architect as deponent at two places.
3. The architect must affix the same signatures as available in our records. If you have changed your signature, please send an intimation letter to the Council mentioning your old as well as latest signature.
4. If your name has been changed subsequent to your registration as an architect, please forward an attested copy of the Marriage Certificate OR an attested copy of Gazette Notification OR alternatively, an attested copy of an affidavit executed on a non-judicial stamp paper of Rs.10/-, towards change of surname consequent upon marriage. In case of change in complete name (including first name) consequent upon marriage or change of name of male architects, only a duly attested copy of Gazette Notification towards change of name from the respective State/Central Government shall be accepted.
5. Please ensure that your name and registration number mentioned on the affidavit are correct.
6. In case the Certificate of Registration is destroyed, the architect shall be required to return the destroyed certificate along with the prescribed fee of Rs. 600/- (without the above affidavit) in order to apply for Duplicate Certificate. Please note that a laminated certificate shall also be deemed as destroyed by the Council as no endorsements can be carried out on it.
7. The Duplicate Certificate shall be issued by the Council, subject to up-to-date payment of renewal fee by the architect.