Serial No.

Normal	Rs. 250/-
Tatkal	Rs. 600/-

सत्यमेव जयते

GOVERNMENT OF INDIA

INDIA POST

भारतीय डाक

India Post

Application for Proof of Address Card

Please write the BLOCK LETTERS

Please affix recent stamp size colour photograph

1. Name of the applicant:

1(a). Nationality

2. Name of Father / Husband / Parent / Guardian / Other Relative (Please mention relationship):

3. Date of Birth (dd/mm/yyyy):

4. Current Postal Address with PIN Code:

5. Permanent Postal Address with PIN Code (if different from serial 4):

6. Date since residing in the address at serial 4:

7. If you are a tenant, please furnish particulars (address / telephone number / mobile number / email id) of the landlord or flat / apt owner's association:

8. Particulars of Employment identity (if employed), Please attach photo copy of ID card issued by the employer:

9. Address of the employer with email id:

Email id of the employer : _____

(Please turn overleaf)

10. Personal Particulars :

Telephone Number with area code

Mobile Number

Blood Group

Personal marks of identification

11. Have you applied for Proof of Address Card from India Post earlier? Yes ☐ No ☐

12. **Fee prescribed :**

Normal	Tatkal
Rs. 250	Rs. 600

Certified that the information furnished above is true to the best of my knowledge. The Proof of residence card issued on the basis of this application imposes no legal liability on India Post.

Place : _____

Date : _____

(Signature of the Applicant)

(FOR OFFICE USE ONLY)

Verified. Proof of Address Card may be issued.

(Signature of the PRI (P)

Receipt No.

Date

For Rupees

2	5	0
6	0	0

Serial number of Proof of Address Card issued

Date of Issue

(Signature of the POSTMASTER (HPO)

Acquittance for receipt.

Received the Proof of Address Card.

Serial number of Proof of Address Card issued

Date of issue

Place : _____

Date : _____

(Signature of the Applicant)

Serial No.

Normal	Rs. 250/-
Tatkal	Rs. 600/-

भारतीय डाक

India Post

सत्यमेव जयते

ANNEXURE - II

Please write in BLOCK LETTERS

Please affix recent stamp size colour photograph

1. Signature of the Applicant (please sign within the box):

2. Name of the applicant:

3. Current Postal Address with PIN Code:

4. Date of Birth (dd/mm/yyyy):

5. Contact telephone numbers:

Telephone Number with area code

Mobile Number

6. Blood Group:

(FOR OFFICE USE ONLY)

7. Name of the Head Post Office with PIN Code:

8. Designation of the Issuing Authority (please tick whichever applicable):

☐ **CHIEF POSTMASTER** ☐ **SENIOR POSTMASTER** ☐ **HEAD POSTMASTER**

9. Serial number of Proof of Address Card issued:

10. Date of issue:

11. Signature of the Issuing Authority (please sign within the box):